

ADDERLEY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the meeting of Adderley Parish Council to be held on **Wednesday 24th September 2025** at the Village Hall which will commence at 7.30 pm to conduct the following business listed on the agenda below.

Signed: *Jane Evans* (Locum Clerk)

Dated 18th September 2025

Agenda

1. **Apologies** – To receive the apologies of those unable to attend.
2. **Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda.
3. **Public Session** – There will be up to 10 minutes allowed for questions to the Chair from the public.
4. **Minutes** - To approve the Minutes of Adderley Parish Council meeting held on 30th July 2025.
5. **Clerk's update regarding on-going matters** - To update the Council regarding on-going matters which are not detailed separately on the agenda.
6. **Report from Unitary Councillor** – For the Unitary Councillor to update the Council on current issues.
7. **Report from Committees by Adderley Parish Council Representatives** – For Councillors to update everyone and discuss issues from any meetings attended.
8. **Planning** – To consider the following planning applications:

None

Determination of Planning

None reported.

9. Accounts

- a. Expenditure** – For the Council to accept and approve the below detailed expenditure

Payee	Details		Net Amount	Vat Amount	Authority
T Seabridge	Grounds maintenance	Int Bk	£440.00	£88.00	HA 1980 s 96
N Power	Electric supply for street lights	DD	£155.53	£7.78	PCA 1957 ss 3 (1)
N Power	Electric supply for street lights	DD	£97.06	£4.85	PCA 1957 ss 3 (1)
34sp.com	Website charges	DD	£7.50		LGA 1972 s 142
Unity Trust Bank	Monthly bank charges		£6.00		LGA 1972 s 111
Jane Evans	Locum Clerk's wages - Aug & Sept 2025				LGA 1972 s 112 (2)
	Total		£706.09	£100.63	

- b. Bank Reconciliation** – For the Council to receive and accept the Bank Reconciliation:

Balance brought forward	£ 11,048.20
Receipts to date	£ 15,899.12
Payments to date	£ 12,212.50

Balance to be carried forward	£ 14,734.82
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Bank Balances as at 31st August 2025:
Current Account £ 1,234.82

Interest Account	£ 13,500.00
Adjustment for unpresented cheques	£ 0.00
Total of Reconciled Bank Balances	£ 14,734.82

- c. **Defib Maintenance Contract** – For the Council to consider the financial implications of this contract
- d. **Internal Auditor** – For the Council to consider a quote for this role.

10. Highways and Environmental - To enable the Council to discuss matters causing concern and an opportunity to bring forward items requiring attention including:

- The firing of gas canons
- Large trees overhanging the A529

11. Street Lighting – To enable Councillors to report any maintenance and/or repairs required.

12. Playground Report – For the Council to be updated about any issues relating to the playground including:

- Quote for securing the bench
- Fencing/Soil quote for boundary
- Proposal for updated football facilities

13. Benches – For the Council to consider the quotes for work required

14. Library/Book Shelter – For the Council to consider the quote for work to the surface in front of the bus shelter library.

15. Neighbourhood Watch – For the Council to receive any updates regarding this initiative.

16. West Mercia Police Local Policing Community Charter – For the Council to review their priorities on this charter.

17. New Councillors – For the Council to devise a strategy to encourage two new Councillors.

18. Correspondence - The Shropshire Council and SALC emails are circulated and no additional correspondence has been received.

19. Parish Matters – An opportunity for Councillors to bring to the attention of the Council any matters of interest or concern.

Exclusion of press and public: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of sensitive/confidential information

20. Clerk & Locum Clerk – For the Council to discuss wages and the temporary contract for the Locum Clerk

21. Agenda Items – An opportunity for Councillors to bring items forward for the next agenda (no discussion or decision to be made) in respect of the next Parish Council meeting on **22nd October 2025**.