

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting on 18th January 2023
held at Adderley Village Hall and starting at 7.30 pm

Present: Councillors M Coulon, P Nash, I Wilson, L Dowley, A Swindale and N Evans, and Unitary Councillor P Wynn, also J Evans (Clerk)

Apologises: Councillors P Shepley

1. **Welcome / Present / Apologies** – Councillors present as listed above.
2. **Declarations of Interest** – Cllrs Coulon and Nash declared an interest in item 9a.
3. **Public Session** – There were two members of the public present who had a property in the south of the parish and were interested in listening to the discussion relating to the first planning application on the agenda, they left half way through the meeting.
4. **Approval of the Minutes of the Parish Council meeting held on 7th December 2022** - Prior to the meeting the Councillors had received copies of these minutes and it was resolved by the Council that they were a true and accurate records of proceedings.
5. **Clerk's update regarding on-going matters** - The Clerk advised that Shropshire Council's Street Officer had not yet replied regarding the extra bins requested but she will continue to chase this matter. It was also noted that the shelves had been installed in the bus shelter library, at no cost to the Council, and the Council unanimously thanked Derek Cox for undertaking this work.
6. **Report from Unitary Councillor** – Cllr Wynn advised that with effect from 4th May 2023 residents will have to show photo ID at polling stations to be allowed to vote in any election. He added that Shropshire Council's Local Plan was nearing its completion with adoption hoped to be in the late Spring/early Summer. Lastly, he advised that there is another tree scheme underway which allowed anyone to apply to purchase 20 native trees for £15.
7. **Report from Committees by Adderley Parish Council Representatives** – No meetings had been attended since the last parish council meeting.

8. **Planning** – The following Planning Applications were considered and *comments agreed*:

22/05309/FUL - Erection of 126No. dwellings and associated works - Proposed Residential Development Land to The West Of, Adderley Road, Market Drayton, Shropshire – **No comment**

22/05729/DEM - Application for prior notification under Schedule 2 Part 11 Class B of the Town & Country Planning (General Permitted Development) Order 2015 for the demolition of former farm buildings - Sych Farm, Adderley Road, Market Drayton, Shropshire, TF9 3SW – **No comment**

Determination of Planning

22/04977/OUT - Outline application for the erection of 2No. dwellinghouses, with provision of garages and associated works to include access - Land adj The Sidings, Green Bank, Adderley, Shropshire - **Permission granted**

22/04423/FUL - Erection of a two storey 66-bed Care Home for Older People (Use Class C2) and associated outbuildings with associated access and parking, including the demolition of existing buildings - Sych Farm, Adderley Road, Market Drayton, Shropshire, TF9 3SW - **Refused**

9. **a. Expenditure** – For the Council to accept and approve the below detailed expenditure

| Payee | Details | | Net Amount | Vat Amount | Authority |
|---------------------------|---------------------------|--------|------------|------------|-------------------|
| MC re Zoll Medical UK Ltd | AED Battery pack and Pads | Int Bk | £177.98 | £35.60 | LGA 1972 s 137 |
| N Power | Energy for street lights | DD | £63.69 | £3.18 | PCA 1957 ss 3 (1) |

| PN re 34SP.com | Three Parish Plan website | Int Bk | £119.40 | | Neighbourhood Plan Exps |
|----------------|-------------------------------|--------|------------------|---------------|-------------------------|
| Jane Evans | Clerk's wages - January 2023 | S/O | £363.15 | | LGA 1972 s 112 (2) |
| Jane Evans | Clerk's wages - February 2023 | S/O | £363.15 | | LGA 1972 s 112 (2) |
| | Total | | £1,087.37 | £38.78 | |

It was resolved by the Council that these expenses were paid.

b. Bank Reconciliation – For the Council to receive and accept the Bank Reconciliation:

| | |
|--------------------------------------|--------------------|
| Balance brought forward | £ 7,816.86 |
| Income to date | £ 17,131.37 |
| Expenditure to date | £ 13,715.14 |
| Balance to be carried forward | £ 11,233.09 |

Bank Balances as at 31st December 2022:

| | |
|--|--------------------|
| Current Account | £ 10,278.74 |
| Adjustment for unrepresented items | + £ 954.35 |
| Total of Reconciled Bank Balances | £ 11,233.09 |

