

ADDERLEY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the Meeting of the Parish Council of Adderley to be held on Wednesday 11th May 2022 at the Village Hall, Adderley which will commence immediately after the Annual Meeting of Adderley Parish Council to conduct the following business listed on the agenda below.

Signed: *Jane Evans* (Clerk)

Dated 4th May 2022

Agenda

1. **Apologies** – To receive the apologies of those unable to attend
2. **Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda
3. **Public Session** – There will be up to 10 minutes allowed for questions to the Chair from the general public
4. **Minutes** - To approve the Minutes of the Parish Council meeting on 30th March 2022
5. **Clerk's update regarding on-going matters** - To update the Council regarding on-going matters which are not detailed separately on the agenda
6. **Report from Unitary Councillor** – For the Unitary Councillor to update the Council on current issues
7. **Report from Committees by Adderley Parish Council Representatives** – For Councillors to update everyone and discuss issues from any meetings attended
8. **Planning** – To consider the following planning applications:
22/01884/LBC - Replace existing french doors with bi-fold doors affecting a Grade II Listed Building - 2 Church Farm Court, Adderley, Market Drayton, Shropshire, TF9 3TD
Determination of Planning
None received
9. **General Power of Competency** – For the Council to consider if the conditions of the General Power of Competency are still applicable for this Council.

10. Accounts

- a. **Expenditure** – For the Council to accept and approve the below detailed expenditure

Payee	Details	Chq no	Net Amount	Vat Amount	Authority
Groundworks (UK) Ltd	Repaying unused grant for Neighbourhood P	505	£5,220.60		Localism Act 2011 ss 1-5
N Power	Street Light Energy	DD	£105.76	£5.29	PCA 1957 ss 3 (1)
SALC	Annual Membership	506	£247.45		LGA 1972 s 143
SDH Accounting	Internal Audit	507	£165.68		LGA 1972 s 111
Jane Evans	Clerk's wages - May 2022	S/O	£336.15		LGA 1972 s 112 (2)
	Total		£6,075.64	£5.29	

- b. **Bank Reconciliation** – For the Council to receive and accept the Bank Reconciliation:

Balance brought forward	£ 7,816.86
Income to date	£ 16,405.28
Expenditure to date	£ 457.20
Balance to be carried forward	£ 23,764.94

Bank Balances as at 30th April 2022:

Current Account	£ 29,486.69
Interest Account	£ 0.00
Adjustment for unpresented cheques & wages	£ 5,721.75
Total of Reconciled Bank Balances	£ 23,764.94

- c. **Internal Auditors Report** – For the Council to review this report
- d. **Annual Governance Statement** – For the Council to review and approve this document
- e. **Year End Statement of Accounts** – For the Council to approve these accounts
- f. **Insurance Renewal** – For the Council to approve the renewal
- g. **Annual Grant Requests** – For the Council to consider any requests received

11. Policy Documents - To enable the Council to adopt the following documents:

- a. Standing Orders
- b. Financial Regulations
- c. Risk Assessment Schedule
- d. Councillor Code of Conduct
- e. Publication Scheme, including ICO Model Publication Scheme
- f. Press / Media Policy
- g. Defibrillator Policy

12. Report from Speed Concerns Committee – To enable this committee to report to the Council.

13. Highways and Environmental - To enable the Council to discuss matters causing concern and opportunity to bring forward items requiring attention, not already covered by the Speed Concerns Committee, including restoration of WI Jubilee Commemoration plaque and replacement fingerposts on the A529 at the top of Green Bank.

14. Street Lighting – To enable Councillors to report any maintenance and/or repairs required.

15. Playground Report – For Cllr Shepley to update the Council on any issues relating to the playground and for the Council to discuss if additional signs are required and also any re-painting quotes which have been received.

16. Three Parishes Neighbourhood Plan – For Cllr Nash to update the Council regarding this matter.

17. Neighbourhood Watch – For Cllr Evans to update the Council regarding any issues.

18. Market Drayton Boundary Review – For the Council to be updated regarding this matter

19. Adderley Heritage Project – For Cllr Nash to update the Council regarding this matter

20. Queen's Jubilee Celebrations – For the Council to discuss the quotes for the fruit trees and planters and also if a commemoration tree is to be purchased to go on the village green.

21. Correspondence - The Shropshire Council and SALC emails are circulated and no additional correspondence has been received.

22. Parish Matters – An opportunity for Councillors to bring to the attention of the Council any matters of interest or concern.

23. Agenda Items – An opportunity for Councillors to bring items forward for the next agenda (no discussion or decision to be made) in respect of the next Parish Council meeting on **22nd June 2022**.