

# ADDERLEY PARISH COUNCIL

## Minutes of the Meeting held on 15<sup>th</sup> April 2015 at the Village Hall, Adderley

**Chair:** Cllr M Coulon  
**Present:** Cllr R Tydeman; Cllr P Nash; Cllr C Roche; Cllr A Swindale; Cllr C Cornwall;  
**Clerk:** Mrs M Joyce

### 1 **Welcome & Public Session**

No members of the public attended the Meeting. Cllr P Wynn was also in attendance. The Chair welcomed everyone to the Meeting which he opened at 7:30pm.

### 2 **Present/Apologies and/or Absent**

All Councillors present as noted above. Apologies were received from Cllr Paterson which were duly accepted.

### 3 **Declaration of disclosable pecuniary or any other interests:**

Cllr Swindale declared an interest in item 12.i (planning).

### 4 **Dispensations:** None

### 5 **Approval of the Minutes of the Meeting held on 4<sup>th</sup> March 2015.**

Councillors confirmed that they had received and read a copy of the Minutes from the Meeting held on 4<sup>th</sup> March 2015. Cllr Swindale proposed them to be a true and accurate copy, seconded by Cllr Tydeman, all agreed, duly signed.

### 6 **Action taken/matters arising from the Minutes (not otherwise included on the Agenda):**

Playground: Councillors discussed opening the playground in lieu of the building work finishing. Damage to the fencing needs repair. Store for the Village Hall planning application in progress. Clerk continues to chase surface repair quote from Wicksteed following site visit. Councillors agreed to keep closed until works finished due to the potential risk to health and safety. Cllr Cornwall to obtain quotes for replacement fencing.

Invoice presented for payment to Wynnstay for the oil tank purchased for the Village Hall.

### 7 **Unitary Councillor's Report**

Cllr Wynn reported that he has liaised with Highways over Norton Road safety issues. It has been agreed that bad bend warning signs have been ordered and will be installed. Clerk to confirm by email that the signs will be installed within 6-8 weeks.

### 8 **Community Policing**

- Bulletins from Market Drayton Police Force - None
- Neighbourhood Watch – emailed bulletins received by members. .../2





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### 9 Highways and Environmental Health

i) Opportunity to raise any issues/concerns about road conditions and/or safety: Councillors discussed Shropshire Council's previous agreement to repair culverts which are being damaged by farm HGVs along the Norton Road. Highways have also previously agreed to upgrade passing places. Concerns raised over the verges which have been taken out and the size and regularity of certain farm vehicle movements. Cllr Wynn has received confirmation from Highways that warning signs, as per the Parish Council's previous requests, will now be installed to indicate the dangerous dip/bend in the road. Clerk to confirm by email and check timescale. Local residents have also complained about the amount mud on the road. Other verges are being gradually worn away. Mud is being taken off the fields and deposited onto the lane making it unusable and dangerous. Councillors agreed that the Clerk write to the farmer concerned. Cllr Wynn to raise these issues with Highways also. County boundary sign previously reported is still bent.

ii) Report matters affecting environmental health – none

### 10 Street Lights & Repairs

i) Opportunity to report items requiring attention –

ii) Refurbishment and lighting of the Village Jubilee Path – Quote still due for lighting system; take forward to next agenda.

iii) Grounds maintenance contract review – Put out to tender but no quotes forthcoming. Councillors considered renewal quote from Tony Seabridge and agreed to accept. To repeat the tender process for 2016/17.

### 11 Planning

i) Applications:

15/01334/HRM Church Farm Land, Adderley: Removal of approx 25m of hedgerow: Mr J Skittrell: Councillors considered the proposal: new hedgerow will need to be indigenous. Proposed new hedge will form boundary to housing: residents have queried who will maintain it in the future as there is currently post and rail fencing. Councillors agreed to the removal of the existing hedge but request that the proposed new hedge not be planted.

ii) Decisions:

15/00515/ADV Hales Sawmills Ltd, Western Way, Adderley Road, Market Drayton: Erect and display 3 non- illuminated fascia signs: Grant permission

### 12 Correspondence

- SALC Information Bulletins/Legal Topic Notes etc: distributed by email. New training schedule from SALC; Highways maintenance grant form: Clerk to complete and return. NALC legal proceedings topic note: does our insurance policy cover us adequately for all eventualities? Clerk to check. Shropshire Incredible Edible Shropshire Grant Funding Scheme. Councillors to consider.

