

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council Parish meeting on 16th December 2020 starting at 7.30 pm which was held virtually, using Zoom interactive means, in line with legislation during the Coronavirus Pandemic.

Present: Councillors M Coulon, P Nash, C Cornwall, A Swindale, K Mycock, N Evans, I Wilson and Unitary Councillor P Wynn, also J Evans (Clerk)

Apologies: None

1. **Welcome / Present / Apologies** – Councillors present as listed above.
2. **Declarations of Interest** – Cllr Coulon declared an interest in item 9a.
3. **Public Session** – Although it had been published that members of the public could attend this virtual meeting there were no members of the public present.
4. **Approval of the Minutes of the Parish Council meetings on 4th November 2020** - Prior to the meeting the Councillors had received copies of these minutes and it was resolved by the Council that they were a true and accurate record of proceedings.
5. **Clerk's update regarding on-going matters:**
The following updates were advised to the Council:
 - a. The Clerk has been advised by Shropshire Highways that the erection of the mirror opposite Station Road is on their contractor's, Kier, schedule to be done but they were currently working through a backlog.
 - b. The Clerk had been advised by Andrew Morton, Shropshire Highways, that the traffic lights order on A529 had been scheduled for w/c 10th December 2020 to enable the new verges to be altered. Unfortunately, no traffic lights have been seen yet and the work has not been done.
 - c. The Clerk has also been advised by Shropshire Highways that the Children Playing sign for Green Bank has been included in their future works programme.
 - d. The forms have been received relating to the We Don't Buy Crime scheme and it was agreed that these be signed and the project taken forward on a '100% of properties' basis.
 - e. The drain at the top of Green Bank has been cleared but there was some confusion with those undertaking this as to where the drain goes, the Clerk will follow this up.
 - f. The locations for the new Neighbourhood Watch signs had been agreed via email and over the next few days the Clerk will confirm which diameter of post attachment is required and get them ordered.
6. **Report from Unitary Councillor** – Cllr Wynn reported that Shropshire Council had agreed that there would be 20 miles per hour speed restrictions outside all schools across the county. The programme would be rolled out over the next 3 to 4 years, places where there are more severe problems will be done first and it was up to the Head Teachers to put their case forward. The Parish Council agreed that as Adderley School was on the A529, one of the top 10 dangerous roads in the UK, then it was important that the Head Teacher took this forward quickly and the Clerk will call her to discuss this tomorrow. Cllr Wynn went on to advise that he was attending a full Shropshire Council meeting tomorrow and also, as far as he knew, the county was staying in Tier 2 relating to the Covid-19 restrictions After his report Cllr Wynn had to leave the meeting.
7. **Report from Committees by Adderley Parish Council Representatives** – Prior to the meeting Cllr Mycock had circulated the minutes of the North SALC meeting which he had attended and he elaborated on the various issues that were discussed during the meeting.
8. **Planning** – The following planning application were discussed and the following *comments* agreed:
None received

Determination of Planning

20/02088/REM - Application for reserved matters (appearance, landscaping, layout and scale) of outline approval 19/00544/OUT - Little Acorns, Spoonley, Market Drayton, Shropshire, TF9 3SR – **Permission refused.**

9. Finance

a. Expenses

Payee	Details	Chq no	Net Amount	Vat Amount	Authority
JE re Hales Sawmills	Christmas Tree	447	£362.50	£72.50	Localism Act 2011 ss 1-5
Morrison's Voucher	Neighbourhood Plan Prize	450	£100.00		Localism Act 2011 ss 1-5
JE re Corporate Christmas Tree	Christmas Tree Lights	451	£696.17	£139.17	Localism Act 2011 ss 1-5
Tony Seabridge	Grass and hedge cutting	452	£495.00	£99.00	HA 1980 s 96
MC re 123 Reg	Website fees	453	£28.78		LGA 1972 s 142
JE re Expenses reimbursed	Clerks Expenses	454	£64.98		LG(FP)A 1963 s 5
E-on	Street light upgrade	455			PCA 1957 ss 3 (1)
Jane Evans	Clerks wages - December 2020	S/O	£262.00	-	LGA 1972 s 112 (2)
Total			£2009.43	£310.67	

It was resolved by the Council that this item be paid.

b. Bank Reconciliation –

Balance brought forward £ 2,897.14

Income to date £ 17,883.12

Expenditure to date £ 7,927.93

Balance to be carried forward £ 12,852.33

Bank Balances as at 30th November 2020:

