

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting held at The Village Hall, Adderley
on Wednesday 15th February 2017 at 7.30pm

Present: Councillors M Coulon, C Roche, S Paterson, P Nash, C Cornwall and A Swindale and Mrs J Evans (Clerk)

Apologises: Councillor R Tydeman and Unitary Councillor P Wynn

- 1. Welcome / Present / Apologises** – Councillors present as listed above.
- 2. Declarations of Interest** – None
- 3. Public Session** – There was 1 member of the public present who did not wish to make any comments.
- 4. Approval of the Minutes of the Parish Council Meeting held on 4th January 2017** – Councillors considered the minutes, which were proposed as a true and accurate record of proceedings by Cllr Paterson, seconded by Cllr Cornwall and duly signed by Cllr Coulon.
- 5. Clerk's update regarding on-going matters:**

The following updates were advised to the meeting:

- a. Market Drayton Road Safety Group had provided information from the speed monitoring devices which had been situated either side of the 30 mile an hour area by the school which showed a lot of vehicles travelling in excess of the speed limit. The Road Safety Partnership had also advised that they would be carrying out further monitoring of the A529 and so the Parish Council decided to discuss this matter again once the further information is received.
 - b. The dog poo bins have not yet been installed and the Clerk will chase.
 - c. The Friends of Adderley School have requested that instead of the outdoor play equipment, which the Council had previously agreed to purchase, they would like three round picnic table style benches for the outdoor area. The original request was for £ 1,209.85 plus vat and this request was for £990 plus vat and therefore the Parish Council agreed to this reduced request.
 - d. The hedge along Norton Road has now been cut.
 - e. The Clerk advised the meeting that unfortunately she had misunderstood the original email regarding the phone box use for a defibrillator. It transpires that BT would take out all the phone equipment but leave the power supply so that a defibrillator could be installed. As the Parish Council has a defibrillator in the centre of the village, which it would not wish to move, it was unanimously decided to decline this proposal from BT.
 - f. The Clerk advised that she has met with Mr Silvester of Shropshire Highways a week after the previous Parish Council meeting and given him a list of the various Highways issues that the Parish Council had raised at previous meetings but other than the potholes by the School the other issues remain outstanding, the Clerk will chase.
- 6. Report from Unitary Councillor** – Cllr Wynn had spoken to Cllr Coulon prior to the meeting and as he did not have any points to raise at the Adderley Parish Council meeting Cllr Wynn had agreed to represent Adderley at the L J C Meeting, which was happening the same evening as this meeting, which is why he was absent.
 - 7. Report from Committees by Adderley Parish Council Representatives** - There has not been any meetings since the last Parish Council meeting but the upcoming meetings of North SALC and Town & Parish Forum were discussed and after these meetings the representatives will update the Parish Council.
 - 8. Planning**

16/05676/FUL - Erection of single storey front extension with minor alterations to existing dwelling – Raven House, Station Road, Adderley, Shropshire TF9 3TQ – This planning application was discussed and Cllr Coulon proposed that there were no objections, Cllr Cornwall seconded this and all agreed.

17/00007/FUL - Erection of a two storey extension – Adderley Hall, Adderley, Shropshire TF9 3TF – This planning application was discussed and Cllr Coulon proposed that there were no objections, Cllr Cornwall seconded this and all agreed.

Determination of Planning

16/03801/FUL - Erection of single storey extensions to provide enlarged kitchen, glazed link including canopy and two bay windows; alterations to adjoining barn to provide additional residential accommodation including games room and first floor guest bedroom; erection of external stair case and balcony including w.c. and solar plant room to detached ancillary building; erection of detached garage, carport and workshop building; formation of new vehicular access and driveways to serve existing dwelling and agricultural land following closure of existing two vehicular accesses; and change of use of agricultural land to residential curtilage - Manor Farm, Spoonley, Market Drayton, Shropshire, TF9 3SR – **Permission Granted**

Revised Local Plan Update and Shropshire Planning Department's Future Changes – Cllr Nash explained that Shropshire's Local Plan was now in the consultation stage. This matter would be discussed further at the LJC meeting this evening and the North SALC meeting on Monday which Cllr Nash and Cllr Coulon were due to attend. Cllr Nash will forward the email about this to the Councillors and asked that everyone complete the response form and then these could be collated to form Adderley Parish Council's response. Cllr Coulon proposed that Cllr Nash and the Clerk have delegated powers to complete the response form on behalf of Adderley Parish Council incorporating all the Cllrs views, Cllr Paterson seconded this and all agreed.

