

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting on 17th June 2026
held at Adderley Village Hall and starting at 7.30 pm

Present: Councillors M Coulon, P Shepley, Cllr R Casewell and Cllr C Casewell
also J Evans (Clerk)

Apologises: Councillors A Swindale, N Evans & J Crennell and Unitary Councillor M Myles-Hook

1. **Welcome / Present / Apologises** – Councillors present as listed above.
2. **Declarations of Interest** – None
3. **Public Session** – There were four members of the public present, all residents of Greenbank in Adderley. As the items they wished to comment on were detailed further on the agenda it was agreed to discuss these now:
 - Severn Trent work in the village. The Clerk read out an email from Severn Trent's Agents, Carter Jonas, advising the proposed works in Adderley involve the renewal of water mains as part of a wider scheme in the surrounding area but this email did not contain any specific details. One of the members of the public advised the meeting that he had been to a meeting in Market Drayton relating to the Severn Trent work but the area discussed did not include Adderley. He is concerned regarding the lack of detailed information about exactly what work will be undertaken but he went on to advise that a further meeting is expected and he hopes this will include the Adderley area.
 - Weed Spraying. Prior to the meeting one of the members of the public had emailed the Council regarding his concerns about spraying weeds being harmful to pets and also advising that he, along with a neighbour, had already cleared the weeds and soil in the gutter along some of Greenbank with the intention of completing the whole road within the next week or so. After further discussions regarding this matter the Parish Council agreed that there would be no weed spraying along Greenbank while the soil and weeds were removed by the residents. It was suggested that, as an alternative to spraying the weeds, working parties could be set up for the different roads around the village to remove the soil and weeds and Cllr Shepley will put an article on the website to see if there was any interest in this initiative. The Council also agreed that before they instructed any licenced spraying contractor, they would ascertain what chemicals were to be used around the rest of the village and if prior notice could be given to residents so that pets could be kept in during, and immediately after, any spraying was done.

After these discussions two members of the public left the meeting.

4. **Approval of the Minutes of the Annual Meeting of Adderley Parish Council and the Parish Council meeting both held on 6th May 2026** - Prior to the meeting the Councillors had received copies of these minutes and it was resolved by the Council that they were a true and accurate records of proceedings.
5. **Clerk's update regarding on-going matters:**
The following updates were advised to the Council:
 - a. The Clerk had received a response from Adderley School advising that they did not have a Defib on site.
 - b. Cllr Shepley and the Clerk still need to liaise regarding the website accessibility, as mentioned in the Internal Audit.
 - c. The Clerk has compiled and displayed the Public Access Notice relating to the Parish Council's Accounts, as required by law.
 - d. An email has been received from the External Auditor to confirm that Adderley Parish Council is exempt from this Audit due to their receipts and payments both being less than £25,000.
6. **Report from Unitary Councillor** – Unfortunately Cllr Myes-Hook was unable to attend this meeting but he continues to circulate monthly reports to the Parish Council regarding on-going issues.
7. **Report from Committees by Adderley Parish Council Representatives** – The following reports were received

Adderley Village Hall – Cllr C Casewell reported that:

- The Village Hall Committee thanked the Parish Council for the flowers in planters around the building
- The Committee are looking at buying a new lawn mower for the bowling green and wondered if the Council may give them a grant for this. Cllr Coulon suggested that it would be good for the Parish Council to be advised of how many Adderley residents get the benefit of the bowling green as this would be a factor when the Parish Council considers spending Adderley resident's public money
- Two members of the Village Hall committee are looking into the playground boundary issues, as this is the Village Hall responsibility.
- A planning application to make changes to the Village Hall is going to be submitted.

SALC North Committee – Cllr Coulon reported that:

- A Shropshire Council Officer gave a presentation regarding the Shropshire Council's new Local Plan which detailed the amount of planning required in Shropshire under the National Government guidelines. This amounts to 2,000 more houses which will mostly be built in the south of the County. He went on to advise that the CIL scheme is being reassessed.
- The second presentation was from a Shropshire Councillor who gave a less theoretical counter view point relating to the Local Plan.

8. Planning – The following Planning Applications were considered and *comments agreed*:

None received

Determination of Planning

None received

9. Accounts

a. Expenditure – For the Council to accept and approve the below detailed expenditure

Payee	Details		Net Amount	Vat Amount	Authority
Adderley P C C	Grant	Int Bk	£2,000.00		LGA 1972 s 214 (6)
Oakgate Garden Centre Ltd	Summer plants	Int Bk	£399.80	£79.43	Localism Act 2011 ss 1-5
T Seabridge	Grounds maintenance	Int Bk	£555.00	£111.00	HA 1980 s 96
Playsafety Ltd	Annual ROSPA Report	Int Bk	£83.00	£16.60	PHAAA 1907 s 76 (1)
Jane Evans	Clerk's wages - June 2026	Int Bk			LGA 1972 s 112 (2)
Unity Trust Bank	Monthly bank charges		£7.00		LGA 1972 s 111
	Total		£3,044.80	£207.03	

