

ADDERLEY PARISH COUNCIL

Dear Councillor:

You are hereby summoned to attend the Annual Parish Meeting followed by the Annual Meeting of the Parish Council of Adderley to be held on Wednesday, 20th May 2015 at the Village Hall, Adderley which will commence at 7:30pm in order to conduct the following business listed on the agenda below. The Annual Parish Meeting is a Public Meeting and the press and public are welcome to attend and are invited to address the Council.

Signed: **Melanie Joyce (Clerk)**

Dated: 15th May 2015

Annual Parish Meeting

- 1 An opportunity for the Members of the Parish Council to engage with, and to consult, residents for their views on local concerns, bring forward new ideas and to obtain feedback to help complete and update the Parish Plan. Everyone is welcome to attend.
- 2 Defibrillators
- 3 Report from the Chair.
- 4 Unitary Councillor's report.

Annual Meeting of Adderley Parish Council

- 1 **Election of the Chairperson**
- 2 **Election of the Vice Chairperson**
- 3 **Election of other officers as representatives to external bodies**

i) Helicopter Liaison Group	ii) NSAC/SALC
iii) LJC	iv) Village Groups (Church, Hall, School, PC)
v) Emergency Planning	
- 4 **Welcome & Present, Apologies &/or Absent**
- 5 **Disclosures of Disclosable Pecuniary Interests**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.
- 6 **Dispensations of DPIs**
- 7 **To approve the minutes of the Meeting held on Wednesday 16th April 2014**
- 8 **Matters arising from the minutes not otherwise on the agenda**
- 9 **Unitary Councillor's Report**
- 10 **Correspondence - General emailed correspondence for circulation**

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11 Planning:

i) Applications:

15/01469/FUL Adderley Parish Council: Adderley Village Hall:
Retrospective erection of detached storage room/toilet block; re-siting of oil tank.

ii) Decisions:

15/01334/HRM Church Farm Land, Adderley, Market Drayton, Shropshire, TF9 3TD
Proposal: Removal of approximately 25m of hedgerow
Decision: Grant Permission

iii) Planning Committee survey

12 Finance

Invoice Date	Recipient	Reason	Amount
30/04/14	M Joyce	Clerk's salary April	£210.54
05/05/15	SDH Accounting	Internal Audit	£130.00
30/04/15	NPower	Unmetered supply	£25.54
17/04/15	Aon	Insurance: (if 3 yr agreement offer accepted)	£580.91 (or £552.45)
Date	Payment from	Reason	Amount
22/04/15	Shropshire Council	Precept	£11,299.00

- i) Internal auditor's report
- ii) Approval of year end accounts and annual return submission to external auditors
- iii) Annual Grants – Consider any applications for funding/annual grants
- iv) Insurance Renewal
- v) Proposal to appoint external body to perform payroll/HMRC function

13 Highways & Environmental Health

- i) Matters causing concern: Highway crossing/closures; Dangerous fencing reports;
- ii) Neighbourhood plan: Market Drayton Town Council's proposal to implement a neighbourhood plan incorporating areas of land within Adderley Parish boundary.
- iii) Trees – Survey of trees around bowling club/village hall car park: Review status

14 Street Lighting/Maintenance &/or Repairs

- i) Playground fencing quotes

15 Housekeeping

- a) Adoption of: Model Publication Scheme/FOI & ICO Model publication scheme; Standing Orders; Review/Agree Asset Register; Review/Adoption of Press/media Relations Policy; Review/adopt Risk Assessment; Review/adopt Financial Regulations; Review/adopt Shropshire Council Code of Conduct
- b) Village Crier submission

16 Parish Matters

An opportunity for councillors to bring to the attention of the council matters of interest or concern.

17 Agenda Items for Next Meeting to be held on Wednesday 1st July 2015