

ADDERLEY PARISH COUNCIL

Minutes of the Meeting held on 2nd September 2015 at the Village Hall, Adderley .

Chair: Cllr M Coulon
Present: Cllr R Tydeman; Cllr P Nash; Cllr A Swindale; Cllr S Paterson;
Clerk: Mrs M Joyce

1 Welcome & Public Session

No members of the public attended the Meeting. Cllr P Wynn was also in attendance. The Chair welcomed everyone to the Meeting and opened proceedings at 7:30pm.

2 Present/Apologies and/or Absent

All Councillors present as noted above. Apologies were received from Cllrs Cornwall and Roche which were duly accepted.

3 Declaration of disclosable pecuniary or any other interests:

4 Dispensations: None

5 Approval of the Minutes of the Annual Meeting

Councillors confirmed that they had received and read the Minutes from the Meeting held on 1st July 2015. Cllr Nash proposed them to be a true and accurate copy, seconded by Cllr Swindale, all **agreed**, duly signed.

6 Action taken/matters arising from the Minutes (not otherwise included on the Agenda): None.

7 Unitary Councillor's Report

Cllr Wynn gave an update on recent decisions taken by the Planning Committee. Cllrs discussed SAMDev and Shropshire Council's need to maintain the 5 year housing land supply and the deliverability of sites with current permissions.

4. Community Policing Report/Village Safety Issues

- Bulletin from Market Drayton Police Force (if available) - nothing
- Neighbourhood watch bulletins – received regularly.

5. Highways/Environmental Health

- i) Opportunity to raise any issues/concerns about road conditions and/or safety
Road to Spoonley due to be resurfaced. Norton Lane still in need of attention. Large dip in lane opposite the sewage works requiring refilling – needs proper kerbs not filling in with soil.
- ii) Report matters affecting environmental health – trees in Corbet Drive covering road. Cllr Coulon to inspect. Dangerous tree opposite Meadow Bank on Rectory Lane requiring urgent attention. Chair to inspect.
- iii) Steps from St Peter's Court to Village Hall car park – Quote presented by the Chair. This could be reduced by £300 if done at the same time as the Hall disabled access ramp. Councillors agreed that the quote seemed high and that more quotes are required. Cllr Paterson to source.

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6. Street Lights/Village Maintenance and/or Repairs:

- i) Opportunity to report items requiring attention – none.
- ii) Playground – repairs: Cllr discussed requirements. Fencing required on three sides of the playground. Clerk presented a new fencing product for consideration which has been obtained from a grounds maintenance contractor. Product maintenance free. Councillors agreed to appoint Cllr Paterson as project manager. To have site visit with the contractor to discuss requirements for replacement fencing and remedial surfacing quotes. Cllrs agreed an overall job budget of £4k for the job. Quote also required for the steps from St Peter's Court to the Hall. Barrier needed to prevent people stepping out into the road. Hand rail also required. Clerk to check rules and regulations with Highways. Cllr Paterson to obtain quote for this job of work also.
- iii) Cemetery gateway
Gate is too narrow to permit disabled access. 3 quotes obtained. Church has requested £385 to replace the gate. Councillors discussed and agreed to fund this. Clerk to advise Rev M Last.

12 Planning:

i) **Applications:** 15/03070/CPE The Grange, Adderley, Shropshire, TF9 3TN

Proposal: Application for lawful development certificate without compliance with permission N/88/366/AD/99 to allow for repositioning of approved dwelling. Cllrs noted application.

Decisions: 15/02402/FUL Engelsea House, Adderley, Market Drayton, Shropshire, TF9 3TQ

Erection of new boundary wall and gates Decision: Grant Permission

iv) **Place Plans** – Consider for Annual review/update. Cllrs to review and update.

13 Correspondence

- SALC Information Bulletins/Legal Topic Notes etc: distributed by email
- NHS/Community Health News Bulletins
- Other information received by email/letter: Policing in West Mercia: Annual Survey: Chair to complete and return.
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14. Housekeeping

- Submission to Village Crier – Chair to complete.
- Village Website – 3 editors in place. More local groups are contributing. Cllr Nash proposed having a slightly more sophisticated site – to take forward.
- Neighbourhood Watch scheme – covered previously.

15 Finance

- Invoices & Payments – all proposed cllr tydeman, seconded swindale
- Balances for information (Cash book & reconciliation)
- Defibrillators/cabinets – purchase update and training requirements – Cllrs confirmed the payment made to the BHF. Cabinet purchased for the defibrillator. Cabinet recommended to be installed when the lighting works at the same time as the hall lighting works. Cllrs discussed a suitable location to site the cabinet. To discuss this with an electrician. Training required for local people. Clerk to organise and obtain dates. Training to be advertised on the website.

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Date	Recipient	Purpose	Amount	Chq No
30/08/14	M Joyce	Clerk's salary	£200.80	SO
14/08/15	Playsafety Ltd	Playground inspection	£85.20	
12/08/15	Mazars	External Audit	£120.00	
15/07/15	Tony Seabridge	Grounds maintenance	£563.00	
Date	Payee	Purpose	Amount	
04/08/15	SALC	Refund – overpayment of affiliation fee	£177.17	

16. Magazines and leaflets

- For information and circulation

17 Courses/Meetings

- SALC course schedule – Clerk presented the September training schedule.
- Reports from Reps on External Committees as appropriate:
 - i) LJC – new dates distributed by email. Cllr Nash reported from the 10th August meeting regarding youth commissioning in Market Drayton area. £13.5 available to fund outreach activities for rural areas. Neighbourhood planning update, future fit, place plan, ip&e, ljcs and local commissioning to be considered on 11th November.
 - ii) NSAC – next meeting 8th September.
 - ii) Helicopter Liaison – 13th October
 - iv) Parish Plan – up to date
 - v) Emergency Planning - nothing
 - vi) Neighbourhood plan – events planned to advertise the scheme.

18 Parish matters/ Items for inclusion in the next Agenda

An opportunity for Councillors to bring matters of interest to the Council's attention:

Walkway to Corbet Drive – overgrown hedge responsibility of 3 householders.

There being no other business Cllr Coulon thanked everyone for attending and closed the meeting at 8:33 pm

Date of next Meetings:
Wednesday, 14th October 2015

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APPROVAL OF THE MINUTES

Approval of the Minutes of the Meeting held on 1st July 2015

Minutes accepted & approved by Adderley Parish Council at a Meeting held on: 2nd September 2015

Signed by the Chair on behalf of Adderley Parish Council: