

ADDERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 16th APRIL 2014, VILLAGE HALL, ADDERLEY

Chair: Cllr M Coulon
Present: Cllr A Swindale; Cllr R Tydeman; Cllr P Nash; Cllr C Roche
Clerk: Mrs M Joyce

39/14 Welcome & Public Session

No members of the public attended this Meeting. Unitary Cllr P Wynn was present. The Chair welcomed the Councillors to the Meeting and opened proceedings at 7:30pm

40/14 Present/Apologies and/or Absent

Present as noted above. Apologies were received and accepted from Cllrs Townley and Cornwall.

41/14 Declaration of disclosable pecuniary interests: None

42/14 Dispensations: None

43/14 Approval of the Minutes of the Meeting held on 26th February. Councillors considered the Minutes. The Minutes were **agreed** to be an accurate record and as such were proposed for approval and were duly signed by the Chair. It was noted that the information given in 29/14 which cited Western Power as being responsible for tree debris was incorrect and that it is the responsibility of United Utilities.

44/14 Matters arising/ action taken from the Minutes (not otherwise included on the Agenda)

Cllr Tydeman reported that he had attended the CiL training course. He advised that CiL monies become payable immediately that works begin on the site. It is charged at £80 per sqm in rural areas, £40per sqm in urban areas. The 'living space' includes any garage and a 2 storey dwelling will be charged for the area on each level. The first 5% of CiL monies is held by Shropshire Council for admin charges, the next 15% goes to the Parish for capital projects (can be increased to 25% if a neighbourhood plan has been adopted). This money must be spent within 5 years or a plan must exist for spend (if not it will revert to Shropshire Council). Of the 80 % left for the neighbourhood fund, 10% goes to Shropshire Council for infrastructure projects. The remaining 90% goes to the Parish to use on projects outlined in the Place Plan. This can be rolled over or banked for 5 years, or 8years for larger projects/plans which must be approved by Shropshire Council. S106 agreement monies cannot be used for the same projects. Any self-builds do not qualify for CiL money.

45/14 Unitary Councillor's Report

Cllr Wynn reported that his new electronic equipment has failed and as a result has had no access to updated information. Councillors discussed with him the 5 year shortfall in housing supply issues and impact on local areas until SAMDev is adopted, as no weight can be placed on preferred site allocation etc. However, the Clerk advised that a recent case in Devon has given Planning Officers the ability to use long term community impact as weight in planning decisions.

46/14 Community Policing - No update to report.

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47/14 Highways and Environmental Health

Councillors discussed concerns about drivers exceeding the speed limit past the School and potential traffic calming measures which might be implemented. Clerk to request average speed monitoring tests to be carried out in this area by Highways. Cllrs further discussed VAS and costs.

No matters of environmental health to be reported.

Two accidents on the Norton Road were brought to the Council's attention. Councillors discussed measures to warn drivers of dangers along this stretch. Clerk to request that appropriate signage be looked into by Highways – perhaps accident black spot signs.

48/14 Street Lights & Repairs

Cllr Nash provided street lighting type and location list. Cllr Coulon to cross check with the existing location map and update. Clerk to check costs to add street lighting to insurance and to update asset register.

49/14 Planning

Applications: 14/01325/FUL: Keepers Cottage Proposal: Erection of a two storey extension, new porch and detached garage: Cllrs raised no objections and agreed to support the application.

Decisions: None received.

Neighbourhood Fund: Previously discussed under matters arising.

50/14 Correspondence

Emailed correspondence from SALC and NALC circulated. Broadband notes received and circulated. Clerks and Councils Direct presented. Notice of European Elections received and displayed. Request received for information regarding licence notification from 1980s – unavailable. New draft financial regulations received and circulated. The Clerk informed Councillors that Councils are being advised to delay adopting the new regulations until training sessions have been undertaken. Councillors agreed to postpone adopting the regulations.

Information received regarding local flood risk management. Cllr Nash advised that the flood plain in Adderley is located in a field behind Green Bank.

51/14 Housekeeping

Village Crier Entry – to be submitted by Cllr Coulon.

