**Adderley Village Hall Committee Meeting**

**Minutes 14 March 2023**

|  |  |  |  |
| --- | --- | --- | --- |
| No. | **Item** | | **Action & Owner** |
| 1 | **Present** –  **Apologies** – | Margaret Cox, Fiona Coulon, (User Groups)  Ken Greetham, Val Nash, Carol Weaver, Ben Wrathall, Iain Wilson, Louise Dowley & Kim Archer  Geryl Cope, Wendy Icke, Andrew Swindale, Alan Hodgson, James Parsons, Phil Gadd, Clare Bailey, Rob Clare and Marius Coulon | |
| 2 | **User Groups** | **Mexican Train Dominoes** -  **Whist**  **59s**  **Quiz** etc  **Playgroup** -  **Snooker** | Mentioned about a radiator not working – Ken will check  advert on website  **Nothing to report**  **59s** – Ken to check whether any new numbers - contacts Ken or Alan  **Quiz** – no quiz 20th and 27th April  **Phil** - Old broken TV quote to get repaired (£211) – approved need update – Ken to check **Playgroup** – nothing to report  **Snooker** – Ask James to send note re membership payment £15 and ask him to pop and see Val so words can go on the website – update on re-covering the table awaited |
| 3 | **Minutes of Previous Meetings & Matters Arising** | Approved – IW signed | |
| 4 | **Hall Hire – Latest Bookings / Update** | Current bookings –  Mon domino’s  Wed am playgroup  Every other wed domino’s pm Whist eve - every other week Thursday quiz  Heritage group 2x month  Coffee morning - last day each month  Parish council – once a month AVH Committee meetings – bimonthly | **Hallmaster** report of dates booking shared in meeting  **Fees -** Report read out to understand how we should structure charges considering fuel increases, wear, and tear etc  **Action –** please consider the proposals in attachment and send views to me at enquiries account – Date for meeting 27th March 7pm  **Pizza Man** – 19th May (first session) 30th June (second Session) |
| 5 | **Finances** | Report provided by treasurer for Jan - March Bar – Total Income  Total Cost of sales  Total expenses  VH – Total income  Total expenditure | £2,037.10  £0.00  £292.03  £2,182.52  £2,869.79 |
| 6 | **Bar** | New till – identified approx. £500 | Approved purchase of till  **Action -** LD to order new till |
| 7 | **Operations** |  | **Action** – Openreach to be contacted to move cable – Ian  **Updates** –  **New Key system** – those who are regular users will get a set of keys and sign sheet of accountability  Leak in roof - **repaired**  Cooker - **repaired**  Repair of Steps to hall – 3 quotes to be obtained – 1 so far from Ken and chasing 2nd – Ben to follow up local contact for 3rd quote |
| 8 | **Trustees & Co-opted Members (including – School, Parish Council, Church NPTB/Heritage and Bowling)** | Reports received from School, Parish Council, Church | **School** – update on Youth Chaplin and Methodist minister supporting whilst still awaiting new Vicar – Adderley School to have forest classroom built  **Church** – reminder about Prosecco and Puds in April  **Bowling Club** – 3x Winter bowling events – good turn outs – raised C£1200 – numbers of members very healthy  **Parish Council** – no update  **NPTB & Heritage** – NPTB £1,700 transferred over to VH a/c raised - School offered to put any info in school newsletter about events happening |
| 9 | **Events & Marketing** | 12 Month calendar  Future events in the planning – Race Night, Wine tasting and Spooky/Halloween | **Action –** User groups/Co-opted Members to meet to start ideas of events – Iain to chase Ed re calendar |
| 10 | **Administration** |  |  |
| 11 | **AOB** |  | **Hall Development** – Need a structural engineers report – who wants to be involved in Hall redevelopment message to be sent again on website – **Action** looking for small group of volunteers from Committee, if interested please let Ken know  Silvertime (external provider) offered to send speaker to give talk on estate planning; finances, tax etc – committee felt little interest – Val to use NPTB group to see if any interest  Nomad wine tasting – revised cost proposed – Val to share  **AGM** – **20th April**  **Next Committee** **Mtg** – TBC after AGM |
|  |  |  |  |

Approved – Chair (Signature) (Date)