

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council Meeting held on 17th February 2016 at the Village Hall, Adderley

Chair: Cllr M Coulon
Present: Cllr Cornwall; Cllr C Roche; Cllr R Tydeman; Cllr P Nash;
Clerk: Mrs M Joyce

1. Welcome & Public Session

The Chair welcomed everyone to the meeting and opened at 7:33pm. No members of the public were present. Unitary Cllr P Wynn attended the Meeting.

2 Present, Apologies or Absent

Apologies were received from Cllrs Swindale and Paterson which were duly accepted.

3 Declaration of Disclosable Pecuniary or any other Interests - None received.

4 Requests for dispensations of DPIs – None received.

5 Approval of Minutes of the Meetings of Adderley Parish Council held on 6th January 2016:

Cllr Nash proposed an amendment to the finance section to read that 'Cllr Tydeman proposed applying for precept of 11518'. Councillors agreed to the motion and the Minutes were duly altered to reflect the correction. Otherwise Councillors agreed that they had received and read the Minutes and that they were a true record of the Meeting. The Minutes were duly signed by the Chair.

6 Action taken and matters arising from the Minutes (not otherwise included on the agenda) - Nothing to report

7 Unitary Councillor's Report – Report from Cllr P Wynn: updated from a meeting on Shropshire Council's 'big conversation' and services which are being cut. More emphasis will be put on parishes to fund extra items such as verge cutting etc. Councillors discussed the matter, expressing concerns over how small parishes will be able to take over services with limited funding.

8 Community Policing Report/Village Safety Issues

- Bulletin from Market Drayton Police Force (if available): nothing to report locally.
- PCC Weekly Newsletter- Town and Parish Council's survey results online now.
- Neighbourhood watch bulletins – circulated by email.

9 Highways/Environmental Health

i) Opportunity to raise any issues/concerns about road conditions and/or safety: service cover outside The Old Stables, Rectory Lane requires immediate attention – a 'trench' has appeared around it.

4 accidents have occurred in 3 months on the new road surface between Gingerbread Man roundabout and the Spoonley turning travelling towards Adderley. Councillors raised concerns over the surface. Clerk to report concerns to Highways and the Police.

ii) Report matters affecting environmental health: Nothing to report.

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10 Street Lights/Village Maintenance and/or Repairs:

- i) Opportunity to report items requiring attention/update on works commissioned: no street lights out to report.
- ii) Playground: Waiting for spring for the turfing to be done. 3 gates installed. Playground has been extended. Playground checks need to be commenced again asap. Cllr Cornwall to implement.
- iii) Trees: Village Hall has had some issues with 20 year old trees which have been taken down – 4 silver birches; 1 replacement oak has been planted.

11 Planning:

Applications: 16/00017/FUL: Construction of a cattle underpass beneath Adderley Lane/A529 to facilitate a safer arrangement for crossing the highway carriageway: Park Farm, Adderley: Mr M Cope: Councillors discussed the application and concerns over possible disruption to the A529 as a result particularly in relation to other works scheduled. Waiting for response from Highways. Application viewed favourably in principle with disruption only issue, so subject to avoidance with other highways works Councillors were content with the proposal.

Decisions: 15/05137/FUL (validated: 10/12/2015)

Address: Shavington Wood Farm , Shavington Park, Adderley, Shropshire, TF9 3TA

Proposal: Erection of a replacement porch to the rear elevation.

Decision: Grant Permission

12 Correspondence

- SALC Information Bulletins/Legal Topic Notes etc: distributed by email: fundamentals for councillors course available for new councillors
- NHS/Community Health News Bulletins/Health and Wellbeing/Healthwatch
- Other information received by email/letter: Shropshire Council's Big Conversation: discussed previously
- Market Drayton Town Council Community Governance (boundary) Review/Terms of Reference: Cllrs discussed the proposed boundary changes which market drayton town council has applied for to incorporate some areas of other parishes. Cllrs to attend a meeting at Moreton Say parish Council on 24th March with reps from Shropshire council.

13 Housekeeping

- Submission to Village Crier – Chair to submit
- Village Website: c 250 visitors per month. Biggest number of referrals come from facebook. Methods of communication are 2 notice boards, facebook page, website and village emailing system run by hall committee.
- Neighbourhood Watch scheme – updates forwarded by email.
- Village Welcome Packs: new pack has now been produced using material from the website submitted by various parish bodies. Pages initially being produced by computer, as things progress a higher quality of print may be implemented. New residents have received packs and some have joined village bodies already. Councillors agreed their approval for the packs.

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14 Finance

- Invoices & Payments: invoice submitted by K&S Landscapes for works done to playground. Councillors discussed the project and the invoice as presented. Councillors agreed that project management procedure must be tightened up on in future and clear plan implemented. Cllr Coulton proposed paying an interim payment of £1000 until the invoices and estimates can be reconciled. Councillors agreed that the project had not been managed in a satisfactory manner by the Council.
- Balances for information (Cash book & reconciliation): balance of £5112 noted.
- Future Audit process: Councillors to review.
- NPower – notification of incorrect VAT charge levied on historic billing. Cllr Coulton to investigate and once resolved Councillors agreed that the invoice should be settled asap.

Date	Recipient	Purpose	Amount	Chq No
30/01/15	M Joyce	Clerk's salary	£200.80	SO
30/01/16	M Joyce	Expenses	TBC	HOLD
28/01/16	NPower	Supply	£639.07	HOLD
08/02/16	K&S Landscapes WL92	Playground works – intermediate payment	£1000.00	100343

Clerk's expenses will be submitted at the next meeting.

15 Magazines and leaflets

- For information and circulation

16 Courses/Meetings

- SALC course schedule : Fundamentals for Councillors course available for new Councillors.
- Reports from Reps on External Committees as appropriate:
 - i) LIC : Youth activities funding – £13,500 in grant money available.
 - ii) NSAC & SALC
 - iii) Helicopter Liaison – No meeting held.
 - iv) Emergency Planning - Nothing to report.
 - v) Market Drayton Neighbourhood Plan Steering Group Meeting: 20th January - feedback given by Clerk.

17 Parish matters/ Items for inclusion in the next Agenda

An opportunity for Councillors to bring matters of interest to the Council's attention:

Road surface between hall and Cheshire boundary needs resurfacing – ad hoc pothole repairs insufficient – is a resurfacing scheduled? Clerk to ask Highways.

Drain investigation carried out on Norton Lane but equipment left. Any feedback. Road shut over night rather than 10-4pm.

The Clerk circulated copies of the asset register and requested that Councillors review this for the next meeting for confirmation.

The Chair thanked everyone for attending and closed the Meeting at 20:45.