The Clerk advised that since publishing the agenda she had received the actual invoice for Playsafety and this was £91 plus vat of £18.30, as the vortex was an additional item of equipment. The Council agreed to payment of this invoice along with those detailed above.

b. Bank Reconciliation – For the Council to receive and accept the Bank Reconciliation:

Balance brought forward	£ 4,658.62
Income to date	£ 16,995.56
Expenditure to date	£ 4,656.88
Balance to be carried forward	£ 16,997.30

Bank Balances as at 31st May 2026:

Current Account	£ 1,497.30
Interest Earning Account	£ 15,500.00
Adjustment for payments not yet authorised	£ 0.00
Total of Reconciled Bank Balances	£ 16,997.30



- c. **Internal Auditors Report** – The Clerk advised the meeting that she had received an expression of interest from the new Internal Auditor for this financial year and the Parish Council unanimously agreed that they were happy with the last Internal Audit and would like to appoint her again.

10. Highways & Environmental Health – The following issues were discussed:

- **Dog Poo Bins by the Canal** – The Clerk advised that, as well as herself, Cllr Myles-Hook had contacted Shropshire Council's StreetScene Team and it was hoped that these bins will be added to the schedule of bins already emptied in the Village with the Parish Council paying for this additional service. Both Cllrs Casewell and the Clerk advised the Council that they had emptied these bins over the past weeks.
- **Pathway between Corbett drive and Greenbank** – Complaints have been received from residents regarding horse muck left on this pathway. The Clerk consulted Shropshire Council's mapping service and confirmed that this is not a bridleway. The Council agreed that a sign highlighting the fact that this is just a footpath should be put up at both ends.
- **Hawksmoor canal bridge** – Prior to the meeting Cllr Myles-Hook had circulated an email from Shropshire Highways advising that nothing had changed. Cllr Coulon highlighted the fact the bridge 69 should also be treated in the same way as it was built at the same time and, it was understood, in the same style as Hawksmoor bridge. Cllr Myles-Hook will continue to chase this matter for the Parish Council.
- **Missing road sign at Shavington** – Prior to the meeting several Cllrs had advised that this finger-pointing sign had gone. The Clerk advised that five years ago the Parish Council purchased the fingers which pointed in the three directions at this junction for £600. It was agreed that unfortunately, as the post itself is no longer there, all the Parish Council can do now is report this matter to Shropshire Highways and the Clerk will take this forward.

11. Street Lighting – There was nothing to report.

12. Playground Report – Prior to the meeting the Annual ROSPA report had been circulated and this was discussed. Cllr Shepley advised that he had cut the end of the protruding screw in the fence, as detailed in the report. Another issue related to the gate and it was unanimously agreed that the Clerk should look into getting the two hinges replaced along with a quote for installing a soft close spring for the gate. The final issue related to the scramble net and the Clerk will get a quote from Wicksteed to replace this prior to the next meeting.

13. Neighbourhood Watch – Cllr Evans continues to update the website regarding any issues. It was suggested that Cllr Shepley be added as second admin for the Neighbourhood WhatsApp group. Cllr Shepley agreed to this suggestion and will liaise with Cllr Evans to take this forward.

14. Policing Charter – The Clerk advised that the Parish Council's current priorities for this Charter were: Speeding; Farm thefts; and Dwelling thefts. It was unanimously agreed that these were still the priorities of the Council.

15. Shropshire Local Plan Scoping Consultation – This was discussed and it was unanimously agreed that the Parish Council would not comment on this consultation but individuals could make comments if they wished.

16. Shropshire Council's Expression of Interest form for Town & Parish Councils – This was discussed and it was agreed that Adderley Parish Council would opt in to this initiative so that it would be kept up-to-date regarding any ongoing negotiations.

17. Correspondence – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings and additionally a thank you letter had been received from Adderley PCC relating to the grant received.

18. Parish Matters – No further items were discussed.

Exclusion of press and public: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of sensitive/confidential information



19. Clerk to the Council – The Locum Clerk suggested that, if the Parish Council wanted, she could stay as Clerk to the Council on the same basis as this role was recently advertised. Cllr Coulon asked if this would mean that she was on the same wages as when she was Clerk last year and she replied it would be less as the role was now 5 hours. The Parish Council discussed this and agreed that the Clerk should not have to take a reduction in wages and so the exact hourly rate should be worked out on the national SCP pay scales to reflect this. The Clerk thanked the Council and will liaise with Cllr Coulon to draw up a contract of employment.

20. Agenda Items for next meeting to be held on Wednesday 29th July 2026. No further items were suggested.

There being no other business the Chairman declared the meeting closed at 8.45 pm

Approval of the Minutes held on 17th June 2026

Minutes accepted and approved by Adderley Parish Council at a meeting held on 29th July 2026

Signed by the Chairman

