

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting on 25th October 2023
held at Adderley Village Hall and starting at 7.30 pm.

Present: Councillors M Coulon, P Nash, A Swindale and P Shepley, and Unitary Councillor P Wynn, also J Evans (Clerk)

Apologies: Councillors I Wilson, N Evans, and L Dowley

1. **Welcome / Present / Apologies** – Councillors present as listed above.
2. **Declarations of Interest** – None
3. **Public Session** – There was one member of the public present who made comments relating to Adderley School and Cllr Wynn will take this matter forward.
4. **Approval of the Minutes of the Parish Council meeting held on 13th September 2023** - Prior to the meeting the Councillors had received copies of these minutes and it was resolved by the Council that they were a true and accurate records of proceedings.
5. **Clerk's update regarding on-going matters:**
The following updates were advised to the Council:
 - a. The Clerk advised that she has chased Shropshire Council's Place Plan Officer regarding feasibility Studies for Village Halls but had not yet had a reply, she will continue to chase.
 - b. The Clerk has not received any evidence regarding the cattle crossing yet and, as we are going into the Winter months, this matter will be left for the time being.
6. **Report from Unitary Councillor** – Cllr Wynn advised that the North West Relief Road was due to be discussed at Shropshire's North Planning Committee next Tuesday and added that this highway project was to be funded by Government money not now being spent on HS2. Cllr Wynn praised the work of Shropshire Highways relating to gully and drain clearance, he advised that flooding in the area last week could have been a lot worse if this work had not been undertaken.
7. **Report from Committees by Adderley Parish Council Representatives:** No meetings had been attended.
8. **Planning** – The following Planning Applications were considered and **comments agreed**:
23/04114/ADV - Display of Interpretation Board - Area Next to Adderley Pool Canal Bridge on The Audlem Side Near to The Field Boundary Fence, Adderley, Shropshire - **Support**
23/04196/ADV - Display of Interpretation Board - Shropshire Union Canal Towpath, Adderley Top Lock, Shropshire - **Support**
Determination of Planning
23/04000/FUL - Outbuildings comprising stables and health suite - Little Acorns, Spoonley, Market Drayton, Shropshire, TF9 3SR - **Withdrawn**
9. **Accounts**
 - a. **Expenditure** – For the Council to accept and approve the below detailed expenditure

Payee	Details		Net Amount	Vat Amount	Authority
Amberol	Additional planter		£339.15	£67.83	Localism Act 2011 ss 1-5
Shropshire Council	Planning App x 3 for Interpretation Boards	Int Bk	£693.00	£192.00	Localism Act 2011 ss 1-5
N Power	Energy for street lights	DD	£89.45	£4.47	PCA 1957 ss 3 (1)
Westholme Nurseries	Winter bedding plants	Int Bk	£260.00		Localism Act 2011 ss 1-5
Cambers	Compost for planters	Int Bk	£30.00		Localism Act 2011 ss 1-5

Jane Evans	Clerk's Expenses to end Sept 2023	Int Bk	£13.09		LG(FP)A 1963 s 5
Jane Evans	Clerk's wages - October 2023	S/O	£363.15		LGA 1972 s 112 (2)
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	Total		£2,150.99	£264.30	

It was resolved by the Council that all these expenses be paid.

b. Bank Reconciliation – For the Council to receive and accept the Bank Reconciliation:

Balance brought forward	£ 8,760.98
Income to date	£ 16,753.20
Expenditure to date	£ 10,975.64
Balance to be carried forward	£ 14,538.54

Bank Balances as at 30th September 2023:

Current Account	£ 869.10
Funds held in Interest Bearing Account	£ 14,032.59
Adjustment – Payments awaiting authorisation	£ 363.15
Total of Reconciled Bank Balances	£ 14,538.54

c. Quarterly Financial Review – Prior to the meeting the Clerk had circulated the financial information for the quarter ending 30th September 2023, the Council resolved that this should be agreed and Cllr Shepley initialled the Bank Statement to agree the above Bank Reconciliation.