Broadband – Cllr Nash advised that he has been invited to join a consultative group which is meeting next week. Small businesses are also involved. Will give full report in May.

Cllr Swindale reported back from a meeting held at Edinburgh House at which Chris Taylor gave a presentation regarding broadband in Shropshire and monies being made available. BT does not appear to have giving any information at to what they will be providing.

Neil Wilcox has given a presentation on future of LJC. Meeting scheduled for 15th May at Festival Centre on this subject and joint Neighbourhood plans about which a consultant will be speaking. Cllr Coulon requested that as many Councillors as possible try to attend.

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52/14 Finance

Bank reconciliation and cash book information circulated for information and were approved by the Chair after agreement by the Councillors. The following payments were proposed and approved for payment:

Date	Recipient	Purpose	Amount	Chq No	Power of Expenditure
30/03/14	M Joyce	Clerk's salary November	£190.08	SO	LGA 1972 s112 (2)
30/02/14	M Joyce	Clerk's salary February	£190.08	SO	
10/03/14	V&W Electrics	Street lighting repairs/maintenance	£339.73	100278	LGA 1972 s111
26/02/14	M Joyce	Clerk's expenses Oct 2011- Feb 2014	£340.00	100279	LGA 1972 s111
26/02/14 03/04/14	M Joyce	1/5 contribution to Clerk's annual membership Society of Local Council Clerks (£29.40) Clerk's expenses March 2014 (£20.65)	£50.05	100280	LGA 1972 s111
02/14	SALC	Training x 3 delegates	£30.00	100281	LGA 1972 s111
/0/14	SALC	Training x1 delegate	£20.00	100282	LGA 1972 s111

Cllrs Tydeman and Swindale proposed and seconded the Clerk's salary for payment. They further proposed and seconded the Clerk's expenses payments. All agreed. Cllrs Tydeman and Coulon proposed and seconded all other invoices for payment. An additional SALC invoice to payments appearing on the agenda was noted. All agreed.

Councillors considered balance taken forward to new financial year, of which £2k would be held in reserve for an election. Councillors agreed that the balance would be earmarked for potential VAS expenditure. Annual grants were discussed and Cllr Coulon proposed writing to the 3 recipients stating that monies would only be donated henceforth for specific projects (which fall within the Council's power of expenditure). The exception would be St Peters grant for cemetery maintenance. All agreed. Clerk to write. Application form to be put on the website. Cllrs agreed to provide a wreath for Remembrance Sunday if a service will be held to mark the Centenary.

Clerk advised precept and Council Tax Support Grant should be received on 22nd April. Forms for the annual return to the audit commission have been received by the Clerk.

Councillors considered a funding request from the Maurice Chandler Centre. Refused.

Insurance renewal documents received by the Clerk who asked Councillors to check assets to update the register. Clerk to check cost of adding street lights which do not currently appear to be covered. Any areas of land owned by the Parish Council to be clarified by Cllr Coulon.

54/14 Magazines & Leaflets – Clerks and Councils Direct offered for circulation.

55/14 Courses/Meetings

Clerk advised another planning briefing with Barrister available on 24th April.

Cllr Swindale reported back from Helicopter Liaison Group meeting in March. Complaints are down despite 51 daily flights. Nothing to report from other groups.

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56/14 Parish Matters

Clerk brought to the Council's attention the need to formally adopt a model publication scheme and a press and media relations policy which she had forwarded by email for circulation. To adopt at May's meeting. Also to review Standing Orders and adopt.

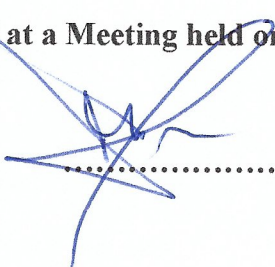
Cllr Roche reported that rubbish seems to have been dumped in hedge on Rectory Lane. To monitor.

57/14 Agenda Items for Next Meeting

There being no other business the Chair thanked everyone for attending and closed the Meeting at 9:03pm.

Minutes accepted & approved by Adderley Parish Council at a Meeting held on: 14th May 2014

Signed by the Chair on behalf of Adderley Parish Council:



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