

## ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council Parish meeting on 14<sup>th</sup> April 2021 starting at 7.30 pm which was held virtually, using Zoom interactive means, in line with legislation during the Coronavirus Pandemic.

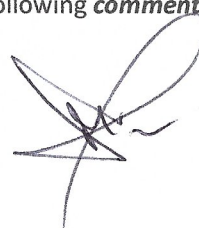
**Present:** Councillors M Coulon, P Nash, A Swindale, C Cornwall, K Mycock, N Evans, I Wilson  
and Unitary Councillor P Wynn, also J Evans (Clerk)

**Apologies:** None

1. **Welcome / Present / Apologies** – Councillors present as listed above.
2. **Declarations of Interest** – None
3. **Public Session** – Although it had been published that members of the public could attend this virtual meeting there were no members of the public present.
4. **Presentation by Allan Wilson of Shropshire Climate Action Partnership** – Mr Wilson explained the scientific research that has prompted the formation of the Shropshire Climate Action Partnership, the groups' work and what small, rural parishes can do. Cllr Coulon thanked him for his presentation and Mr Wilson left the meeting.
5. **Approval of the Minutes of the Parish Council meetings on 3<sup>rd</sup> March and the Extraordinary Meeting on 31<sup>st</sup> March 2021** - Prior to the meeting the Councillors had received copies of both these minutes and it was resolved by the Council that they were a true and accurate record of proceedings.
6. **Clerk's update regarding on-going matters:**  
The following updates were advised to the Council:
  - a. The benches are being ordered, the invoice is in the below expenditure, and in the meantime, Cllr Wilson is meeting the contractor who is installing them to confirm the exact siting after which he will confirm with the Village Hall committee about the bench to be put on the village green. Mr Whilde will also be at the Shavington junction meeting. Cllr Coulon will arrange the plaques for the two additional benches in the village and Mr Whilde will purchase the third plaque and give the Parish Council a donation for the net amount of this bench. The Clerk confirmed that the Internal Auditor had advised that this was the best way to deal with the matter.
  - b. The Clerk confirmed that she had contacted the Canal and River Trust about the various matters previously raised and Cllr Wilson asked if she could confirm the dates of their response so that he could report back to the resident who raised one of the issues.
  - c. The Clerk has also received confirmation that Owen Paterson MP will be taking forward the Council's issue regarding the criminal exploitation of children and will write to the Home Secretary about this.
7. **Report from Unitary Councillor** – Cllr Wynn advised the Council that he had taken the Shropshire Council's Portfolio holder for Highways to see the traffic lights between Adderley and Audlem. He has also spoken to a Highways Officer about the matter and has been advised that things are moving forward but no further details are available. Cllr Wynn confirmed that he would be writing a report for the Parish Meeting next week but he would let either the Clerk/Chairman read this out and would not be present. In the run up to the Shropshire Council elections he did not want to get involved in questions he could not answer during this purdah period.
8. **Report from Committees by Adderley Parish Council Representatives** – Cllr Mycock had attended a virtual North SALC meeting after which he had circulated a report detailing the issues discussed including the state of the county's roads.
9. **Planning** – The following planning application were discussed and the following *comments* agreed:

None received

**Determination of Planning**



## 10. Finance

### a. Expenses

Payee	Details	Chq no	Net Amount	Vat Amount	Authority
Reformation Ltd	Benches	470	£722.50	£144.50	Localism Act 2011 ss 1-5
J E re Zoom	Webinar Fee	469	£28.80	£5.76	Localism Act 2011 ss 1-5
Jane Evans	Clerk's wages - April 2021	S/O	£330.48		LGA 1972 s 112 (2)
	Total		£359.28	£5.76	

It was resolved by the Council that these items be paid.

### b. Bank Reconciliation – For the Council to receive and accept the Year End Bank Reconciliation:

Balance brought forward	£ 2,897.14
Income to date	£ 17,883.42
Expenditure to date	£ 15,657.45
<b>Balance to be carried forward</b>	<b>£ 5,123.11</b>

Bank Balances as at 31<sup>st</sup> March 2021:

Current Account	£ 2,207.37
Interest Account	£ 4,119.47
Adjustment for unpresented cheques	£ 1,203.73
<b>Total of Reconciled Bank Balances</b>	<b>£ 5,123.11</b>

### c. Bank Reconciliation – Neighbourhood Plan Account - For the Council to receive and accept the Year End Bank Reconciliation for the Neighbourhood Plan Bank Account:

