

# ADDERLEY PARISH COUNCIL

## Minutes of the Adderley Parish Council Meeting held on 25<sup>th</sup> November 2015 at the Village Hall, Adderley

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**Chair:** Cllr M Coulon  
**Present:** Cllr Cornwall; Cllr C Roche; Cllr A Swindale; Cllr S Paterson; Cllr P Nash;  
**Clerk:** Mrs M Joyce

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### 1 Welcome & Public Session

Cllr Coulon opened the meeting at 7:30pm. Two members of the public were present. Villagers have undertaken a food handling course on behalf of the Village Hall, recommendations from which have been put into practice. To further implement the recommendations to improve health and safety the Village Hall Committee would like to submit a request for funds for a commercial style dishwasher (2 minute cycle). Costs range between £900-5,500 inc VAT plus installation). The Village Hall will be asking for £1500. Councillors discussed spend and the commensurate value of a S137 allocation of spend for such an item. Councillors discussed the potential health and safety risks faced by the users of village hall and two it can meet its aspirations of obtaining food safety certificates. A grant could be given to hall in the new financial year. Councillors agreed that a decision will have to be deferred until after April, when the precept has been received. The Village Hall Committee will need to decide if it wants to proceed earlier. Another resident raised the recent road works on the A529 between the Gingerbread Man and Spoonley. Parishioners have complained about the timing, diversion and length of time it took. The Clerk confirmed that there are no further works scheduled for the next 3 months but 2 other sections will require resurfacing in the future. Councillors called for a convoy system or traffic lights if future works are planned. There are safety issues/distances involved for the workers which have to be in place. Clerk to write to express displeasure in length of time, hours of work. Drain sinking Corbet Drive. Clerk has reported this previously – to chase.

### 2 Present/Apologies and/or Absent

All Councillors present as noted above. Apologies were received from Cllr Tydeman due to ill health which were duly accepted

**3 Declaration of disclosable pecuniary or any other interests:** All Councillors recognised and declared potential interest in budget/precept setting. Cllr Cornwall: potential perceived bias in planning item 12 made by a neighbour.

**4 Requests for Dispensations of DPIs:** Issued to permit discussion regarding budget/precept.

**5 Approval of Minutes of the Meetings of Adderley Parish Council held on 21st October 2015:** Cllr Swindale proposed the Minutes to be a true and accurate record of the Meeting, seconded by Cllr Roche, all agreed. The Minutes were duly signed by the Chair.

**6 Action taken and matters arising from the Minutes** (not otherwise included on the agenda): None

**7 Unitary Councillor's Report** – Report from Cllr P Wynn: Shropshire Council has started the 'Big Conversation' public consultation process. The Council has had funds reduced from £200m reduced to £25 m to run services (eg libraries). Opinions are being collected and everyone is encouraged to respond. Council tax cannot be raised by more than 1.9% and hasn't been raised in 7 years. SAMDev being signed off by full Council in December.

.../2





# ADDERLEY PARISH COUNCIL

## Minutes of the Meeting held on 25<sup>th</sup> November 2015 pg 2

### 8 Community Policing Report/Village Safety Issues

- Bulletin from Market Drayton Police Force (if available): Winter newsletter received and circulated.
- PCC Weekly Newsletter: by email
- Neighbourhood watch bulletins: circulated by email.

### 9 Highways/Environmental Health

i) Opportunity to raise any issues/concerns about road conditions and/or safety: Ridgwardine road still in need of cleaning/ruts: Clerk to chase. Norton Lane signage and passing places upgrade. Manufacture and installation of signs has been commissioned. Works for upgrade being included in future works programme subject to future funding. Evidence must be gathered in relation to accidents on this road: to include in road safety submission.

ii) Report matters affecting environmental health: nothing to report.

iii) Road Closures: Discuss

Notification of rescheduling of road closure - Adderley Crossroads Greenbank to Room Farm Junction, Adderley, Shropshire – 26/01/2016- 2 days (08.00 - 16.00) - Drainage Investigation: Chair to put on notice boards and website. Discussed further under public session.

### 10 Street Lights/Village Maintenance and/or Repairs:

i) Opportunity to report items requiring attention: Nothing to report. Dead tree in Rectory Drive still in need of attention from Western Power/BT Openreach (lines to be secured).

ii) Quote for tidying up of the trees in the village: (T Seabridge quoted £75- other avenues to be investigated) . Trees overhanging road A529 (clerk to report to highways) and first tree on Corbet Drive; also on bank behind bowls green on car park birch trees (Chair to check).

iii) Playground: Has been reopened with groundworks completed. Fencing ready to be delivered and installed next week. Second half of payment to be made.

### 12 Planning:

**Applications:** 15/04632/FUL (validated: 03/11/2015) Address: The Grange , Adderley, Shropshire, TF9 3TN  
Proposal: Erection of extensions to existing dwelling to provide a self contained annex. Councillors discussed the application. Agricultural tie apparently no longer applicable as it wasn't built to the original plans over 10 years ago. No objections were raised. Agreed to support.

**Decisions:** None to report

**Place Plans** – Notification from Shropshire Council of decision not to undertake review this year. SC forming new committee to review requirements. DCLG undertaking CiL review. Cllr Nash to undertake review response. Neighbourhood plan funding grants available again. Cllrs discussed wanting Norton Lane infrastructure requirements being included on a place plan.