Current Account £ 1,000.00

Interest Account £ 11,852.33

Adjustment for unpresented cheques £ 0.00

Total of Reconciled Bank Balances £ 12,852.33

c. **Internal Auditor** – The Clerk advised the Council that she had received an expression of interest from last year's Internal Auditor to act for Council again and the Council resolved to appoint her again.

d. **Request for two more benches** – Cllr Coulon advised the Council that he had been approached by a resident requesting that the Council purchase two further benches for the village. The Council discussed this request and agreed to it in principle, although where the benches are to be sited will be discussed at a future meeting along with quotes for the cost.

e. **Budgets for 21/11** – Prior to the meeting the Clerk had compiled and circulated draft budgets for the next financial year and these were discussed. Further to the previous agenda point, the Clerk advised that £800 had been included relating to the additional benches for purchase and installation. The Council resolved to agree the budgets for 2021/2022 in principle and the Clerk will publish a copy of these budgets on the Parish website.

10. Report from Speed Concerns Committee – Cllr Cornwall advised the meeting that the 'severe bend' sign had now been installed on the approach to South Lodge from the Market Drayton direction. Cllr Wilson advised that he had not received any further information on the work scheduled for the A529 so he would contact Paul Savill of WSP for an update.

11. Highways & Environmental Health – The Council discussed the severe mud on Norton Lane and the impact of heavy agricultural vehicles on the verges along this road. The Clerk advised that she had chased Shropshire

Highways who had advised that the area technician should be having a look into this. Also, the Clerk had emailed Steve Davenport, Shropshire Council's Highways Portfolio holder, about the issue. The Council asked the Clerk to chase this matter again, with both. Cllr Swindale added that he would be available to meet the Shropshire Highways technician, if this was helpful. The Council also asked the Clerk to contact Ian Walshaw of Shropshire Highways to get an update on the traffic lights on the A529 between Adderley and Audlem.

- 12. Street Lighting** – The Corbett Drive street lights have now been upgraded to LED, although the Clerk has not yet received the invoice for this, which means that all the street lights that the Council is responsible for are now LED.
- 13. Playground Report** – Cllr Cornwall explained that it was difficult for her to inspect the playground as she was working during daylight hours but Cllr Coulon advised that he had checked the play equipment recently and it was all fine.
- 14. Three Parishes Neighbourhood Plan** – Cllr Nash advised the Council that analysis of the resident's consultation should be completed soon and once this was received the Steering Group would meet to discuss the information. A bid could then be applied for to complete the section 16 after which comments from stakeholders would be sought and a draft plan submitted to Shropshire Council, and then an Inspector. Cllr Nash was hopeful that a referendum could be held in May 2021 to complete the process.
- 15. Declaring a Climate Emergency** – The Clerk advised the Council that she had been unable to find an example of a declaration by a Council of a similar size to Adderley unfortunately. Cllr Nash explained passionately to the Council about the need for taking action on this matter, the changes that will be seen in the rural communities over the coming years and the implications this could have on various matters including the Neighbourhood Plan and a new/improved Village Hall in years to come. It was agreed by the Council that a subgroup should be set up to take this matter forward and report back to Council.
- 16. Neighbourhood Watch** – Cllr Cornwall advised that she had been notified of a garden intruder via the WhatsApp group but thankfully nothing was taken and there had been no further reports.
- 17. Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings and additionally an email had been received from a resident regarding the imminent retirement of the longstanding village postman. The Council agreed that a card and small gift should be given to the postman in acknowledgment of help and support to the village residents especially during this difficult year.
- 18. Parish Matters** – Cllr Wilson advised that the Christmas Tree initiative had been very well received in the parish with lots of community involvement and enjoyment which, in turn, promoted much needed positivity.
- 19. Agenda Items for next meeting to be held on Wednesday 20th January 2020.** Cllr Swindale asked if the Clerk could check the criteria for the Roads Trust application and put this on the agenda for discussion if applicable. Cllr Coulon asked what information will be available to promote the Parish Council elections, due to take place next May, and the Clerk will investigate this, although it may be available later than January.

There being no other business the Chairman declared the meeting closed at 9.00 pm

Approval of the Minutes held on 16th December 2020

Minutes accepted and approved by Adderley Parish Council at a meeting held on 20th January 2021

Signed by the Chairman