

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting held at The Village Hall, Adderley
on Wednesday 23rd October 2019 at 7.30pm

Present: Councillors M Coulon, P Nash, C Cornwall, K Mycock, and N Evans, Unitary Councillor P Wynn,
also J Evans (Clerk)

Apologises: Cllrs A Swindale and I Wilson

1. **Welcome / Present / Apologises** – Councillors present as listed above.
2. **Declarations of Interest** – None
3. **Public Session** – There were no members of the public present.
4. **Approval of the Minutes of the Parish Council meetings on 11th September 2019** - Prior to the meeting the Councillors had received copies of the minutes of the Parish Council meeting held on 11th September and it was resolved by the Council that they were a true and accurate record of proceedings.

5. **Clerk's update regarding on-going matters:**

The following updates were advised to the Council:

- a. The Clerk advised that both herself and the Chairman had been liaising with Shropshire Highways regarding the timber planters on the raised area of tarmac alongside the A529. Unfortunately, Shropshire Highways have advised that after conducting an inspection of the area they cannot allow the planters to be sited as they fall outside the highway's rules. Shropshire Highways noted that the plastic tubs had been put in this area and although they pointed out there no permission had been given for this, they are happy for them to stay. The Clerk will advise the residents that proposed this initiative of Shropshire Highways decision.
 - b. The finger post has been taken down from behind the fence and a new one erected on the road side of the fence. Cllr Mycock suggested that the Clerk contact Shropshire Highways to see what had happen to the old finger post as one of the directional fingers could be used on another one in the village.
 - c. Although chasing letters had been sent to residents of Norton Lane requesting the hedges to be cut one of the fences has not been cut at all and the other one only slightly. The Clerk will speak to Shropshire Highways about Council policy on this and follow this up.
6. **Report from Unitary Councillor** – Cllr Wynn advised the meeting that: the planning committee structure has now changed in the County with only two committee and not three, the north planning committee now incorporates a large part of Shrewsbury; potholes are being tackled with a new product and completed at night so that they can keep up with the work required; the boundary changes, which had been muted a few months ago, have been put on hold; and there is an initiative regarding safety issues on A41 which involves anyone involved in an accident or incident reporting it to the parish clerk so that more data can be obtained.
7. **Report from Committees by Adderley Parish Council Representatives** – No meetings had been attended.

8. **Planning -**

None received

Determination of Planning

None received

9. **Finance**

a. **Expenses**

Payee	Details	Chq no	Amount	Authority
E-on	Electricity for Street Lighting	D/D	£150.65	PCA 1957 ss 3 (1)
Tony Seabridge	Grass Cutting & Grounds Maint.	402	£852.00	HA 1980 s 96

P K F Littlejohn	External Audit of Accounts	403	£240.00	LGA 1972 s 111
Pandora Technologies Ltd	Part for Speed Monitoring Device	404	£45.60	Localism Act 2011 ss 1-5
Jane Evans	Clerk's wages - October	S/O	£254.00	LGA 1972 s 112 (2)
Jane Evans	Clerk's wages - November	S/O	£254.00	LGA 1972 s 112 (2)
	Total		£1,796.25	

It was resolved by the Council that all items be paid.

b. Bank Reconciliation –

Balance brought forward	£ 2,926.03
Add back cheque now out of date	£ 75.00
Income	£ 18,459.72
Expenditure	£ 8,390.64
Balance to be carried forward	£ 13,070.11

Bank Balances as at 30th September 2019:

Current Account	£ 1,000.00
Interest Account	£ 12,070.11
Adjustment for unrepresented cheques	£ 00.00
Total of Reconciled Bank Balances	£ 13,070.11

- c. **Budgets for 2020/21-** The Clerk suggested that, in line with other Parish Councils, they may wish to consider the purchase of a lockable metal filing cabinet so that the Parish archives could be stored in the Village Hall. The Council agreed in principle to this suggestion and authorised the Clerk to write to the Chairman of the Village Hall Committee to ask where there may be a suitable location in the Hall. The Clerk will also get prices for upgrading some of the remaining old street lights to LED for consideration in the budget. It was suggested that the Council could also consider replacing some of the play equipment on the playground and add a couple of adult fitness machines, the Clerk will get prices for the next meeting.
- d. **Quarterly Budget and Actuals Review –** The Clerk had circulated a spreadsheet showing the actual amounts of expenditure against the budget figures for the two quarters to 30th September 2019 and the Council confirmed that it like the layout of this information.
- e. **Bi-Annual Review of Standing Orders and Direct Debits –** The Clerk advised the Council that they had one direct debit set up on the account to E-on for the street light electricity and one standing order to pay her wages, the Council unanimously agreed that this was in order.
- f. **Grant to Friends of Adderley School –** The Council had received further information regarding this request which was discussed in detail after which the Council agreed to purchase iPads for the Friends of Adderley School up to £1,500 and the Clerk will contact the Chairman to ascertain which ones they would like.

10. Report from Speed Concerns Committee – Cllr Cornwall reported that this sub-group had recently had a meeting with representatives of Shropshire Highways, and their contractors, to discuss the A529. She advised that work had now started on this road south of Market Drayton as this was the area with the most reported accidents although they were not as severe as some of the accidents seen near Adderley. There is major work required between Adderley and Market Drayton however a final decision on how this will be done has not yet been made. Cllr Cornwall went on to advise that there are on-going discussions regarding various speed reducing measures for the road through Adderley Village as the project evolves. With regards to the temporary traffic lights on the A529 North of Adderley, Shropshire Highways have advised that discussions are in progress with the landowner around access to the field next to the site so that remedial works can be carried out.

11. Highways & Environmental Health – The following points were discussed:

- a. Mirror opposite Station Road – Cllr Wilson had emailed the Clerk to advise that this mirror has now been ordered by Shropshire Council.
- b. The Clerk had circulated a letter from Benbows advising that the tree should be monitored as it was

showing signs of disease and so work on the branches would be inadvisable, the Council agreed.

- 12. Village Notice Board and Fingerposts to Church** – Prior to the meeting the Clerk had circulated a further draft of the graphics for this village map and advised that Cllr Wilson had raised this issue at the recent Village Hall Committee meeting and confirm that, except for couple of amendments, this group was in favour of the initiative. The Council agreed with the amendments and also agreed a further slight change in wording and instructed the Clerk that once she confirmed the Village Hall Committee were in agreement with the siting of this board then everything could be ordered.
- 13. Street Lighting** – There was nothing to report at this time.
- 14. Playground Report** – Cllr Coulon advised the meeting that the gate was hanging off its hinges again even though it had only just been repaired and it was suggested that a new gate and posts could be considered in the budget.
- 15. Three Parishes Neighbourhood Plan** – Cllr Nash advised the Council that the Steering Group were due to meet tomorrow evening when the Historic Environmental Information relating to each parish would be discussed along with a community-led housing presentation which Cllr Nash had attended the previous day.
- 16. Neighbourhood Watch** – No issues had been raised to any Councillors.
- 17. Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings and no further correspondence had been received.
- 18. Parish Matters** – No further items were raised by Councillors.
- 19. Agenda Items for next meeting to be held on Wednesday 4th December 2019** – No further items were suggested at this point.

There being no other business the Chairman declared the meeting closed at 8.55 pm

Approval of the Minutes held on 23rd October 2019

Minutes accepted and approved by Adderley Parish Council at a meeting held on 4th December 2019

Signed by the Chairman