### 13 Correspondence

- SALC Information Bulletins/Legal Topic Notes etc: distributed by email
- NHS/Community Health News Bulletins/Health and Wellbeing/Healthwatch
- Other information received by email/letter: Shropshire Council's Big Conversation
- Shropshire Seniors magazine The Forum

.../3





# ADDERLEY PARISH COUNCIL

## Minutes of the Meeting held on 25<sup>th</sup> November 2015 pg 3

### 13 Correspondence cont

- Proposed Federation of Moreton Say & Adderley Schools – Discuss proposed Federation: Shared Head Teacher and Board of Governors. This blocks future threats to closures and ensures funding. C80 pupils in Moreton Say, c45 in Adderley. Chair to respond.
- Inspired facilities: funded by Lottery's Sport England: joint community venture could apply for funding to improve sport locally. Councillors agreed to watch for round 10 and apply for funding for equipment for older children. Councillors discussed requirements for all age ranges of children and to cater for new families who may come in to the new houses being built. Councillors agreed to support the scheme and will respond accordingly. Cllr Coulon to respond.

### 14 Housekeeping

- Submission to Village Crier – Cllr Coulon
- Village Website – Counter put on website to count stats. Cllr Nash presented early findings. Link between Facebook and website can also be tracked. Councillors discussed early pattern of usage. Councillors agreed more material is needed from the local organisations.
- Neighbourhood Watch scheme: all info coming through regularly. New signage to encourage further members.
- 2016 Meeting Dates – subject to room availability – Clerk to check.

### 15 Finance

- Invoices & Payments: Invoices presented by the Clerk for payment. Invoices proposed for payment by Cllr Swindale including the Clerk's salary, seconded by Cllr Coulon all agreed. Green Clean invoice void. T Seabridge new invoice issued to include VAT. Other invoices Cllr Coulon, seconded Cllr Paterson, all agreed. New defibrillator code is '222 222' which is now up and running.
- Balances for information (Cash book & reconciliation): Presented by the Clerk. The Clerk ran through this year's spend. Payment to Church proposed in May has not been made. Councillors agreed to make no further extra payments for the remainder of the year. Clerk to email budget forecast. Chair to draw together projected spend for 2016/17.
- Budget – review in relation to setting of 2016/17 Precept requirement – The Clerk stressed the importance of determining a budget based on proposed spend and keeping within it. Item discussed and Clerk to take forward. Spend allocations must conform to powers of expenditure.
- Purchase of community Christmas Tree – Clerk confirmed this would be a S137 spend item. Cllr Swindale requested purchase of tree on behalf of the community. Benefice holds a tree festival – Adderley previously unrepresented. Village hall tree to be used and returned. Festival held in Ightfield. No requirement to purchase.
- Notification of branch closure: Clerk confirmed branch change to Oswestry.

Date	Recipient	Purpose	Amount	Chq No	Power of Expenditure
30/09/14	M Joyce	Clerk's salary	£210.54	SO	LGA 1972 s112
30/10/15	M Joyce	Clerk's salary	£210.54	SO	LGA 1972 s112
<del>31/10/15</del>	<del>T Seabridge</del>	<del>Grounds maintenance</del>	<del>£VOID</del>	100336	
<del>01/09/15</del>	<del>Green Clean Ltd</del>	<del>Defibrillator – spare pads</del>	<del>£VOID</del>	100337	
05/11/15	Adderley Village Hall	Playground works	£423.27	100338	Misc Prov Act 1976 s19
05/11/15	Eon	Repairs	£148.52	100339	Highways Act 1980 s301
31/10/15	T Seabridge	Grounds maintenance	£2112.00	100340	Open Spaces Act 1906 s10

# ADDERLEY PARISH COUNCIL

## Minutes of the Meeting held on 25<sup>th</sup> November 2015 pg 4

### 16 Magazines and leaflets

- For information and circulation – Cllr Cornwall to update at next meeting.

### 17 Courses/Meetings

- SALC course schedule – circulated by email.
- Reports from Reps on External Committees as appropriate:
  - i) LJC – Public Meeting 9<sup>th</sup> December 7-9pm Festival Centre: Last meeting was held to discuss youth commissioning in Market Drayton of £33k. £13k for other councils to bid for. Poorly represented. SYA given contract £25k. They had a mandate to start during half term – not started due to not having any staff. LJC do not know if any money has been given out as yet to company awarded contracted who are so far unable to fulfil the contract. Community Enablement Officer had failed to do any homework prior to the Meeting and as such could not provide any information. As such the meeting had to be abandoned.
  - ii) NSAC & SALC – no scheduled date
  - iii) Helicopter Liaison – rep could not attend.
  - iv) Emergency Planning

### 18 Parish matters/ Items for inclusion in the next Agenda

An opportunity for Councillors to bring matters of interest to the Council's attention – budget/precept. There being no other business the Chair declared the Meeting closed at 9:20pm

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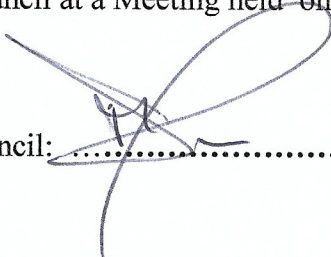
## APPROVAL OF THE MINUTES

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Approval of the Minutes of the Meeting held on 25<sup>th</sup> November 2015

Minutes accepted & approved by Adderley Parish Council at a Meeting held on 2015

Signed by the Chair on behalf of Adderley Parish Council: .....

A handwritten signature in blue ink, consisting of a large loop and a cross-like shape, is written over the dotted line.