

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council Parish meeting on 21st January 2021 starting at 7.30 pm which was held virtually, using Zoom interactive means, in line with legislation during the Coronavirus Pandemic.

Present: Councillors M Coulon, P Nash, A Swindale, K Mycock, N Evans, I Wilson and Unitary Councillor P Wynn, also J Evans (Clerk)

Apologises: Councillor C Cornwall

1. **Welcome / Present / Apologises** – Councillors present as listed above.
2. **Declarations of Interest** – None
3. **Public Session** – Although it had been published that members of the public could attend this virtual meeting there were no members of the public present.
4. **Approval of the Minutes of the Parish Council meetings on 16th December 2020** - Prior to the meeting the Councillors had received copies of these minutes and it was resolved by the Council that they were a true and accurate record of proceedings.

5. **Clerk's update regarding on-going matters:**

The following updates were advised to the Council:

- a. Following correspondence from Shropshire Highways the Clerk asked if anyone had seen the work on the verges of the A529 being done, this would necessitate traffic lights and was scheduled for last month. The Councillors advised that this work had not been done and instructed the Clerk to chase this.
- b. The Clerk had submitted the forms to We Don't Buy Crime and the 25% grant had been confirmed but she had heard nothing further on this scheme as yet.
- c. After the last meeting the Clerk had spoken to the Head Teacher at Adderley School regarding the proposed 20 mph restrictions outside schools to be introduced across the county. The Head Teacher had not yet been advised of this initiative by Shropshire Council but was very keen to promote Adderley as being one of the first schools to benefit from this, as the A529 had been proved to be one of the most dangerous roads in the UK, and she will take this forward.
- d. The Clerk advised that despite various emails to both Shropshire Highways' and Cllr Steve Davenport, portfolio holder for Highways, she had not received any responses regarding the worsening situation on the Norton Lane of mud and crumbling verges caused by large, heavy agricultural vehicles. Cllr Wyn asked if the Clerk could email him the details and he would take this forward.
- e. The Clerk had already forwarded the response received from Shropshire Highways relating to the traffic lights on the A529 between Adderley and Audlem to Councillors, it is hoped that this work will start soon.
- f. The Clerk advised the Council that she was due to attend a SALC course about getting the community engaged with local elections and she would report back on this.

6. **Report from Unitary Councillor** – Cllr Wynn reported that: Shropshire Council had agreed to move its civic centre from Shirehall to the Pride Hill Shopping Centre, in Shrewsbury, by March 2023, although some staff will continue to work from home; the free car parking scheme finished last Friday although, in line with lockdown restrictions, there are less people about generally; Shropshire Council are warning residents about receiving scam Covid-19 vaccine correspondence; new vaccination centres are opening soon in Shrewsbury and Ludlow and it is hoped that details of a much needed centre in the north of the county will be available within the next few days, although this is unlikely to open before the end of February; it is hoped that there will shortly be an announcement from Shropshire Council about services it will be financing to help those in need of transportation to vaccination centres; lastly Cllr Wynn advised that an Agricultural Vehicle Liaison group, which he is a member of, had been set up to discuss, and hopefully find solutions to, the problems on the roads that big agricultural vehicles can cause.

7. **Report from Committees by Adderley Parish Council Representatives** – No meetings had been attended since the last Parish Council meeting.

8. **Planning** – The following planning application were discussed and the following **comments** agreed:

20/05367/REM - Application for reserved matters (appearance, landscaping, layout and scale) of outline approval 19/00544/OUT (resubmission of 20/02088/REM) - Little Acorns, Spoonley, Market Drayton, Shropshire, TF9 3SR – **It was unanimously agreed to object to this planning application on grounds of size**

20/03605/FUL – Erection of an agricultural livestock building (phase 2) – Adderley Lodge Farm, Adderley Road, Adderley, Shropshire TF9 3ST - **Support**

Determination of Planning

None received

9. Finance

a. Expenses

Payee	Details	Chq no	Net Amount	Vat Amount	Authority
NSP	Neighbourhood Watch signs	455	£268.95	£53.79	Localism Act 2011 ss 1-5
E-on	Electricity for Street Lighting	D/D	£131.09	£6.55	PCA 1957 ss 3 (1)
E-on	Street light upgrade	Invoice	not	yet	received
Info Commissioner Office	Data Protection Annual Registration	D/D	£35.00	£0.00	LGA 1972 s 111
Jane Evans	Clerks wages - January 2021	S/O	£262.00	-	LGA 1972 s 112 (2)
Jane Evans	Clerks wages - February 2021	S/O	£262.00	-	LGA 1972 s 112 (2)
Total			£959.04	£60.34	

It was resolved by the Council that these items be paid.

b. Bank Reconciliation –

Balance brought forward	£ 2,897.14
Income to date	£ 17,883.22
Expenditure to date	£ 9,713.03
Balance to be carried forward	£ 11,067.33

Bank Balances as at 31st December 2020:

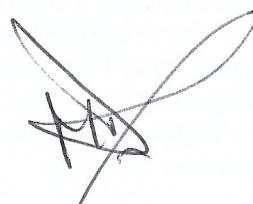
Current Account	£ 1,594.00
Interest Account	£ 10,607.33
Adjustment for unrepresented cheques	£ 594.00
Total of Reconciled Bank Balances	£ 11,067.33

c. **Precept 2021/22** – The Council discussed the Precept requirements, in line with the agreed budgets, and resolved the it would require £16,000. The Clerk will submit the request to Shropshire Council.

d. **Additional benches** – As Cllr Coulon was still awaiting quotes for the new benches it was agreed that this item will be discussed at the next meeting.

e. **Quarterly Internal Control** – Prior to the meeting the Clerk had circulated the financial statements for the quarter ending 31st December 2020 and the Council agreed these figures. Cllr Mycock will initial the bank statement to confirm the bank reconciliation.

f. **Review of the Standing Orders and Direct Debits** – The Clerk advised the Council that it had one standing order, which related to her wages, and currently one direct debit to E-on for the electric to the street lights. Shortly there would be a second direct debit to Information Commissioners Office relating to the annual GDPR fee, the Council agreed.



