

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting on 25th March 2026
held at Adderley Village Hall and starting at 7.30 pm

Present: Councillors M Coulon, P Shepley, A Swindale, N Evans, R Casewell and C Casewell
and Unitary Councillor M Myles-Hook, also J Evans (Locum Clerk)

Apologises: Councillor J Crennell

1. **Welcome / Present / Apologises** – Councillors present as listed above.
2. **Declarations of Interest** – None
3. **Public Session** – There were two members of the public present who wanted to speak about the imposed weight restriction on the Hawksmoor Canal bridge so Cllr Coulon suggested that this matter, on the agenda under item 10, be discussed in detail at this time, all agreed. From correspondence that Cllr Myles-Hook has received it now appears that the 'except for access' stance, discussed at a meeting between a Shropshire Council Officer, Adderley Parish Council representatives and representatives from Hawksmoor Farm, two weeks ago, cannot be adopted by Shropshire Council without further input by Canal and River Trust. The members of the public expressed their frustration with the situation and the lack of communication from Shropshire Council to themselves. After further discussions it was agreed that Cllr Myles-Hook would take this matter further with Shropshire Council by requesting that the weight restriction be suspended until this matter is concluded to the satisfaction of all parties and an urgent meeting be arranged between Shropshire Council, Canal and River Trust, the landowner and farm representatives and the Parish Council. During the discussion canal bridge 69, Norton Lane, was also mentioned as this was built at the same time as the Hawksmoor canal bridge and the point was made that this gets more frequent heavier traffic over it.
4. **Approval of the Minutes of the Parish Council meeting held on 25th February 2026** - Prior to the meeting the Councillors had received copies of these minutes and it was resolved by the Council that they were a true and accurate records of proceedings.
5. **Clerk's update regarding on-going matters:**
The following updates were advised to the Council:
 - a. The Clerk has emailed the Cllrs with Shropshire Highways' response regarding the interactive sign by South Lodge which requires repairing.
 - b. The Clerk has tried contacting Atlas regarding mobile signal towers but not yet had a response. Cllr Shepley advised that satellite services may be available from some mobile providers.
 - c. Having reviewed the NALC model IT policy the Clerk advised that it does not specify SSL and so she has not amended the Council's IT Policy, as discussed at the last meeting, and therefore the Council agreed to adopt the policy as originally drafted by the Clerk. Cllr Shepley confirmed that, in line with the policy, he will set up the multi factor authorisation for all council emails.
6. **Report from Unitary Councillor** – Cllr Myles-Hook continues to send out monthly reports, which the Clerk circulates to Cllrs. Cllr Myles-Hook advised that:
 - Shropshire Council have received the Central Government loan, under the Emergency Financial Support scheme, which includes £39m to repay the Dept of Transport for the North West Relief Road if necessary.
 - The discussions regarding the Shirehall continue but he hopes that a solution can be agreed over the next few months.
 - He is retiring from his full-time job in 2 weeks allowing him more time to spend on Shropshire Council matters.
7. **Report from Committees by Adderley Parish Council Representatives** – Cllr Coulon reported on the Chairman's meeting that he attended, via zoom, prior to this meeting, where Defibs were discussed. Cllr Coulon questioned

if there was a Defib at the school and was this available for public use, the Clerk will make enquiries to the school about this.

8. Planning – The following Planning Applications were considered and *comments agreed*:

None received

Determination of Planning

None received

The Clerk advised the meeting that since the agenda had been published she had received notification of a planning application but Council agreed not to have an extraordinary meeting to discuss or comment on this application.

