

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting on 18th June 2025
held at Adderley Village Hall and starting at 7.30 pm

Present: Councillors M Coulon, A Swindale, N Evans and P Shepley and Unitary Councillor M Myles-Hook
also J Evans (Clerk)

Apologises: Councillor J Crennell

1. **Welcome / Present / Apologises** – Councillors present as listed above.
2. **Declarations of Interest** – Cllr Swindale expressed on interest in item 9c.
3. **Public Session** – There were no members of the public present.
4. **Approval of the Minutes of the Annual Meeting of Adderley Parish Council and Parish Council meeting both held on 7th May 2025 and the Extraordinary Meeting held on 27th May 2025** - Prior to the meeting the Councillors had received copies of these minutes and it was resolved by the Council that they were a true and accurate records of proceedings.
5. **Clerk's update regarding on-going matters:**
The following updates were advised to the Council:
 - a. The Clerk asked the Councillors if they had completed the online Declaration of Interests form and was advised that some had not been able to do this. The Clerk will circulate the latest email from Shropshire Council along with the contact details of an officer who should be able to help with this matter.
 - b. Prior to the meeting the Clerk had emailed the Shropshire Council officer dealing with the Rectory Lane Canal bridge matter but had not had a reply.
 - c. All financial information relating to the Year Ending 31st March 2025 has been published on the Adderley Parish website and the form stating the Exemption from an External Audit sent off.
 - d. The process has been started to change the Bank signatories and it is hoped that this will be completed within the next week or so.
 - e. The interviews for the role of Clerk/RFO to the Parish Council are happening next Monday with Cllrs Coulon, Shepley and Crennell meeting the candidates. The Clerk will advise the other Councillors once and decision about this role has been made.
6. **Report from Unitary Councillor** – Prior to the meeting newly appointed Cllr Myles-Hook had sent his report which the Clerk had circulated to Cllrs. Running through the report Cllr Myles-Hook highlighted the following:
 - He is a member of the Transformation and Improvement Overview Scrutiny Committee, Audit Committee and Pensions Committee.
 - A letter went out to Town and Parish Councils recently to ask for feedback so that the way Shropshire Council and these Councillors worked together could be reviewed and improved and he urged all Councillors to have a look at this.
 - He will be visiting Adderley School on 11th July and he has started to attend the monthly Saturday Coffee Mornings at the Village Hall so that he can meet residents of the Parish.
 - He will shortly be receiving a mobile phone but until then the email is the best way to contact him.Cllr Swindale made the point that since the charges for emptying the green waste bins were introduced people had been advised not to put food waste into these bins and he asked Cllr Myles-Hook when this may be changed. Cllr Myles-Hook advised that Shropshire Council are not allowed to charge for the removal of food waste which is why the previous system had to change when green waste bin charging was introduced but he will investigate this matter and report back to the Council.
7. **Report from Committees by Adderley Parish Council Representatives** – No meetings had been attended since the last Parish Council meeting.
8. **Planning** – The following Planning Applications were considered and *comments agreed:*

None received

Determination of Planning

25/01527/FUL – Erection of domestic outbuilding to provide health and fitness suit and storage – Little Acorns, Spoonley, Market Drayton, Shropshire TF9 3SR – **Permission Granted.**

9. Accounts

a. Expenditure – For the Council to accept and approve the below detailed expenditure

Payee	Details		Net Amount	Vat Amount	Authority
idverde	Annual fee for emptying canal dog poo bins	Int Bk	£312.00	£62.40	LA 1983 s 5
N Power	Street lights energy	DD			PCA 1957 ss 3 (1)
Unity Trust Bank	Monthly bank charges		£6.00		LGA 1972 s 111
Jane Evans	Clerk's wages - June 2025	S/O	£377.00		LGA 1972 s 112 (2)
	Total		£695.00	£62.40	

The Clerk explained that she had hoped to receive the quarterly invoice from N Power but this had not yet arrived. It was resolved by the Council that all these expenses were paid.

b. Bank Reconciliation – For the Council to receive and accept the Bank Reconciliation:

Balance brought forward	£ 11,048.20
Income to date	£ 15,798.12
Expenditure to date	£ 2,518.28
Balance to be carried forward	£ 24,328.04

Bank Balances as at 31st May 2025:

Current Account	£ 6,328.04
Interest Earning Account	£ 18,000.00
Adjustment for payments not yet authorised	£ 0.00
Total of Reconciled Bank Balances	£ 24,328.04

c. Grant Request – The Clerk read out a request from Adderley P C C for a grant of £2,000. After some discussion the Council agreed to the grant request but would like more information from Adderley P C C as to what exactly this money will be used for, the Clerk will take this forward.

10. Highways & Environmental Health – The Council discussed the road condition just before the canal on Rectory Land, the Clerk will report this to Shropshire Highways via Fix my Street. The Council also discussed the potholes that had recent been filled in along the A529, up to the Cheshire border, which was very good news.

11. Street Lighting – There was nothing to report.

12. Playground Report – The new item of play equipment if fully functional and has been used. Cllr Shepley advised that he thought that the ROSPA report had been undertaken as he had seen someone inspecting the playground. A couple of the fence panels need some attention and Cllr Coulon will take this forward but all further work to the boundary and fencing will be left until after the ROSPA report is received and reviewed by the Council.

13. Neighbourhood Watch – Cllr Evans reported that there had been people around the parish recently who, it was thought, were trying to steal a quad bike from Church Farm and this information had been circulated to Neighbourhood Watch members and the WhatsApp group. Cllr Evans also confirmed that he will be liaising with Cllr Shepley to put a Neighbourhood Watch page on the Adderley Parish website so that more people can be informed of any issues in or around the parish.



14. **Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings and no additional correspondence had been received.
15. **Parish Matters** – The Clerk advised the meeting that it was her understanding that the Gingerbread Man was shortly due to close.
16. **Agenda Items for next meeting to be held on Wednesday 30th July 2023.** No further items were raised.

There being no other business the Chairman declared the meeting closed at 8.05 pm

Approval of the Minutes held on 18th June 2025

Minutes accepted and approved by Adderley Parish Council at a meeting held on 30th July 2025

Signed by the Chairman