- 10. General Power of Competency** – The Clerk explained the criteria for this and the Council agreed these conditions still applied to Adderley Parish Council.
- 11. Report from Speed Concerns Committee** – Cllr Wilson reported that he had been in contact with Paul Savill of WSP who had advised him that work on the A529 had been affected by the Covid Pandemic but would be continuing. Mr Savill also said that he was very keen to discuss the possibilities of a presentation, via Zoom, relating to the traffic calming measures that may require street lighting.
- 12. Highways & Environmental Health** – The Council discussed the following issues:
- a. The new 'bend' sign at South Lodge is not working, the Clerk will report.
 - b. The solar school sign has been broken by a vehicle – the Clerk has already reported this.
 - c. The drain outside Copscot Hey is blocked causing a flood in bad weather, the Clerk will report.
 - d. A drain in Norton Lane is blocked also causing a big flood in bad weather, the Clerk will report.
 - e. Cllr Swindale suggested that the fingerpost signs on the triangle of grass towards Shavington be replaced as they have been missing some time and, despite requests, Shropshire Highways have not replaced them. The Clerk had got a quote from the company that supplied the rectangular Adderley sign and this was £200 per finger sign. The Council agreed in principle but the Clerk will ask for images so that she can circulate these for the Council to see before ordered the signs.
 - f. The Clerk explained that the pre-Internal Audit Questionnaire had brought to light the fact that the Council has had the same contractor cutting the grass for a number of years and in order to ensure that the Council is making the best use of public funds it is advisable to under a review of this and obtain further quotes for comparison. In the past the Clerk has struggled to find an alternative business to quote for this work but as she has now been able to do this the Council agreed to review this contract prior to the new season.
 - g. Cllr Wilson advised the meeting that he had been contacted by someone wishing to put a commemorative bench in the parish and he wondered if the foundations for this could be considered when the additional benches are discussed at the next meeting, this was agreed and Cllr Wilson will provide the Clerk with more details when he receives them from the person involved.
- 13. Street Lighting** – Cllr Nash reported that there was an intermittent fault on the street light outside his house, the Clerk will get this repaired. The Clerk has still not yet received the invoice for the upgrades to Corbett Drive.
- 14. Playground Report** – No issues have been reported.
- 15. Three Parishes Neighbourhood Plan** – Cllr Nash advised the Council that a report had now been compiled with all the comments from the recent resident's consultation and he asked the Clerk to circulate this to all Councillors. The comments now need to be reviewed and sorted into themes. A second report with just the statics is going to be published on the Three Parish Plan website. A further grant will be applied for after the financial year end to enable the next stage to be commenced, this is the policy writing part of the project and will probably be undertaken by apT who have been very helpful so far with this Neighbourhood Plan. At the recent Steering Group meeting the draw for the £100 Morrisons voucher was made and Mrs B Slack had won.
- 16. Webinars** – Cllr Wilson explained the difference between a zoom meeting and a webinar, the latter being a means of allowing residents to view presentations via the internet, as face-to-face meetings are not allowed under the present Government restrictions. The Clerk had contacted SALC who had advised that it would be acceptable to hold an Annual Parish Meeting facilitated via a webinar. The Council were very keen to engage with the community in this way and saw it as a way of promoting initiatives like the We Don't Buy Crime scheme through which every household will be receiving a smart water kit. Cllr Nash proposed that, as virtual meeting and webinars were the way forward for the foreseeable future, the Parish Council should have its own Zoom account with a webinar option. Cllr Wilson advised that the annual cost for Zoom was about £120 and the webinar facility could be added on for £30 per month. The Council unanimously agreed that this should be

taken forward and thanked Cllr Wilson for allowing the Council to use his company's zoom account so far. The Clerk will liaise with Cllr Wilson regarding the purchase of Zoom and a further discussion about what content could be involved in future webinar presentations, and when best to have these, will be discussed again at the next meeting.

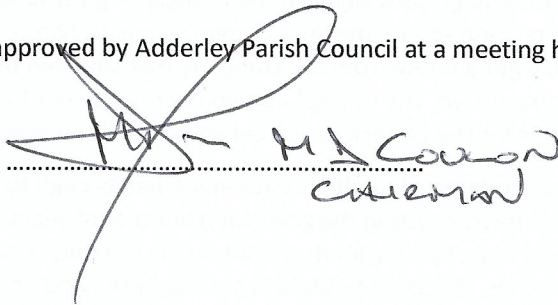
17. **Neighbourhood Watch** – The Clerk advised that the new Neighbourhood Watch signs should be arriving next week and Cllr Coulon suggested that she liaise with him once she had them.
18. **Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings.
19. **Parish Matters** – Cllr Wilson advised that the Christmas Tree initiative had been very well received in the parish with lots of community involvement and he had now stored the tree lights, that the Parish Council owned, ready for next year.
20. **Agenda Items for next meeting to be held on Wednesday 3rd March 2021.** There were no further items for the agenda other than those already detailed above.

There being no other business the Chairman declared the meeting closed at 8.55 pm

Approval of the Minutes held on 20th January 2021

Minutes accepted and approved by Adderley Parish Council at a meeting held on 3rd March 2021

Signed by the Chairman



M. Coulon
Chairman