d. Christmas Tree – In an email, prior to the meeting, Cllr Wilson had requested that this annual expense be discussed at the meeting. The Council agreed to purchase a Christmas Tree as in previous years. The Clerk advised that last year the Christmas Tree had cost £362.50 plus vat and the Council agreed that the Clerk could purchase a tree up to £400 without further reference to them but should it cost more than this then a circulated email for members information should be sent. Additionally, Cllr Wilson had requested up to £200 to replace some of the Christmas lights, this was agreed.

e. Ground work by the Bus Shelter Library – One quote had been received so far for this work and as it totalled £1295 it was unanimously agreed that one, hopefully two, further quotes were needed before this matter could be discussed in detail. The Clerk will try to get two quotes prior to the next meeting.

f. Defib Cabinet Service Costs – Unfortunately Cllr Coulon had not yet received this quote and he will chase for the next meeting.

g. Tree Work Report – The Clerk advised that she had chased this report, detailing work required on the trees, but had not yet received it, she will continue to chase so this matter can be discussed at the next meeting.

10. Highways & Environmental Health – The Council discussed the following issues:

- Cllr Swindale reported on the closure of the A529 at Swanbach and other issues on surrounding roads which effectively meant that residents in Adderley had severe problems travelling north. It was agreed that the Clerk should contact the Cheshire East Cllr for this area, Cllr Rachel Bailey, and ask for an update on this continuing problem at Swanbach, copying in Cllr Wynn.
- Cllr Coulon commented that the Council had not heard anything regarding the traffic calming measures through the village for some time and all agreed that the Clerk should contact Paul Savill for an update of the situation.

11. Street Lighting – Cllr Nash reported that the light outside his house on Green Bank was working intermittently but suggested that the Clerk wait until after the clocks go back this Sundry before reporting this as it may make a difference. The Clerk will liaise with Cllr Nash next week to take this forward.

12. Playground Report – Cllr Shepley reported that everything was fine in the playground.



13. **Three Parishes Neighbourhood Plan** – Cllr Nash advised that progress of the Neighbourhood Plan was with Shropshire Council now and they were due to appoint an Inspector, Dr Brooke-Smith, shortly.
14. **Neighbourhood Watch** – Cllr Evans continues to circulate any issues to the Council, Neighbourhood Watch members and the WhatsApp group.
15. **Adderley Heritage Project** – Cllr Nash advised the meeting that three planning applications had been submitted to Shropshire Council for the Interpretation Boards, two mentioned earlier in Planning item, and he had two more ready to send to Shropshire Council but the completion had been a very labour-intensive process. Cllr Nash added that he was continuing to liaise with the Railway Heritage group regarding the railway bridges.
16. **Boundary Commission Final Recommendation** – The Council discussed the implication of this Government Recommendation to equal out the number of electors per Unitary Councillor in the Shropshire. This will mean that, once it has been agreed at a full Shropshire Council meeting, that the area of Adderley Parish will be covered by two Unitary Councillors Cllr Wynn, Prees, in the north and Cllr Aldcroft, Market Drayton East in the south.
17. **Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors and no additional correspondence had been received.
18. **Parish Matters** – Cllr Nash advised the meeting that Shropshire Mobile Library Service had voted Adderley Bus Shelter Library the best in Shropshire.
19. **Agenda Items for next meeting to be held on Wednesday 6th December 2023** – In addition to those mentioned above the following items will be on the agenda for the next meeting: D-Day Commemorations in 2024; Recruitment of new Councillors at the 2025 elections (possibly with Cllrs making a two-minute video explaining what a Cllr does for the website); and the budget for the next financial year. With reference to this final item the Clerk asked Councillors to contact her over the next few weeks with details of any items that they wished to be included in the draft budget.

There being no other business the Chairman declared the meeting closed at 8.30 pm

Approval of the Minutes held on 25th October 2023

Minutes accepted and approved by Adderley Parish Council at a meeting held on 6th December 2023

Signed by the Chairman

