

# ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting on 23<sup>rd</sup> October 2024  
held at Adderley Village Hall and starting at 7.30 pm.

**Present:** Councillors M Coulon, P Shepley, P Nash, N Evans and I Wilson and J Evans (Clerk)

**Apologises:** Councillors L Dowley and A Swindale

1. **Welcome / Present / Apologises** – Councillors present as listed above.
2. **Declarations of Interest** – None
3. **Public Session** – There were no members of the public present.
4. **Approval of the Minutes of the Parish Council meeting on 25<sup>th</sup> September 2024** - Prior to the meeting the Councillors had received copies of these minutes and it was resolved by the Council that they were a true and accurate records of proceedings.
5. **Clerk's update regarding on-going matters:**  
The following updates were advised to the Council:
  - a. Cllr Coulon now has the Rural Crime Posters and will be putting these up in the Bus Shelter Library.
  - b. The Village Hall committee have advised Cllr Wilson that they would like the Christmas tree to be the same height as in previous years, 15 feet, so when these are available the Clerk will purchase one, as the Parish Council have already agreed to this expenditure.
6. **Report from Unitary Councillor** – Cllr Wynn was not available to attend the meeting.
7. **Report from Committees by Adderley Parish Council Representatives** – No-one had attended any meetings since the last Parish Council meeting.
8. **Planning** – The following Planning Applications were considered and **comments agreed:**  
None received  
**Determination of Planning**  
None received  
The Clerk had circulated details of a planning application which was received after the publication of the agenda for this meeting. The Parish Council decided that as they did not wish to comment on this application an extraordinary meeting to discuss it was not required.
9. **Accounts**
  - a. **Expenditure** – For the Council to accept and approve the below detailed expenditure

Payee	Details		Net Amount	Vat Amount	Authority
JE re Lechuza	Planters	Int Bk	£416.40	£83.28	Localism Act 2011 ss 1-5
Westholme Nurseries	Winter bedding plants	Int Bk	£365.71	£73.14	Localism Act 2011 ss 1-5
Wicksteed Ltd	More replacements plastic caps	Int Bk	£7.46	£1.49	PHAAA 1907 s 76 (1)
N Power	Street light energy	DD	£116.74	£5.84	PCA 1957 ss 3 (1)
Unity Trust Bank	Quarterly Bank Charges		£18.00		
Jane Evans	Clerk's wages - October 2024	S/O	£390.15		LGA 1972 s 112 (2)
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	Total		£1,704.61	£163.75	

The Council resolved that all the above-mentioned expenses should be paid.

- b. **Bank Reconciliation** – For the Council to receive and accept the Bank Reconciliation:

Balance brought forward	£ 8,749.16
Income to date	£ 17,269.79
Expenditure to date	£ 9,519.97
<b>Balance to be carried forward</b>	<b>£16,502.98</b>

**Bank Balances as at 30<sup>th</sup> September 2024:**

Current Account	£ 1,017.77
Funds held in Int Earning A/c	£ 15,485.21
Adjustment for unpresented cheques & wages	£ 0.00
<b>Total of Reconciled Bank Balances</b>	<b>£ 16,502.98</b>

The Clerk confirmed that she had completed the six-monthly vat reclaim at the end of September and £734 had been received back 4<sup>th</sup> October 2024.

- c. **Quarterly Financial Review** – Prior to the meeting the Clerk had circulated the financial information for the quarter ending 30<sup>th</sup> September 2024, the Council resolved that this should be agreed and Cllr Shepley initialled the Bank Statement to agree the above Bank Reconciliation.
- d. **Suggestions for inclusion in 25/26 Budget** – The Clerk advised the Council that prior to the next meeting she would be compiling the budget for the next financial year and asked for Cllrs to let her have suggestions this please over the next few weeks.

**10. Highways & Environmental Health** – The following was discussed:

- The pavement to the church – The Clerk advised the Council of an estimate received in respect of this work but as it was £1,950, and more than the amount expected, she suggested getting another quote, the Council agreed.
- The cattle crossing on A529 - The Council discussed the problems sometimes experienced by road users when the cattle are crossing the A529. It was agreed that the Clerk should forward the photos taken by Cllrs to the Shropshire Highways Officer for this area asking her to take this matter forward.

**11. Street Lighting** – There was nothing to report.

**12. Playground Report** – The Clerk passed on the two further stoppers needed on the play equipment to Cllr Shepley who confirmed that he will deal with this. Cllr Shepley went on to advise that part of the playground boundary fence has come down again. This fence belongs to the adjoining home owner but, as the responsibility for the playground undertaken by the Parish Council, it was agreed that the Clerk should write to the owners of the fence to ask for it to be reinstated please. Cllr Evans will confirm to the Clerk exactly which house this is.

**13. Three Parishes Neighbourhood Plan** – The final meeting of the Steering Group will be taking place on Wednesday 6<sup>th</sup> November; the full Neighbourhood Plan document is now on the website; and the Clerk confirmed that this item will no longer be an item on the agenda.

**14. Neighbourhood Watch** – Cllr Evans continues to circulate any issues to the Council, Neighbourhood Watch members and the WhatsApp group. Cllr Evans confirmed that once he has had some training, he will be putting this information on the parish website too.

**15. Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings.

**16. Parish Matters** – No further matters were raised.

**17. Agenda Items for next meeting to be held on Wednesday 4<sup>th</sup> December 2024.** There were no additional items suggested for the agenda for this next Parish Council meeting.

There being no other business the Chairman declared the meeting closed at 7.50 pm

Approval of the Minutes held on 23<sup>rd</sup> October 2024

Minutes accepted and approved by Adderley Parish Council at a meeting held on 4<sup>th</sup> December 2024

Signed by the Chairman .....

DRAFT