Balance brought forward	£ 831.77
Income to date	£ 288.81
Expenditure to date	£ 1,054.49
<b>Balance to be carried forward</b>	<b>£ 66.09</b>

Bank Balances as at 31<sup>st</sup> March 2021:

Interest Account	£ 66.09
Transfers to/from Adderley Parish Council	£ 0.00
<b>Total of Reconciled Bank Balances</b>	<b>£ 66.09</b>

**11. Report from Speed Concerns Committee** – Cllr Cornwall advised the Council that she was meeting Cllr Wilson this Friday to download the data from the Speed Monitoring Device and turn it around, it's currently by the school. She would also be letting Cllr Wilson have the tripod etc. before she moved house early next month. Cllr Cornwall also requested the Clerk to ask The Safer Road Partnership for any data that they had from the bike that had been in the village over the last months, so that it could be included in the groups' presentation at the Annual Parish Meeting, the Clerk will request this.

**12. Highways & Environmental Health** – The Council discussed the following issues:

- Update regarding the A529 traffic lights – This had been covered earlier in the meeting.
- The possibility of tree planting – Cllr Coulon has had initial discussions with one land owner who is



interested in this idea but further discussions will take place in the Autumn so the Clerk will diarise this item for the agenda at the meeting on 15<sup>th</sup> September.

- c. Broken finger sign at the GreenBank/A529 junction– It was agreed to wait and see what the finger posts ordered for the Shavington junction looked like before taking forward this replacement forward.

13. **Street Lighting** – Nothing was reported at this time.
14. **Playground Report** – Cllr Coulon advised that all the equipment was fine and no issues have been reported.
15. **Three Parishes Neighbourhood Plan** – Cllr Nash advised the Council that he was due to have a meeting next week with the Clerk and Geoff to look at the costings from aPT and SRCC so that a grant to Locality could be submitted that should pay for everything up to Regulation 16.
16. **Annual Parish Meeting** – Everyone was pleased with the way the practice webinar had gone last week and the Clerk explained that any questions from the public would be dealt with by either raising hands, to ask them personally, or typed in the Q & A in which case the Clerk would ask them.
17. **Neighbourhood Watch** – Cllr Cornwall advised that there was nothing to report but in her report for the Annual Parish Meeting she would ask for someone to take over the role of Neighbourhood Watch coordinator when she moves.
18. **Shropshire's May Election** – The Clerk confirmed that, with 5 Councillors nominated, Adderley had an uncontested election and after 6<sup>th</sup> May they needed to try to co-opt 2 further members to the Council. It was agreed that the names of anyone interested should be sent to the Clerk to co-ordinate for the 12<sup>th</sup> May meeting.
19. **Future Parish Council Meetings** – The Clerk confirmed that the legislation would not be changing and so from 6<sup>th</sup> May Parish Councils had to meet face to face again and could no longer have virtual meetings. The Clerk has booked the Village Hall for the 12<sup>th</sup> May and will liaise with Cllr Wilson to ensure that all social distancing and other measures are in place for this meeting.
20. **Accessibility Statement** – Following a discussion with the Internal Auditor the Clerk had circulated a proposed Accessibility Statement to the Councillors and it was agreed that this should be put on the Parish website. The Clerk will liaise with Cllr Nash regarding this matter.
21. **Local Policing and Community Charter** – The Council agreed that the Clerk should invite PC Ambrose to a Parish Council meeting, the Clerk will let him have the meeting dates.
22. **Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings and additionally the emails from Crane Counselling Service and The Movement Centre were noted.

Exclusion of press and public: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of sensitive/confidential information

23. **Clerk's Hours** – Due to the increase in work the Clerk had requested an increase in the number of hours she worked and it was unanimously agreed by the Council that the Clerk's hours should be increased to 25 per month. The Clerk thanked the Council.
24. **Parish Matters** – Cllr Wilson and Cllr Coulon thanked Cllr Cornwall and Cllr Mycock for all their time, effort and support during their time on the Parish Council, this was echoed by the other Councillors. Cllr Cornwall thanked the rest of the Council for their views, opinions and support to her while she was a Councillor and Cllr Mycock thanked everyone for their kind words.
25. **Agenda Items for next meeting to be held on Wednesday 12<sup>th</sup> May 2021.** There were no further items raised at this time.



There being no other business the Chairman declared the meeting closed at 8.50 pm

Approval of the Minutes held on 14<sup>th</sup> April 2021

Minutes accepted and approved by Adderley Parish Council at a meeting held on 12<sup>th</sup> May 2021

Signed by the Chairman .....

