

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting held at The Village Hall, Adderley
on Wednesday 26th June 2019 at 7.30pm

Present: Councillors M Coulon, P Nash, A Swindale, K Mycock, I Wilson and N Evans, Unitary Councillor P Wynn and Mrs J Evans (Clerk)

Apologises: Councillor C Cornwall

1. **Welcome / Present / Apologises** – Councillors present as listed above.
2. **Declarations of Interest** – Cllrs Coulon and Nash declared an interest in the expenditure relating to their reimbursements.
3. **Public Session** – There were no members of the public present.
4. **Approval of the Minutes of the Parish Council meetings on 22nd May 2019** - Prior to the meeting the Councillors had received copies of the minutes of both the Annual Meeting of Adderley Parish Council and the Parish Council meeting held on 22nd May and it was resolved by the Council that they were a true and accurate record of proceedings.
5. **Clerk's update regarding on-going matters:**
The following updates were advised to the Council:
 - a. The Clerk advised that Keith Silvester no longer worked for Shropshire Highways but she had forwarded all the information relating to the new fence to Victoria Doran of Shropshire Highways to take this forward.
 - b. Shropshire Council have advised that the visibility mirror could be installed but they need the landowner's consent as it is just off the verge and onto land that they were not responsible for. Cllr Wilson will meet the land owner, with the resident who requested the mirror, to confirm where the mirror is best sited.
 - c. Cllr Coulon advised the Council that regarding the Welcome Packs the contact details were now updated and Cllr Nash has compiled some generic information about the Village but he is waiting for more information from Adderley School, Adderley Church and Adderley Bowling Club.
6. **Report from Unitary Councillor** – Cllr Wynn advised the Council that it had been decided that there will be two Planning Committees for Shropshire Council instead of three with effect from September 2019 which will mean that the North Shropshire Planning Committee will incorporate some of Shrewsbury.
7. **Report from Committees by Adderley Parish Council Representatives** – Cllr Mycock gave a report on a recent North SALC meeting and Cllr Nash reviewed a Planning and CIL training that he and the Clerk has attended.
8. **Planning -**
None received

Determination of Planning
None received

9. Finance

a. Expenses

| Payee | Details | Chq no | Amount | Authority |
|----------------------------|----------------------------------|--------|-----------|--------------------------|
| N S Safety Scene | Event for Year 6 children | 188 | £50.00 | Localism Act 2011 ss 1-5 |
| St Peter's Church Adderley | Grant for Churchyard maintenance | 189 | £1,500.00 | LGA 1972 s 214 (6) |
| E-on Energy Solutions | Street Light Maintenance | 190 | £306.48 | PCA 1957 ss 3 (1) |
| SALC | Training on Planning & CIL | 191 | £54.00 | LGA 1972 s 111 |
| PN re The Events Calendar | Annual fee for website software | 192 | £72.13 | LGA 1972 s 142 |
| MC re Safety Tec | Replacement lock for defib. | 193 | £30.00 | Localism Act 2011 ss 1-5 |
| Jane Evans | Clerk's wages - June | S/O | £254.00 | LGA 1972 s 112 (2) |

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|------------|----------------------|-----|-----------|--------------------|
| Jane Evans | Clerk's wages - July | S/O | £254.00 | LGA 1972 s 112 (2) |
| | Total | | £2,520.61 | |

It was resolved by the Council that all items be paid.

b. Bank Reconciliation –

| | |
|----------------------------------------|--------------------|
| Balance brought forward | £ 2,926.03 |
| Income – as per attached schedule | £ 19,535.91 |
| Expenditure – as per attached schedule | £ 2,698.99 |
| Balance to be carried forward | £ 19,762.95 |

Bank Balances as at 31st May 2019:

| | |
|------------------------------------------|--------------------|
| Current Account | £ 1,000.00 |
| Interest Account | £ 19,472.95 |
| Adjustment for unpresented cheques | £ 710.00 |
| Total of Reconciled Bank Balances | £ 19,762.95 |

- c. **Grant to Adderley Bowling Club** – A grant of £1,500 had already been agreed at the Parish Council meeting in December 2018 but this agreement was dependant on the Council seeing all the paperwork and quotations for this work. Cllr Wilson showed the meeting this paperwork and explained about the lights to be installed. It was unanimously agreed that, as this expenditure had already been agreed, a cheque could be written out and signed at this meeting.

