

ADDERLEY PARISH COUNCIL

Dear Councillor:

You are hereby summoned to attend the Annual Parish Meeting followed by the Annual Meeting of the Parish Council of Adderley to be held on Wednesday, 14th May 2014 at the Village Hall, Adderley which will commence at 7:30pm in order to conduct the following business listed on the agenda below. The Annual Parish Meeting is a Public Meeting and the press and public are welcome to attend and are invited to address the Council.

Signed: **Melanie Joyce** (Clerk)

Dated: 7th May 2014

Annual Parish Meeting

- 1 For electors of the Parish to raise any issues of interest or concern with the Parish Council. All are welcome to attend.

Annual Meeting of Adderley Parish Council

- 1 **Election of the Chairperson**

- 2 **Election of the Vice Chairperson**

- 3 **Election of other officers as representatives to external bodies**

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|---|------------------------|
| i) Helicopter Liaison Group | ii) NSAC/SALC |
| iii) LJC | iv) Parish Plan |
| v) Village Group (Church, Hall, School, PC) | vi) Emergency Planning |

- 4 **Welcome & Present, Apologies &/or Absent**

- 5 **Disclosures of Disclosable Pecuniary Interests**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.

- 6 **Dispensations of DPIs**

- 7 **Report by the Outgoing Chair**

- 8 **To approve the minutes of the Meeting held on Wednesday 16th April 2014**

- 9 **Matters arising from the minutes not otherwise on the agenda**

- 10 **Unitary Councillor's Report**

- 11 **Correspondence - General emailed correspondence for circulation**

- 12 **Planning:**

Applications: as listed

14/01849/REM (validated: 24/04/2014) Land At The Old Rectory, Adderley, Shropshire

Reserved Matters application pursuant to planning application 11/00854/OUT for residential development of 5 no. dwellings to include access, appearance, landscaping, layout, scale

Applicant: Goulden Simpson Ltd (4 Woodpecker View, Loggerheads, Market Drayton, Shropshire, TF9 2QL)

Decisions: None at time of preparing agenda

ADDERLEY PARISH COUNCIL

13 Finance

Invoice Date	Recipient	Reason	Amount
30/04/14	M Joyce	Clerk's salary April	£200.80
09/04/14	AON	Insurance renewal	£ 580.91
09/04/14	NPower	Supply	£182.01
09/04/14	NPower	Charges	£21.34
Date	Payment from	Reason	Amount
22/04/14	Shropshire Council	Precept	£11,133.00
22/04/14	Shropshire Council	Council Tax Support Grant	£575.00
01/05/14	Shropshire Council	Highways Maintenance Grant	£200.00

- i) Internal/External Audits update
- ii) Balances for information
- iii) Approval of year end accounts and annual return submission to external auditors
- iv) Annual Grants – Consider any applications for funding
- v) Bank Mandate – signatories update
- vi) Insurance Renewal
- vii) Review draft model financial regulations

14 Highways & Environmental Health

15 Street Lighting & Repairs

16 Housekeeping

- a) Adoption of Model Publication Scheme/FOI
- b) Review/Adoption of Standing Orders
- c) Review/Agree Asset Register
- d) Village Crier submission
- e) Review/Adoption of Press/media Relations Policy
- f) Review/agree Risk Assessment
- g) Broadband update

17 Parish Matters

An opportunity for councillors to bring to the attention of the council matters of interest or concern.

18 Agenda Items for Next Meeting to be held on Wednesday 18th June 2014

*NB The Annual Meeting of the Parish Council will start immediately following the end of the Annual Parish Meeting (not to exceed 1 hour).