

ADDERLEY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the Meeting of the Parish Council of Adderley to be held on Wednesday 12th May 2021 at the Village Hall, Adderley which will commence immediately after the Annual Meeting of Adderley Parish Council to conduct the following business listed on the agenda below.

Signed: Jane Evans (Clerk)

Dated 5th May 2021

Agenda

1. **Apologies** – To receive the apologies of those unable to attend
2. **Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda
3. **Public Session** – There will be up to 10 minutes allowed for questions to the Chair from the general public
4. **Co-option of New Councillors** – For the Council to meet anyone interested in filling the two vacant members positions
5. **Minutes** - To approve the Minutes of the Parish Council meeting on 14th April 2021
6. **Clerk's update regarding on-going matters** - To update the Council regarding on-going matters which are not detailed separately on the agenda
7. **Report from Unitary Councillor** – For the Unitary Councillor to update the Council on current issues
8. **Report from Committees by Adderley Parish Council Representatives** – For Councillors to update everyone and discuss issues from any meetings attended
9. **Annual Parish Meeting** – For the Council to review the Annual Parish Meeting held on 21st April 2021.
10. **Planning** – To consider the following planning applications:

21/01660/FUL - Demolition of existing prefabricated dwelling and erection of replacement dwelling - Lower Morrey, Shavington Park, Adderley, Shropshire, SY13 4BH

Determination of Planning

None received

- 11. General Power of Competency** – For the Council to consider if the conditions of the General Power of Competency are still applicable for this Council.

12. Accounts

- a. Expenditure** – For the Council to accept and approve the below detailed expenditure

Payee	Details	Chq no	Net Amount	Vat Amount	Authority
E-on	Electricity for Street Lighting	D/D	£128.24	£6.41	PCA 1957 ss 3 (1)
SDH Accounting	Internal Audit Report	471	£160.65		LGA 1972 s 111
Jane Evans re Presents	Ex-Councillors thank you cards & presents	472	£31.00		Localism Act 2011 ss 1-5
Jane Evans	Clerk's wages - May 2021	S/O	£330.48		LGA 1972 s 112 (2)
	Total		£650.37	£6.41	

- b. Bank Reconciliation** – For the Council to receive and accept the Bank Reconciliation:

Balance brought forward	£ 5,123.11
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Income to date	£ 17,087.83
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Expenditure to date £ 1,366.69

Balance to be carried forward £ 20,844.25

Bank Balances as at 30th April 2021:

Current Account £ 1,072.31

Interest Account £ 19,844.25

Adjustment for unpresented cheques £ 72.31

Total of Reconciled Bank Balances £ 20,844.25

- c. **Internal Auditors Report** – For the Council to review this report
- d. **Annual Governance Statement** – For the Council to review and approve this document
- e. **Year End Statement of Accounts** – For the Council to approve these accounts
- f. **Certificate of Exemption** – For the Council to approve the completion of this certificate
- g. **Insurance Renewal** – For the Council to approve the renewal
- h. **Annual Grant Requests** – For the Council to consider any requests received

13. Policy Documents - To enable the Council to adopt the following documents:

- a. Standing Orders
- b. Financial Regulations
- c. Risk Assessment Schedule
- d. Shropshire Council Code of Conduct
- e. Publication Scheme, including ICO Model Publication Scheme
- f. Press / Media Policy
- g. GDPR Policies: Records Management Policy; Email Policy; Personal Data Management and Audit Policy; Privacy Policy; and Subject Access Policy

14. Report from Speed Concerns Committee – To enable this committee to report to the Council. Also, for the Council to discuss the questions raised at the Annual Parish Meeting relating to the A529 and how resident's feedback regarding the traffic calming measures may be sought.

15. Highways and Environmental - To enable the Council to discuss matters causing concern and opportunity to bring forward items requiring attention, not already covered by the Speed Concerns Committee.

16. Street Lighting – To enable Councillors to report any maintenance and/or repairs required.

17. Playground Report – For the Council to agree who will regularly check and report to the Council any issues relating to the playground.

18. Three Parishes Neighbourhood Plan – For Cllr Nash to update the Council on this matter.

19. Neighbourhood Watch – For the Council to receive any nominations for the position of Neighbourhood Watch co-ordinator and discuss any issues.

20. Correspondence - The Shropshire Council and SALC emails are circulated and no additional correspondence has been received.

21. Parish Matters – An opportunity for Councillors to bring to the attention of the Council any matters of interest or concern.

22. Agenda Items – An opportunity for Councillors to bring items forward for the next agenda (no discussion or decision to be made) in respect of the next Parish Council meeting on **23rd June 2021**.