- NHS/Community Health News Bulletins: none received this month

- Other information received by email/letter: Letters received regarding planning items.

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### 14 Housekeeping

- Village Crier Entry – to be submitted by Cllr Coulon.
- Village Website – PCC now doing its own updates. Further material still required.
- Neighbourhood Watch – Meeting held now need to spread the word to keep encouraging.
- Annual Parish Meeting/Annual Meeting of the Parish Council – Discussed ways of community engagement and consultation.

### 15 Finance

Bank reconciliation and cash book information circulated for information and were approved by the Chair with the agreement of the Councillors.

Invoices proposed and seconded for payment by Cllr Coulon and Cllr Roche, all agreed. Cllr Nash proposed the Clerk's salary, seconded by Cllr Cornwall. All agreed, cheques duly signed.

- Defibrillators/cabinets – to be taken forward.
- Confirmation of request amount from Friends of Adderley School for action: still outstanding.
- Confirmation of precept payment: Clerk confirmed 20<sup>th</sup> April payment date
- Annual return forms received from External Auditor: to be returned by end June.
- Presentation of year end accounts/balances for approval: all agreed and duly signed off. Councillor discussed areas of potential spend for the next year in relation to balances taken forward. Playground surface and fencing anticipated in the region of £4k.

Date	Recipient	Purpose	Amount	Chq No	
30/03/14	M Joyce	Clerk's salary	£200.80	SO	LGA 1972 s112
01/04/15	SALC	Affiliation fees	£177.17	100314	LGA 1972 s143
05/04/15	NPower	Charges	£314.13	100317	LGA 1972 s111
22/03/15	Adderley Bowling Club	Grant	£644.00	100319	LGA 1972 s137
15/04/15	Friends of Adderley School	Grant	£tbc	100316	
04/03/15	Wynnstay	Oil tank for Village Hall	£1	100318	LGA 1976(misc prov) s19

- Proposal and presentation of quotations to resurface the Village Hall car park : Inadequate invoice (no company name on invoice/no quotes for comparison/no breakdown of costs involved/no written request or completion of funding request form prior to works commencement) presented for work already completed: Councillors agreed to decline the opportunity to fund the work proposed by Cllr Swindale seconded by Cllr Tydeman, all agreed.

- Standing order amendment form for Clerk's salary increase agreed and signed.

### 16 Magazines & Leaflets – none to forward.



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### 17 Courses/Meetings:

LJC – Aiming to fund the youth club in Market Drayton to fulfil youth engagement requirements. Cllr Coulon is insisting proper safeguarding is in place due to potential issues. Budget will be reduced according to timescale. Cllr Tydeman proposed putting in writing the PCs concerns to the LJC. All agreed. Would like clarification on the chain of command. Chair to draft letter outlining concerns for Clerk to send. Cllr Wynn to clarify LJC constitution regarding concerns about the decision making process for officer to make unilateral decisions.

Emergency planning: next meeting 3<sup>rd</sup> June 2015.

HLG – Draft minutes have been sent out from March Meeting.

SALC: training schedule circulated.

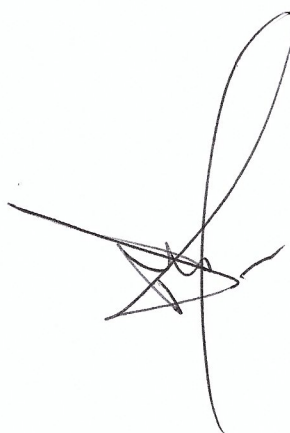
### 18 Parish Matters/Items for inclusion on the next Agenda

Chair reported that Market Drayton Town Council are intending to do a Neighbourhood Plan. Clerk and Chair invited to attend a meeting along with Norton in Hales and Moreton Say. Councillors discussed and reconfirmed that Adderley PC decided not to do a neighbourhood plan when this matter arose last year. The Chair raised concerns that MD are intending to include areas within the Adderley boundary in their plan. Clerk to organise meeting to review maps. To report back at the May Meeting.

There being no other business the Chair thanked everyone for attending and closed the Meeting at 8:58pm.

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**The next Meeting of the Parish Council will be held on 20<sup>th</sup> May 2015**

A handwritten signature in black ink, consisting of a large loop and several intersecting lines.