

## ADDERLEY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the Meeting of the Parish Council of Adderley to be held on Wednesday 24<sup>th</sup> May 2023 at the Village Hall, Adderley which will commence immediately after the Annual Meeting of Adderley Parish Council to conduct the following business listed on the agenda below.

Signed: *Jane Evans* (Clerk)

Dated 15<sup>th</sup> May 2023

### Agenda

1. **Apologies** – To receive the apologies of those unable to attend
2. **Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda
3. **Public Session** – There will be up to 10 minutes allowed for questions to the Chair from the general public
4. **Minutes** - To approve the Minutes of the Parish Council meeting on 29<sup>th</sup> March 2023
5. **Clerk's update regarding on-going matters** - To update the Council regarding on-going matters which are not detailed separately on the agenda
6. **Report from Unitary Councillor** – For the Unitary Councillor to update the Council on current issues
7. **Report from Committees by Adderley Parish Council Representatives** – For Councillors to update everyone and discuss issues from any meetings attended
8. **Planning** – To consider the following planning applications:  
None received  
**Determination of Planning**  
None received
9. **General Power of Competency** – For the Council to consider if the conditions of the General Power of Competency are still applicable for this Council.

#### 10. Accounts

- a. Expenditure** – For the Council to accept and approve the below detailed expenditure

Payee	Details		Net Amount	Vat Amount	Authority
SDH Accounting	Internal Audit Report	Int Bk	£170.75		LGA 1972 s 111
BHIB	Annual Insurance Premium	Int Bk	£514.45		LGA 1972 s 111
SALC	Annual Membership	Int Bk	£261.68		LGA 1972 s 143
N Power	Energy for street lights	DD	£65.79	£3.29	PCA 1957 ss 3 (1)
PN re 34sp.com & Really Simple	Adderley Parish website	Int Bk	£108.22	£21.64	LGA 1972 s 142
Jane Evans	Clerk's wages - May 2023	S/O	£363.15		LGA 1972 s 112 (2)
Groundworks (UK) Ltd	Repaying unused grant for Neighbourhood P	Int Bk	£1,931.52		Localism Act 2011 ss 1-5
	Total		£3,415.56	£24.93	

- b. Bank Reconciliation** – For the Council to receive and accept the Bank Reconciliation:

Balance brought forward	£ 8,760.98
Income to date	£ 16,720.61
Expenditure to date	£ 1,569.08
<b>Balance to be carried forward</b>	<b>£ 23,912.51</b>

Bank Balances as at 30<sup>th</sup> April 2023:

Current Account	£ 23,912.51
Adjustment for unpresented cheques & wages	£ 0.00
<b>Total of Reconciled Bank Balances</b>	<b>£ 23,912.51</b>

- c. **Internal Auditors Report** – For the Council to review this report
- d. **Annual Governance Statement** – For the Council to review and approve this document
- e. **Year End Statement of Accounts** – For the Council to approve these accounts
- f. **Exemption Certificate** – For the Council to review and agree if this certificate is applicable for this Council's Year End Accounts.
- g. **Insurance Renewal** – For the Council to approve the renewal
- h. **Annual Grant Requests** – For the Council to consider any requests received

**11. Policy Documents** - To enable the Council to adopt the following documents:

- a. Standing Orders
- b. Financial Regulations
- c. Risk Assessment Schedule
- d. Councillor Code of Conduct
- e. Publication Scheme, including ICO Model Publication Scheme
- f. Press / Media Policy
- g. Defibrillator Policy
- h. Vexatious Procedure
- i. Complaints Procedure
- j. GDPR Policies: Records Management Policy; Email Policy; Personal Data Management and Audit Policy; Privacy Policy; and Subject Access Policy

**12. Highways and Environmental** - To enable the Council to discuss matters causing concern and opportunity to bring forward items requiring attention including any updates from the Speed Concerns Committee and:

- The temporary traffic lights on the A529
- Pruning of the W I Tree

**13. Street Lighting** – To enable Councillors to report any maintenance and/or repairs required.

**14. Playground Report** – For the Council to be updated on any current issues.

**15. Three Parishes Neighbourhood Plan** – For Cllr Nash to update the Council regarding this matter.

**16. Neighbourhood Watch** – For Cllr Evans to update the Council regarding any issues.

**17. Adderley Heritage Project** – For Cllr Nash to update the Council regarding this matter

**18. Adderley Village Planters** – For the Council to discuss this project.

**19. Electoral Review of Shropshire Council: Draft Recommendations** – For the Council to formulate its response to this document, the recommendations it contains and boundary review which may follow.

**20. Shropshire Cycling and Walking Plan Consultation** – For the Council to comment on this consultation.

**21. Correspondence** - The Shropshire Council and SALC emails are circulated and no additional correspondence has been received.

- 22. Parish Matters** – An opportunity for Councillors to bring to the attention of the Council any matters of interest or concern.
- 23. Agenda Items** – An opportunity for Councillors to bring items forward for the next agenda (no discussion or decision to be made) in respect of the next Parish Council meeting on **22<sup>nd</sup> June 2022**.