9. Finance

a. Expenses

Payee	Details	Chq no	Amount	Authority
H M R C	PAYE - Melanie Joyce April 2016	376	£42.00	LGA 1972 s 112 (2)
Adderley Village Hall	Meeting Room hire	377	£198.00	LGA 1972 s 134 (4)
N Power	Electricity for Street Lighting	D/D	£274.31	PCA 1957 ss 3 (1)
Jane Evans	Clerk's wages - February 2017	S/O	£210.54	LGA 1972 s 112 (2)
	Total		£724.85	

These expenses were proposed by Cllr Paterson and seconded by Cllr Cornwall and cheques duly signed.

b. Bank Reconciliation

Balance brought forward	£ 2,244.58
Income to date	£ 15,361.15
Expenditure to date	£ 12,625.58
Balance to be carried forward	£ 4,980.15

Bank Balances as at 31st January 2017:

Current Account	£ 1,000.00
Interest Account	£ 4,045.15
Total	£ 5,045.15
Adjustment for unrepresented cheques	£ 65.00
Total of Reconciled Bank Balances	£ 4,980.15

10. Highways & Environmental Health – In addition to the above mentioned items a discussion took place regarding the verges that Shropshire Council currently maintain from the map provided by them of the Adderley Parish area. Cllr Paterson proposed that Adderley Parish Council should consider taking over the maintenance of the verge south of South Lodge, on the A529 where the Adderley sign was, as new bulbs had recently been planted there and needed to be looked after. The Parish Council considered this and the Clerk will look into 'Expressing an Interest' in taking on this area of verge and the matter can be discussed further at the next Parish Council meeting.

11. Street Lighting / Maintenance & Repairs – All the street lights are working correctly.

- 12. Playground Report** – Cllr Cornwall advised the meeting that the seat had been repaired and the gate hinge would be done shortly but all the play equipment was in good order. The Council discussed the possibility of replacing the benches and Cllr Coulon will obtain some prices for the next meeting.
- 13. Neighbourhood Plan** – Cllr Nash updated the Parish Council regarding the recent Market Drayton Neighbourhood Plan Steering Group meeting he had attended including the document detailing the comments and objections to the M D N P which he had been given at the meeting. Cllr Nash explained the way in which these comments and objections had been handled and advised that he had insisted that the Adderley objection goes forward to the next stage. He also advised the Council that he would continue to attend the M D N P meetings to represent Adderley Parish Council.
Regarding the Joint Neighbourhood Plan with Moreton Say and Norton in Hales Cllr Nash asked the Cllrs to consider whether they would like to be one of the three representatives for Adderley on the Steering Committee that it was hoped would soon be created in readiness to that this process forward.
- 14. Neighbourhood Watch Scheme** – Cllr Cornwall advised the meeting that she was the new co-ordinator for this scheme in Adderley and she was pleased to advise that after a promotion campaign the membership within the Parish had increased from 17 to 41 households. The cost per year for this membership was £82 and, as the Parish Council had already agreed to pay for this membership, a cheque was drawn up and signed in respect of the 2017 fee.
- 15. May 2017 Election** – The Clerk advised that the Notice of Election would be published on 13th March 2017 after which the nomination forms would be sent from Shropshire Council to her for distribution to anyone wishing to be nominated for Councillor. The nomination forms had to be handed in either at Shirehall or Wem (dates to follow) by 4th April. Cllr Coulon advised the meeting that Cllr Roche had advised him that he would not be standing again and Cllr Coulon thanked him for the years of service to the community. Cllr Coulon also advised that there were 2 people from the Parish who had expressed an interest in joining the Parish Council. As there was some confusion about the number of seats on Adderley Parish Council the Clerk will contact the Elections Office and advise the Council.
- 16. Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC and Shropshire Council are circulated by email to Councillors between meetings, in addition the following has been received:
- The Repair Shop – New BBC2 Show looking for projects
 - The Battle's Over – A Nation's Tribute – 11th November 2018
- The Parish Council discussed these matters. The information regarding the BBC2 Show will be put on the Parish website and the Council decided not to take part in the beacon lighting for 'The Battle's Over'.
- 17. Parish Matters** – Cllr Coulon advised the meeting that the Village Hall Committee had recent ordered a flag pole so that the Union Flag could be flown on Armed Forces Day etc, all agreed this would be very welcome. Cllr Paterson advised the meeting that the Village Hall Committee was also looking into what works may be needed to be done to the Village Hall following the discovery of damp in one of the walls. Cllr Nash advised the meeting that the Clerk was currently updating the way in which the Parish Council's documents were viewed on the website.
- 18. Agenda Items for Next Meeting to be held on Wednesday 29th March 2017** – none other than previously mentioned.

There being no other business the Chairman declared the meeting closed at 8.50 pm

Approval of the Minutes held on 15th February 2017

Minutes accepted and approved by Adderley Parish Council at a meeting held on 29th March 2017

Signed by the Chairman