

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council Parish meeting on 15th April 2020 starting at 7.30 pm which was held virtually, using Zoom interactive means, in line with new legislation during the Coronavirus Pandemic.

Present: Councillors M Coulon, P Nash, C Cornwall, K Mycock, I Wilson and N Evans
also J Evans (Clerk)

Apologises: Councillor A Swindale and Unitary Cllr P Wynn

1. **Welcome / Present / Apologises** – Councillors present as listed above. Cllr Swindale could see members but not interact as he had technical issues with Zoom. Prior to the meeting the Cllrs had seen a proposal for holding virtual meetings but after reviewing this they decided that the current system worked well and Cllr Nash will write an article for the Parish website regarding members of the public attending.
2. **Declarations of Interest** – None
3. **Public Session** – There were no members of the public present.
4. **Approval of the Minutes of the Parish Council meetings on 26th February and Extraordinary meeting 25th March 2020** - Prior to the meeting the Councillors had received copies of these minutes and it was resolved by the Council that they were a true and accurate record of proceedings.

5. **Clerk's update regarding on-going matters:**

The following updates were advised to the Council:

- a. The Clerk advised the Council that various matters had been put on hold during the government restrictions on movement these were: chasing the Canal and River Trust about the siting on an Information Board at Adderley Locks; getting quotes for the grass cutting and spraying in the village, this will be undertaken before the next season; and siting of the Information Board on the edge of the Village Hall car park and the signs to the church and canal.
 - b. The Clerk also advised that under new legislation there was no requirement for the Parish Council to hold either it's Annual meeting (AGM) or the Annual Parish Meeting, although the later will be staged as soon as it can as there were various issues which were on the agenda for the residents to consider. The Clerk suggested that the next Annual meeting of Adderley Parish Council take place May 2021, all agreed but Cllr Coulon suggested that if anyone was not happy to continue in their role please notify him.
6. **Report from Unitary Councillor** – Unfortunately Cllr Wynn was unable to attend the meeting.
 7. **Report from Committees by Adderley Parish Council Representatives** – No-one had attended a meeting since the last Parish Council meeting.

8. **Planning** –

None received

Determination of Planning

19/05393/ADV – Erect and display 4 no non-illuminated fascia signs and 2 no non-illuminated signs on road frontage – Proposed general industrial development land east of Western Way, Adderley Road, Market Drayton, Shropshire – **Permission granted**

9. **Finance**

a. **Expenses**

Payee	Details	Chq no	Amount	Authority
Jane Evans	Clerks wages - April 2020	S/O	£262.00	LGA 1972 s 112 (2)
	Total		£262.00	

It was resolved by the Council that this item be paid.

b. Bank Reconciliation –

Balance brought forward	£ 2,926.03
<i>Add back cheque now out of date</i>	£ 75.00
Income	£ 18,468.73
Expenditure	£ 18,572.62
Balance to be carried forward	£ 2,897.14

Bank Balances as at 31st March 2020:

Current Account	£ 1,000.00
Interest Account	£ 7,944.97
Adjustment for unpresented cheques	£ 6,058.83
Transfer due from Neighbourhood Plan Account	£ 11.00
Total of Reconciled Bank Balances	£ 2,897.14

c. Three Parishes Neighbourhood Plan Bank Reconciliation at Year End – For the Council's Information:

Balance brought forward	£ 825.16
Income to date	£ 1,359.51
Expenditure to date	£ 1,352.90
Balance to be carried forward	£ 831.77

Bank Balances as at 31st March 2020:

Interest Account	£ 842.77
Transfer to go to Parish Council A/c	£ 11.00
Total of Reconciled Bank Balances	£ 831.77

- d. Quarterly Budgets –** Prior to the meeting the Clerk had circulated the information relating to the final quarter's budget v actuals and the Council reviewed these figures. It was unanimously agreed that the instances where the actual figures were in excess of the budget ones were acceptable and appropriate, having been agreed by the Council at their meetings. The Clerk also advised the Council that she was in the process of compiling all the Year End financial information for the Internal Auditor.

10. Report from Speed Concerns Committee – Cllr Cornwall advised the meeting that the Speed Concerns Committee had not meet since the last Parish Council meeting but they were ready for the Annual Parish Meeting as and when it was held. The recently received notification from Shropshire Council relating to the forthcoming road works on the A529, which involved closing the road from the Gingerbread Man island to South Lodge, was discussed. Although the Council are very much in support of this Shropshire Highways work, they were concerned about the increased traffic on the alternative routes especially as more people are walking and cycling at this time. The Council requested the Clerk to contact Paul Savil to point out the issues they raised. The Council also unanimously agreed with the speed reduction on the A529, which is being consulted on at present, and the Clerk will also advise Shropshire Highways of this.

11. Highways & Environmental Health – The Council discussed the following issues:

- An increase in the amount of dog poo around the Village – It was agreed that Cllr Coulon will get some signs which can be sited around the Village.
- Pothole on corner of Rectory Lane and Corbett Drive is bad again – the Clerk will report again.
- Shropshire Council have compiled some signs for closed Playgrounds and for Rights of Way (to

remind people about social distancing) - it was agreed that Cllr Coulon would print and laminate some and put them where appropriate.

12. **Street Lighting** – No issues were reported.
13. **Three Parishes Neighbourhood Plan** – Cllr Nash advised the Council that, having agreed the wording of the various documents, everything was now on hold as regards the residents survey but there were no time constraints as Shropshire Council had officially put back their timescales for the Local Plan and the Government had advised that no referendums are to take place until May 2021. At the recent Steering Group meeting the Housing Needs Assessment had also been discussed and Cllr Nash had reported back their dissatisfaction with this desk top document to the company who had produced it.
14. **Neighbourhood Watch** – Cllr Cornwall advised that there was nothing specific to report from this area.
15. **Mobile Signal** – Cllr Mycock advised the meeting that he talked to Venessa Higham of Vodafone and she was upbeat about the new shared rural network initiative, which commits all mobile providers to share facilities with the aim of eliminating 'Not Spots'. Cllr Mycock also read out a letter he had received from Owen Patterson PM supporting this initiative.
16. **Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings and no further correspondence had been received.
17. **Parish Matters** – The Parish Council wished to record their thanks to everyone who is helping others in the Parish during this time, especially Chris and Lois for arranging meat ordering and delivery from Shepleys Butchers and also the Shepley family for creating a 'book and game swap' situated in the 'bus shelter' on the corner of Rectory and A529, everyone's efforts were very much appreciated.
18. **Agenda Items for next meeting to be held on Wednesday 20th May 2020.** As these virtual meetings were working well it was agreed to continue to meet in this way. There were no items at present for the next agenda but the Clerk suggested that if anyone had any issues nearer the time then to let her know.

There being no other business the Chairman declared the meeting closed at 8.05 pm

Approval of the Minutes held on 15th April 2020

Minutes accepted and approved by Adderley Parish Council at a meeting held on 20th May 2020

Signed by the Chairman