- c. Financial Request from Adderley School** – Prior to the meeting the Clerk had received a letter from Adderley School PTA requesting general financial support for an outside classroom area but, after a discussion about the type of grants that the Parish Council is permitted to give, it was agreed that Cllr Dowley will speak to the PTA and get them to send in an amended request.
- d. Bus Shelter Library** – A request had been made for a large noticeboard in the bus shelter library and this was discussed. The Council agreed to this request and Cllr Wilson suggested that, if possible, this noticeboard should be similar to the one already installed on the Village car park and those to be installed on the Heritage Trail, the Clerk will get prices from Shelley Signs for the next meeting.
- e. Budgets for 23/24** – Prior to the meeting the Clerk had amended and circulated a draft budget proposal for the next financial year including the adjustments discussed at the last meeting and this budget was agreed in principle.
- f. Precept Request for 23/24** – The Clerk advised the Council of the information she had received from Shropshire Council regarding the Precept. The Council discussed their Precept requirement in light of the budget agreed above and resolved to request £16,407 which represents a 0% increase in the Council Tax on a band D Council Tax charge.
- g. Quarterly Internal Control and annual review of standing orders and direct debits** - Prior to the meeting the Clerk had circulated the financial information for the quarter ending 31st December 2022, the Council resolved that this should be agreed and a non-bank signatory will initial the Bank Statement to agree the above Bank Reconciliation. The Clerk advised the Council that it currently had one standing order, which related to her wages, and two direct debits one to Npower for the electric supply to the street lights and a second to Information Commissioners Office for the annual GDPR fee. Cllr Nash suggested that the charges relating to the website be put on direct debit so that himself and Cllr Coulon did not have to be continually reimbursed, all agreed to this request and also that the other direct debits and standing order were in order.
- 10. Vexatious Procedure** – Prior to the meeting the Clerk had circulated a Vexatious Procedure received from SALC which the Parish Council reviewed and unanimously agreed to adopt. The Clerk will put this procedure on the website with the Council's other policies and procedures.
- 11. Report from Speed Concerns Committee** – The Clerk advised that she had received a reply from Paul Savill, WSP, regarding traffic calming measures not requiring street lights and it was agreed that this committee would meet to discuss this matter and report back to the Parish Council. As this committee currently only comprised

Cllr Swindale and Cllr Wilson it was suggested that Cllr Dowley would join this committee, all agreed.

12. Highways & Environmental Health – The Council discussed the following issues:

- a. Temporary Traffic Lights on A529 – Prior to the meeting the Clerk had circulated an update from Andy Moreton, Shropshire Highways, regarding this matter and this was discussed. The Council expressed their continued frustration regarding the time these lights have been in place without a resolution and asked the Clerk to continue putting pressure on Shropshire Highways to resolve this matter as soon as possible and keep them updated.
- b. A529 in Cheshire – Cllr Swindale advised the Council that Cheshire East Unitary Cllr Rachel Bailey had recently advised that there was no money to do the highways work at Cox's Bank and he suggested that the Council write to Audlem Parish Council and Cllr Bailey to ask where their share of the £3.9m grant received from the Government, to improve the A529, had been spent, all agreed.

13. Street Lighting – Cllr Coulon reported that the first light on the left in Corbett Drive has recently stopped working, the Clerk will ask the street light engineers to repair this.

14. Playground Report – All the play equipment is working well.

15. Three Parishes Neighbourhood Plan – Cllr Nash reported that the Regulation 14 consultation has now been completed and the steering group is meeting next week to discuss the comments raised from this.

16. Neighbourhood Watch – Cllr Evans has been circulating the information he receives from the Police, and Neighbourhood Watch contacts, as he receives it including the recent incident along the canal towpath. Cllr Coulon asked if more smart water kits could be purchased as he had issued the spares he had to new residents and more were required, all agreed.

17. Adderley Heritage Project – Cllr Nash advised that the Heritage Project was moving forward with the items now been digitalised in batches at Shropshire Archives, a process which will take until end of May to complete. The formal launch of the Project will be 16th April when the website can be viewed and the plans for the Heritage trail looked at, the Council will be invited to this event.

18. The Queen's Green Canopy – The Clerk advised that she had the Commemorative Tree and Cllr Coulon confirmed that the plaques should be ready in the next few days, it is hoped to get the tree planted and plaques installed this coming weekend. The Council discussed the new planters and it was unanimously agreed to wait until Barry was fit and able to be involved in this project as he was so integral to the flower displays in the village.

19. Electoral Review of Shropshire – The Clerk and Cllr Wynn explained this review as they understood it and the Parish Council decided not to comment on this matter.

20. Shropshire Council's Budget Consultation – The Council discussed this initiative and decided not to comment on this consultation.

21. Correspondence – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings and in addition a letter of thanks has been received from Adderley PCC relating to the grant agreed at the last meeting. The Council also discussed the very detailed email that had been received from a resident relating to various matters, including the A529. The Clerk advised that she had invited the resident to attend this meeting but that they had declined and a further very detailed email had been received. The Council unanimously agreed that due to the numerous questions and observations made in these emails this matter would be better dealt with in a face-to-face situation to avoid any misunderstandings. The Council, therefore, asked the Clerk to reiterate their invitation to attend a Parish Council meeting to the resident to resolve these issues.

22. Parish Matters – Cllr Coulon advised the meeting that the defibrillator had successfully been used recently. He went on to advise that it was hoped to run a CPR course in the Village Hall in the near future.

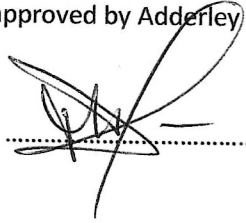
23. Agenda Items – No further agenda items were raised for the next meeting on **Wednesday 1st March 2023**.

There being no other business the Chairman declared the meeting closed at 8.50 pm

Approval of the Minutes held on 18th January 2023

Minutes accepted and approved by Adderley Parish Council at a meeting held on 1st March 2023

Signed by the Chairman

A handwritten signature in black ink, consisting of several overlapping loops and strokes, positioned above a dotted line.