9. Accounts

a. Expenditure – For the Council to accept and approve the below detailed expenditure

Payee	Details		Net Amount	Vat Amount	Authority
SALC	Training Course for new Cllrs	Int Bk	£90.00		LGA 1972 s 111
Jane Evans	Clerk's expenses	Int Bk	£163.47	£1.50	LG(FP)A 1963 s 5
M J B Haylage	Bus Shelter library repairs	Int Bk	£2,030.00	£406.00	Localism Act 2011 ss 1-5
Unity Trust Bank	Monthly bank charges		£7.00		LGA 1972 s 111
Jane Evans	Locum Clerk's wages - March and April 2026				LGA 1972 s 112 (2)
	Total		£2,290.47	£407.50	

The Council resolved that these payments should be agreed.

b. Bank Reconciliation – For the Council to receive and accept the Bank Reconciliation:

Balance brought forward	£ 11,048.20
Income to date	£ 17,299.55
Expenditure to date	£ 20,667.68
Balance to be carried forward	£ 7,680.07

Bank Balances as at 28th February 2026:

Current Account	£ 1,180.07
Interest Earning Account	£ 6,500.00
Adjustment for payments not yet authorised	£ 0.00
Total of Reconciled Bank Balances	£ 7,680.07

The Clerk advised that after her wages had been calculated, and paid, she estimated that the balance of Parish Council funds at Year End, 31st March, would be c £4,700 and then in April she would be claiming £1,513.79 vat back and the precept of £15,702 was due at the end of April. The Clerk also advised that no CIL money was due to the Parish Council in the next financial year.

10. Highways & Environmental Health – Cllr Shepley advised the meeting that the pothole on the A529 opposite Adderley Lodge Farm and another by the school had both been filled. Cllr C Casewell advised the meeting that the potholes in Rectory Lane were getting worse and Cllr R Casewell added that there were some bad potholes down Norton Lane which she will photograph and put on Shropshire Council's Fix My Street. Cllr Shepley and Cllr Myles-Hook have been liaising regarding cows crossing the A529 in the dark when the handlers had no lights/florescent jackets etc, which could be very dangerous and Cllr Myles-Hook will take this matter forward with Shropshire Highways.

11. Street Lighting – There was nothing to report.

12. Playground Report – Cllr Shepley reported that everything was fine in the playground.

- 13. Neighbourhood Watch** – Cllr Evans confirmed that he continues to put information on the website regarding either police or Neighbourhood Watch matters.
- 14. Shropshire Together Devolution Meeting** – Prior to the meeting the Clerk had circulated the notes from this meeting and there was a discussion regarding Shropshire Council's Street Scene Services which are undertaken in the Parish and what services the Parish Council pay for, the Clerk will complete the required return ahead of the next devolution meeting.
- 15. Annual Parish Meeting** – There was a discussion about when to have this meeting and it was agreed that, as there were less reports to give this year, it could happen on 6th May and the scheduled Parish Council meeting could follow it the same night. The Clerk will invite Adderley Village Hall committee to give a report along with a representative of the Village Flower Group. Cllr Myles-Hook advised that unfortunately he will not be attending the meeting as he is away but he will send a report to be read out. Nearer the time the Clerk will produce some posters and liaise with Cllr Coulon regarding refreshments and Cllr Shepley agreed to put an article on the website. Cllr Casewell advised that she is attending the monthly Coffee Morning the Saturday before this meeting and she will promote it there too.
- 16. Public Consultation – Police Force Mergers** - Prior to the meeting the Clerk had circulated an email regarding this consultation and after a short discussion it was agreed to delegate Cllr Evans to respond on behalf of the Parish Council.
- 17. Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings.
- 18. Parish Matters** – Cllr Myles-Hook advised that following his retirement from full time work he was going away from 20th April to 10th May and would respond to any correspondence on his return, the Cllrs wished him a good holiday.
- 19. Agenda Items for next meeting to be held on Wednesday 6th May 2026.** No further items were raised.

There being no other business the Chairman declared the meeting closed at 8.40 pm

Approval of the Minutes held on 25th March 2026

Minutes accepted and approved by Adderley Parish Council at a meeting held on 6th May 2026

Signed by the Chairman

