

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting held at The Village Hall, Adderley
on Wednesday 4th December 2019 at 7.30pm

Present: Councillors M Coulon, P Nash, A Swindale, K Mycock, and I Wilson, Unitary Councillor P Wynn,
also J Evans (Clerk)

Apologises: Cllrs C Cornwall and N Evans

1. **Welcome / Present / Apologises** – Councillors present as listed above.
2. **Declarations of Interest** – None
3. **Public Session** – There were no members of the public present.
4. **Approval of the Minutes of the Parish Council meetings on 23rd October 2019** - Prior to the meeting the Councillors had received copies of the minutes of the Parish Council meeting held on 23rd October and it was resolved by the Council that they were a true and accurate record of proceedings.
5. **Clerk's update regarding on-going matters:**
The following updates were advised to the Council:
 - a. The Clerk advised that although she has requested the Market Drayton fingerpost from the old sign to recycle, recently taken down and upgraded on the corner of Rectory Lane and A529, Shropshire Highways had not come back to her about this.
 - b. A Shropshire Highways technician had been to inspect Norton Lane and reported to the Clerk that as the hedges did not impede the highway there was nothing further that Shropshire Council could do.
6. **Report from Unitary Councillor** – Cllr Wynn advised the meeting of the latest issues at Shropshire Council including recent planning matters.
7. **Report from Committees by Adderley Parish Council Representatives** – The following Councillors reported back on meetings/trainings that they had attended:
 - Cllr Mycock – North SALC meeting – with presentations by Connexus and Shropshire Council's Outdoor Partnership Team.
 - Cllr Nash – Website Accessorily Regulations Training – changes have now been made to the Parish website.
 - Rural Strategy Meeting – presentation slides will be circulated
 - Cllr Swindale – Helicopter Noise Liaison Meeting
8. **Planning -**
None received

Determination of Planning
None received
9. **General Power of Competency** - The Clerk explained the criteria for a Parish Council to use this power and the Council resolved that this Parish still meet the criteria.
10. **Finance**
 - a. **Expenses**

Payee	Details	Chq no	Amount	Authority
Norton in Hales Village Hall	Three Parish N P Steering Group meeting	405	£11.00	Localism Act 2011 ss 1-5
Tony Seabridge	Grass Cutting	406	£480.00	HA 1980 s 96
Jane Evans	Clerk's wages - December	S/O	£254.00	LGA 1972 s 112 (2)
	Total		£745.00	

It was resolved by the Council that all items be paid.

b. Bank Reconciliation –

Balance brought forward	£ 2,926.03
Add back cheque now out of date	£ 75.00
Income	£ 18,461.55
Expenditure	£ 9,932.89
Balance to be carried forward	£ 11,529.69

Bank Balances as at 31st October 2019:

Current Account	£ 1,000.00
Interest Account	£ 11,667.29
Adjustment for unpresented cheques	£ 1,137.60
Total of Reconciled Bank Balances	£ 11,529.69

c. **Budgets for 2020/21**– Prior to the meeting the Clerk had circulated a draft budget for 2020/21, taking into account the suggestions from the last meeting. The Council discussed these budget figures and resolved to agree it in principle pending further discussion at the next meeting when the precept would be set.

d. **Appointment of the Internal Auditor** – The Clerk advised the Council that she had received an expression of interest from SDH Accounting, who carried out the internal audit last year, and she recommended that the Council appoint them again, the Council agreed and resolved to appoint this internal auditor.

11. Report from Speed Concerns Committee – Cllr Wilson advised the meeting that the Speed Concerns Committee had not meet since the last Parish Council meeting and Cllr Coulon advised that the he had liaised with the manufacturer of the speed recording devise and it was due to be returned, for repair, shortly.

12. Highways & Environmental Health – Cllr Swindale requested that the fingerpost at Shavington be reported again, the Clerk will take this matter forward.

13. Village Notice Board and Fingerposts to Church – Prior to the meeting the Clerk had circulated a further draft of the graphics for this village map and signs, including directions to the canal. The Council unanimously agreed that these be purchased and asked the Clerk to get a price for installation from Shelley Signs. The idea of a similar village map being sited by the canal locks was discussed and the Council asked the Clerk to find out what approval was required from the Canal and River Trust to site this notice board.

14. Street Lighting – There was nothing to report at this time.

15. Playground Report – Apart from the gate and post, which the Clerk is getting a quote to repair, there were no further issues at the playground.

16. Three Parishes Neighbourhood Plan – Cllr Nash advised the Council that: sample questionnaires for the Neighbourhood Plan Consultation had been reviewed and these were now in the process of being combined; the Housing Needs Assessment Grant had been applied for; and the group were considering exactly how to incorporate the Housing Needs Survey and whether to use Shropshire Council's Right Homes Right Place.

17. Neighbourhood Watch – The membership renewal is due next month for this initiative and the Council unanimously agreed in principle to renew this.

18. Correspondence – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings and no further correspondence had been received.

Exclusion of press and public: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of sensitive/confidential information

19. Clerk's Wages – The Clerk explained the new SCP wage scale, which NALC advised Councils to adopt, and the Council unanimously agreed that the role of Clerk, with CILCA qualification, for this Parish should be set at new SCP of 15.

20. Parish Matters – No further items were raised by Councillors.

21. Agenda Items for next meeting to be held on Wednesday 15th January 2019. The precept will be set at this meeting but no further items were suggested at this point.

There being no other business the Chairman declared the meeting closed at 8.50 pm

Approval of the Minutes held on 4th December 2019

Minutes accepted and approved by Adderley Parish Council at a meeting held on 15th January 2020

Signed by the Chairman

