ADDERLEY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the Meeting of Adderley Parish Council to be held on Wednesday 20th May 2020 virtually, in line with current Government guidelines, to conduct the following business listed on the agenda below.

Signed: Jane Evans (Clerk)

Dated 11th May 2020

Agenda

- 1. Apologies To receive the apologises of those unable to attend
- 2. Declaration of Interest To declare a personal or pecuniary interest in any item on the agenda
- **3. Public Session** There will be up to 10 minutes allowed for questions to the Chair from the general public *If* any members of the public wish to participate in this meeting please contact the Clerk for information on how to do this
- 4. Minutes To approve the Minutes of the Parish Council meeting on 15th April 2020.
- **5. Clerk's update regarding on-going matters** To update the Council regarding on-going matters which are not detailed separately on the agenda
- 6. Report from Unitary Councillor For the Unitary Councillor to update the Council on current issues
- **7. Report from Committees by Adderley Parish Council Representatives** For Councillors to update everyone and discuss issues from any meetings attended
- **8. Planning** To consider the following planning applications:

20/01749/FUL - Change of use from an agricultural building to general storage (B8 use class) - Park Farm, Adderley, Market Drayton, Shropshire, TF9 3TG

Determination of Planning

20/00981/FUL - Installation of an underground LPG tank to front - 24 Corbet Drive, Adderley, TF9 3LW - **Permission Granted**

20/01014/FUL - Erection of an agricultural building for the storage of straw, hay and agricultural machinery

- Barbers Auctions, Market Drayton Livestock Market, Adderley Road, Market Drayton, Shropshire, TF9 3SW
- Permission Granted

9. Accounts

a. Expenditure – For the Council to accept and approve the below detailed expenditure

Payee	Details	Chq	Net	Vat	Authority
		no	Amount	Amount	
E-on	Electricity for Street Lighting	D/D	£129.66	£6.48	PCA 1957 ss 3 (1)
Came & Co	Annual Insurance	424	£391.45	-	LGA 1972 s 111
Tony Seabridge	Grass Cutting	425	£300.00	£60.00	HA 1980 s 96
PN re Really Simple Plug-ins	Annual Licence Fee	426	£10.43		LGA 1972 s 142
Telford & Wrekin Council	N P Needs Assessment Review		£124.00	£24.80	Localism Act 2011 ss 1-5
SDH Accounting	Internal Audit Report	427	£160.00		LGA 1972 s 111
Jane Evans	Clerks wages - May 2020	S/O	£262.00	-	LGA 1972 s 112 (2)
Jane Evans	Clerks wages - June 2020	S/O	£262.00	-	LGA 1972 s 112 (2)
	Totals		£1,639.54	£91.28	

b. Bank Reconciliation – For the Council to receive and accept the Bank Reconciliation:

Balance brought forward £ 2,897.14

Income to date £ 17,471.98

Expenditure to date £ 398.14

Balance to be carried forward £ 19,970.98

Bank Balances as at 30th April 2020:

Current Account £ 3,840.98
Interest Account £ 17,279.69
Adjustment for unpresented cheques £ 1,149.60
Total of Reconciled Bank Balances £ 19,970.98

- c. Internal Auditors Report For the Council to review this report if it is available
- d. Annual Governance Statement For the Council to review and approve this document
- e. Year End Statement of Accounts For the Council to approve these accounts
- f. Certificate of Exemption For the Council to review and approve this document
- g. Insurance Renewal For the Council to approve the renewal
- h. Annual Grant Requests For the Council to consider any requests received
- **10. Policy Documents** To enable the Council to adopt the following documents:
 - a. Standing Orders including Addendum relating to virtual meetings
 - b. Financial Regulations
 - c. Risk Assessment Schedule
 - d. Shropshire Council Code of Conduct
 - e. Publication Scheme, including ICO Model Publication Scheme
 - f. Press / Media Policy
 - **g.** GDPR Policies: Records Management Policy; Email Policy; Personal Data Management and Audit Policy; Privacy Policy; and Subject Access Policy
- **11. Report from Speed Concerns Committee** To enable this committee to report to the Council on current progress including action required relating to the Speed Sign.
- **12. Highways and Environmental** To enable the Council to discuss matters causing concern and opportunity to bring forward items requiring attention, not already covered by the Speed Concerns Committee.
- **13. Street Lighting Maintenance and/or Repairs** To enable Councillors to consider any maintenance and/or repairs required.
- 14. Playground Report To enable any issues to be reported.
- 15. Three Parishes Neighbourhood Plan For Cllr Nash to update the Council on this matter.
- **16. Neighbourhood Watch** To enable Cllr Cornwall to update the Council regarding any issues.
- 17. Future Virtual Meetings To enable the Council to consider the staging of future virtual meetings
- **18. Draft Local Economic Growth Strategy for Market Drayton Consultation** To enable the Council to consider if they would like to comment on this document.
- **19. Correspondence** The Shropshire Council and SALC emails are circulated and no further correspondence has been received.
- **20.** Parish Matters An opportunity for Councillors to bring to the attention of the Council any matters of interest or concern.
- 21. Agenda Items An opportunity for Councillors to bring items forward for the next agenda (no discussion or decision to be made) in respect of the next Parish Council meeting on 1st July 2020.