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**Minutes of Adderley Parish Council's Annual Parish Meeting  
held at the Village Hall, Adderley on Wednesday 14<sup>th</sup> May 2014 at 7:30pm**

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**Councillors Present:** Cllr M Coulon, Cllr R Tydeman, Cllr A Swindale, Cllr C Roche; Cllr  
C Cornwall; Cllr P Nash

**Clerk:** Mrs M Joyce

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**58/14 Public Session**

The Chair opened the Meeting at 7:30pm and welcomed everyone present. No members of the public attended the Meeting.

Cllr Coulon reported the sad news that Cllr Ian Townley recently passed away. Cllrs remembered with thanks his valuable contribution to the Parish Council and local community. Councillors received details of the funeral arrangements.

There being no further business, the Meeting was declared closed at 7:33 pm.

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Proposed and accepted as a true record at this meeting dated.....

Signed by the Chair .....

## **Minutes of the Annual Meeting of Adderley Parish Council held at The Village Hall, Adderley on Wednesday 14<sup>th</sup> May 2013 at 7:38pm**

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**Chairman:** Cllr M Coulon

**Councillors Present:** Cllr R Tydeman, Cllr C Roche, Cllr A Swindale, Cllr P Nash; Cllr C Cornwall;

**Clerk:** Mrs M Joyce

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### **59/14 Election of Chairperson**

Cllr Tydeman proposed Cllr Coulon as Chair, seconded by Cllr Nash. All agreed.

### **60/14 Election of Vice Chairperson**

Cllr Coulon proposed Cllr Roche as Vice Chair, seconded by Cllr Cornwall. All agreed.

### **61/14 Election of other representatives**

- i Helicopter Liaison Group: Cllr Swindale: All agreed
- ii SALC/NSAC: Cllr Roche – All agreed
- iii LJC: Cllr Coulon – all agreed
- iv Place Plan: Cllr Tydeman – all agreed
- v Village Hall: Cllr Coulon & Cllr Tydeman – all agreed
- vi Emergency Planning: Cllr Coulon – all agreed

### **62/14 Welcome**

Cllr Coulon opened the Meeting at 7:40pm.

### **63/14 Present/Apologies/Absent**

Councillors present as listed above.

### **64/14 Declarations of Disclosable Pecuniary Interests**

None.

### **65/14 Dispensations**

None.

### **66/14 Report by outgoing Chair – To be emailed.**

### **67/14 Approval of the Minutes of the meeting held on 16/04/14**

Councillors considered the Minutes which were proposed as a true and accurate record by Cllr Cornwall, seconded by Cllr Roche and were duly signed by the Chair.

### **68/14 Matters arising from the minutes not otherwise on the agenda - None**

**69/14 Unitary Councillor's Report –** Cllr Wynn sent his apologies. Hard copy of report circulated for information.

### **70/14 Correspondence**

Nothing to report.

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### 71/14 Correspondence

General topic notes and information bulletins from ALC/SALC/NALC circulated by email and hard copy.

### 72/14 Planning

**Applications:** 14/01849/REM (validated: 24/04/2014) Land At The Old Rectory, Adderley, Shropshire Reserved Matters application pursuant to planning application 11/00854/OUT for residential development of 5no. dwellings to include access, appearance, landscaping, layout, scale Applicant: Goulden Simpson Ltd Councillor Nash declared a potential bias and withdrew from the discussion. Cllrs Coulon and Tydeman also withdrew from the discussion on the basis of their roles as Trustees of the Village Hall. The remaining Councillors considered the plans for outline planning for 5 open market dwellings. Concerns were expressed about the mix of property types, agreeing that they would have preferred to see some smaller, more affordable homes to meet local needs.

