**Adderley Village Hall Committee Meeting**

**Minutes 14 March 2023**

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| No. | **Item**  | **Action & Owner** |
| 1 | **Present** – **Apologies** – | Margaret Cox, Fiona Coulon, (User Groups)Ken Greetham, Val Nash, Carol Weaver, Ben Wrathall, Iain Wilson, Louise Dowley & Kim ArcherGeryl Cope, Wendy Icke, Andrew Swindale, Alan Hodgson, James Parsons, Phil Gadd, Clare Bailey, Rob Clare and Marius Coulon |
| 2 | **User Groups** | **Mexican Train Dominoes** - **Whist** **59s** **Quiz** etc**Playgroup** - **Snooker**  | Mentioned about a radiator not working – Ken will checkadvert on website **Nothing to report****59s** – Ken to check whether any new numbers - contacts Ken or Alan**Quiz** – no quiz 20th and 27th April**Phil** - Old broken TV quote to get repaired (£211) – approved need update – Ken to check**Playgroup** – nothing to report**Snooker** – Ask James to send note re membership payment £15 and ask him to pop and see Val so words can go on the website – update on re-covering the table awaited |
| 3 | **Minutes of Previous Meetings & Matters Arising** | Approved – IW signed  |
| 4 | **Hall Hire – Latest Bookings / Update**  | Current bookings – Mon domino’s Wed am playgroup Every other wed domino’s pmWhist eve - every other weekThursday quiz Heritage group 2x month Coffee morning - last day each month Parish council – once a monthAVH Committee meetings – bimonthly  | **Hallmaster** report of dates booking shared in meeting**Fees -** Report read out to understand how we should structure charges considering fuel increases, wear, and tear etc**Action –** please consider the proposals in attachment and send views to me at enquiries account – Date for meeting 27th March 7pm**Pizza Man** – 19th May (first session) 30th June (second Session) |
| 5 | **Finances**  | Report provided by treasurer for Jan - March Bar – Total Income Total Cost of sales Total expenses VH – Total income  Total expenditure | £2,037.10£0.00£292.03£2,182.52£2,869.79  |
| 6 | **Bar** | New till – identified approx. £500 | Approved purchase of till **Action -** LD to order new till |
| 7 | **Operations** |  | **Action** – Openreach to be contacted to move cable – Ian **Updates** –**New Key system** – those who are regular users will get a set of keys and sign sheet of accountabilityLeak in roof - **repaired**Cooker - **repaired**Repair of Steps to hall – 3 quotes to be obtained – 1 so far from Ken and chasing 2nd – Ben to follow up local contact for 3rd quote |
| 8 | **Trustees & Co-opted Members (including – School, Parish Council, Church NPTB/Heritage and Bowling)** | Reports received from School, Parish Council, Church  | **School** – update on Youth Chaplin and Methodist minister supporting whilst still awaiting new Vicar – Adderley School to have forest classroom built**Church** – reminder about Prosecco and Puds in April**Bowling Club** – 3x Winter bowling events – good turn outs – raised C£1200 – numbers of members very healthy **Parish Council** – no update**NPTB & Heritage** – NPTB £1,700 transferred over to VH a/c raised - School offered to put any info in school newsletter about events happening |
| 9 | **Events & Marketing** | 12 Month calendar Future events in the planning – Race Night, Wine tasting and Spooky/Halloween  | **Action –** User groups/Co-opted Members to meet to start ideas of events – Iain to chase Ed re calendar |
| 10 | **Administration**  |  |  |
| 11 | **AOB**  |  | **Hall Development** – Need a structural engineers report – who wants to be involved in Hall redevelopment message to be sent again on website – **Action** looking for small group of volunteers from Committee, if interested please let Ken knowSilvertime (external provider) offered to send speaker to give talk on estate planning; finances, tax etc – committee felt little interest – Val to use NPTB group to see if any interestNomad wine tasting – revised cost proposed – Val to share**AGM** – **20th April** **Next Committee** **Mtg** – TBC after AGM  |
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Approved – Chair (Signature) (Date)