10. Report from Speed Concerns Committee – Cllr Wilson advised the Council that they had not had a meeting of this committee since the last Parish Council meeting but that the speed monitoring device was to go back up soon and Cllr Coulon added that he would drop off the triangular warning signs off with Cllr Cornwall for her to use while putting up the devise. Cllr Wilson also advised that Dave Davies of Shropshire Highways had advised him that there was a delay in starting the work on A529 and there had also been a change in priorities but more details were to come soon. Cllr Swindale advised the meeting that there was a speed camera operating in Adderley the previous week.

11. Highways & Environmental Health – There were no further points raised.

12. Fingerposts to Church – Cllr Wilson advised the meeting that the idea of an information board, with a map of the village attached, on a fingerpost on the Village Hall car park was very positively received at the recent Village Hall Committee meeting. He added that there were reservations about the donations for the car park tin and it was thought this would be better on a separate post so there was less potential for vandalism. The Clerk will liaise with Shelley Signs to get some examples of finger posts, with information maps attached, for the next meeting.

13. Street Lighting – Since the publication of the agenda the Clerk had received the invoice for converting the street lights numbered 5 & 20 to LED for £1,034, including vat. As this expenditure had already been agreed in the budget discussions at the Parish Council meeting last December it was agreed that this invoice be paid and a cheque was written out and signed at the meeting.

14. Playground Report – Cllr Cornwall had sent a report that the equipment was all fine and she had helped Cllr Wilson paint the fencing, along with Cllr Mycock, with resin paint the previous weekend. Cllr Wilson added that the fencing may need another coat. Cllr Coulon advised that the gate had been repaired.

15. Three Parishes Neighbourhood Plan – Cllr Nash advised the Council that the Steering Group's consultants aPT had now produced the first draft of the Three Parishes Neighbourhood Plan Evidence Based Review which not only lists the evidence but also highlights the gaps. Members of the Steering Group are now reviewing this document and the Clerk will compile all these comments and then this document will be shared with other bodies for their comments. Cllr Nash has made contact with both the River and Canal Trust and Historic England who have both responded positively to the Neighbourhood Plan. The engagement events at the three Village Schools had gone very well with lots of comments from the children and he added that the Steering Group meetings continue to be



very well attended with an equal number of representatives from each Parish.

16. **Neighbourhood Watch** – Cllr Cornwall had not reported any incidents and none of the Councillors present knew of any issues.
17. **Market Drayton Area Place Plan** – Prior to the meeting the Clerk have circulated the updated version of this document and this was reviewed briefly by the Parish Council. The Clerk advised the Council that she was not sure that the wording relating to the additional street lighting was quite correct but this is something that may be taken forward in the A529 improvements so this will be monitored.
18. **Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings and no further correspondence had been received.
19. **Parish Matters** – Cllr Nash will be attending a training course relating to the new Website Accessibility Guidelines later in the year.
20. **Agenda Items for next meeting to be held on Wednesday 7th August 2019** – The following items will be on the agenda for this meeting:
 - a. Parish Council financial support sought for Defibrillator Courses in the Autumn.
 - b. Adderley School's request for a grant towards iPads.

There being no other business the Chairman declared the meeting closed at 8.20 pm

Approval of the Minutes held on 26th June 2019

Minutes accepted and approved by Adderley Parish Council at a meeting held on 7th August 2019

Signed by the Chairman.....