**Decisions:** 12/05240/FUL Vicon Works, Market Drayton: Grant Permission

### 73/14 Finance

Cash book and bank reconciliation distribution for consideration. Year end figures were proposed by Cllr Coulon, seconded by Cllr Roche, all agreed. The annual return submission duly signed by the Chair and Clerk. Internal auditor's report presented to the Council. Overspend of S137 budget reported of £180.46. New spreadsheet to be implemented going forward to monitor spend against budget and S137 payments. Sections 1&2 of the External Auditors Annual Return completed. The Clerk's salary payment was presented, proposed for payment by Cllr Swindale, seconded by Cllr Cornwall. VAT reclaim to be submitted.

Date of Invoice	Recipient	Reason for Payment	Amount	Cheque No:	Power of expenditure
30/04/14	M Joyce	Clerk's salary April	£200.80	SO	LGA 1972 s112 (2)
09/04/14	AON	Insurance renewal	£ 580.91	100287	LGA 1972 s140 (1)
09/04/14	NPower	Supply	£182.01	100283	Parish Councils Act 1957s3
09/04/14	NPower	Charges	£21.34	100284	Parish Councils Act 1957s3
12/05/14	SDH Accounting	Internal Audit	£135.00	100286	LGA 1972 s111
30/04/14	SALC	Membership	171.14	100285	LGA 1972 s111
Date	Payment from	Reason	Amount	Date	
22/04/14	Shropshire Council	Precept	£11,133.00	22/04/14	
22/04/14	Shropshire Council	Council Tax Support Grant	£575.00	22/04/14	
01/05/14	Shropshire Council	Highways Maintenance Grant	£200.00	01/05/14	

The insurance renewal information was reviewed and discussed. Councillors agreed sufficient cover was in place and duly approved the renewal proposed by Cllr Coulon, seconded by Cllr Tydeman. All agreed.

No applications for grants had been received. Bank mandate to update signatories to be sourced for the June Meeting. Clerk recommended delaying adoption of new model financial regulations until July after training in June. All agreed.

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**74/14 Highways & Environmental Health**

Grid on A529 blocked and flooded at the corner of Green Bank. Clerk to report. Item previously reported concerning leak by canal bridge on Rectory Lane/Norton Lane to be reported again. Tree still requires removal by United Utilities as previously reported. Flooding outside sewage works – soil now on road. Clerk to report. Grid between the two bridges is blocked. Adderley Wharf Farm permanently flooded. Cllr Cornwall asked Clerk to email bridge highlighting dangerous corner to David Gradwell again following November's site visit. Roadside hedges in need of cutting – now presenting visibility issue: Adderley Wharf FRam and The Lees Farm. Clerk to instruct Tony Seabridge for grounds maintenance. Councillors queried Highways performance and regularity of grid cleaning. Heavy tractor traffic has created debris and damaged verges along Norton Road. Clerk to request another site visit.

**75/14 Street Lighting/Repairs**

New map pinpointing Parish lights completed.

**76/14 Housekeeping**

- a) Adoption of Model Publication Scheme/FOI – All agreed
- b) Review/Adoption of new Model Standing Orders (adapted for Adderley) – All agreed
- c) Review/Agree Asset Register – All agreed
- d) Village Crier submission – Cllr Coulon
- e) Review/Adoption of Press/media Relations Policy – all agreed
- f) Review/agree Risk Assessment – all agreed
- g) Broadband update – Cllr Nash reported from a meeting he had attended. Shortfall of funds highlighted. Parts of map showing areas to be covered are aspirational only, including Adderley. Extra £11.9m is needed for match funding. Different financing model due to be explored. Due to attend another meeting next week.

**79/14 Parish Matters**

Vacancy due to be advertised towards end of May. Next meeting 18<sup>th</sup> June 2014. Cllr Swindale gave apologies in advance.

**80/14 Items for inclusion on next Agenda**

There being no other business, the Chair thanked everyone for attending and closed the Meeting at 8:20pm.

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Minutes proposed and accepted as a true record at this meeting dated .....18<sup>th</sup> June 2014

Signed by the Chair .....