

ADDERLEY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the Meeting of the Parish Council of Adderley to be held on Wednesday 17th January 2024 at the Village Hall, Adderley which will commence at 7.30 pm to conduct the following business listed on the agenda below.

Signed: *Jane Evans* (Clerk)

Dated 8th January 2024

Agenda

- 1. Apologies** – To receive the apologies of those unable to attend
- 2. Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda
- 3. Public Session** – There will be up to 10 minutes allowed for questions to the Chair from the general public
- 4. Minutes** - To approve the Minutes of the Parish Council Meeting held on 6th December 2023
- 5. Clerk's update regarding on-going matters** - To update the Council regarding on-going matters which are not detailed separately on the agenda
- 6. Report from Unitary Councillor** – For the Unitary Councillor to update the Council on current issues
- 7. Report from Committees by Adderley Parish Council Representatives** – For Councillors to update everyone and discuss issues from any meetings attended
- 8. Planning** – To consider the following planning applications:

23/05344/ADV - Display of Interpretation Board - HRE Bridge MKT/499, Station Road, Adderley, Shropshire

Determination of Planning

None received

9. Accounts

- a. Expenditure** – For the Council to accept and approve the below detailed expenditure

Payee	Details		Net Amount	Vat Amount	Authority
Adderley Village Hall	Hire of hall for meetings for 2024	Int Bk	£135.00		LGA 1972 s 134 (4)
N Power	Electricity for street lights	DD	£146.95	£7.35	PCA 1957 ss 3 (1)
Shropshire Council	Planning App for Interpretation Board	Int Bk	£289.00	£64.00	Localism Act 2011 ss 1-5
Jane Evans	Clerk's wages - January 2024	S/O	£390.15		LGA 1972 s 112 (2)
	Total		£961.10	£71.35	

- b. Bank Reconciliation** – For the Council to receive and accept the Bank Reconciliation:

Balance brought forward	£ 8,760.98
Income to date	£ 17,389.55
Expenditure to date	£ 15,527.07
Balance to be carried forward	£ 10,623.46

Bank Balances as at 31st December 2023:

Current Account	£ 1,395.85
Funds held in Interest Bearing Account	£ 9,617.76
Adjustment- Payments awaiting authorisation	£ 390.15
Total of Reconciled Bank Balances	£ 10,623.46

- c. **Quarterly Financial Review** – For the Council to review and agree the financial information to the quarter ending 31st December 2023 including the budget v actual figures
 - d. **Interim Audit Report 2023/24** – For the Council to review and agree the Interim Audit Report
 - e. **Precept and Budget for the Year 24/25** – For the Council to agree the draft budget and precept requirement for the next financial year
10. **Highways and Environmental** - To enable the Council to discuss matters causing concern and opportunity to bring forward items requiring attention including the Rights of Way in the Parish.
 11. **Street Lighting** – To enable Councillors to report any maintenance and/or repairs required.
 12. **Playground Report** – For the Council to be updated regarding the playground.
 13. **Three Parishes Neighbourhood Plan** – For the Council to be updated regarding this matter.
 14. **Neighbourhood Watch** – For Cllr Evans to update the Council regarding any issues.
 15. **Adderley Heritage Project** – For Cllr Nash to update the Council regarding this matter
 16. **Town/Parish Boundary Review** – For the Council to discuss and agree the comments to be made regarding this Community Governance Review.
 17. **Shropshire Council’s Budget Consultation** – For the Council to consider if it would like to comment on this consultation.
 18. **Correspondence** - The Shropshire Council and SALC emails are circulated as and when received and no additional correspondence had been received.
 19. **Parish Matters** – An opportunity for Councillors to bring to the attention of the Council any matters of interest or concern.
 20. **Agenda Items** – An opportunity for Councillors to bring items forward for the next agenda (no discussion or decision to be made) in respect of the next Parish Council meeting on **28th February 2024**.