ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting on 9th September 2026
held at Adderley Village Hall and starting at 7.30 pm

Present: Councillors M Coulon, P Shepley, A Swindale, J Crennell, R Casewell and Cllr C Casewell and Unitary Councillor M Myles-Hook, also J Evans (Clerk)

Apologises: Councillor N Evans

1. **Welcome / Present / Apologies** – Councillors present as listed above.

2. **Declarations of Interest** – None

3. **Public Session** – There was one member of the public present who spoke about the letter from Severn Trent, sent out to residents, regarding work they plan to undertake in the village. Cllr C Casewell confirmed that Severn Trent had booked the Village Hall on 7th October for a drop-in session to discuss this work further and will no doubt be sending out more details about this event nearer the time.

4. **Approval of the Minutes of the Parish Council meeting both held on 29th July 2026** - Prior to the meeting the Councillors had received a copy of these minutes and it was resolved by the Council that they were a true and accurate records of proceedings.

5. **Clerk's update regarding on-going matters:**

   The following updates were advised to the Council:

   a. The Clerk had previously circulated responses from Shropshire Council regarding the potholes in and around the village. These potholes were discussed and it was generally felt that the repairs undertaken by Shropshire Highways were inadequate and the potholes in question would be appearing again shortly. Cllrs agreed that new potholes should be reported to 'Fix my Street' on an on-going basis.

   b. The cracks in the canal bridge 69 had been reported to Shropshire Highways and the Clerk had forwarded their response to Cllrs which advised that the cracks were being monitored by Shropshire Highways Officers.

   c. The Clerk reported that she had received an advice from Shropshire Highways, via 'Fix my Street', that the missing finger post at Shavington junction was 'no further action'. The Council discussed this matter and asked the Clerk to see if the Parish Council was allowed to purchase a fingerpost for this junction even though it was on the verge owned by Shropshire Highways. The Clerk will report back to the next meeting.

6. **Report from Unitary Councillor** – Cllr Myles-Hook continues to send out monthly reports, which the Clerk circulates to Cllrs. Cllr Myles-Hook advised that:

   - An independent review has been done on Shropshire Council's finances which has been published. There are 22 recommendations in the report which were all expected and have either been undertaken or are in the process of being done.
   - Further to the Emergency Financial Support Grant Shropshire Council has been issued with a Best Value Notice which details the next steps to be taken, including quarterly reviews, and so far, this financial year is on budget. This notice also means that any asset owned by Shropshire Council which is either costing money or not bringing in income needs to be sold and to this end both Shirehall and Whitchurch Civic Centre will be disposed of.
   - Cllr C Casewell asked if the North West Relief Road Grant has been paid back to Central Government and Cllr Myles-Hook confirmed that it had.

7. **Report from Committees by Adderley Parish Council Representatives** – Cllr C Casewell advised that there had been a meeting between members of the Village Hall Committee and residents of Corbett Drive regarding possible changes to the Bowling Pavillion and it is hoped that a planning application can now be submitted.

8. **Planning** – The following Planning Applications were considered and ***comments agreed***:

None received

Determination of Planning

26/02505/FUL - Extensions to main unit, detached storage building, and new fence and gates to the fore (part retrospective) - 3 Spoonley Cottages, Market Drayton, Shropshire, TF9 3RD - **Permission Refused**

Two further planning applications had been received since the agenda for this meeting had been published. The details of these applications had been circulated to the Parish Council who agreed not to comment on either of these so an extraordinary meeting to discuss these applications was not required.

9. Accounts

a. Expenditure – For the Council to accept and approve the below detailed expenditure

Payee	Details		Net Amount	Vat Amount	Authority
E-on	Electrical Testing of street lights	Int Bk	£375.00	£75.00	PCA 1957 ss 3 (1)
Unity Trust Bank	Monthly bank charges		£7.00		LGA 1972 s 111
Jane Evans	Clerk's wages - August 2026	SO	£378.52		LGA 1972 s 112 (2)
Jane Evans	Clerk's wages - September 2026	SO	£390.87		LGA 1972 s 112 (2)
Jane Evans	Clerk's wages - adj re wage inc July & Aug '26	SO	£24.70		LGA 1972 s 112 (2)
	Total		£1,176.09	£75.00	

This expenditure was reviewed and it was unanimously agreed that they should be paid.

b. Bank Reconciliation – For the Council to receive and accept the Bank Reconciliation:

Balance brought forward	£ 4,658.62
Income to date	£ 17,057.93
Expenditure to date	£ 7,547.15
Balance to be carried forward	**£ 14,169.40**

Bank Balances as at 31st August 2026:

Current Account	£ 669.40
Interest Earning Account	£ 13,500.00
Adjustment for payments not yet authorised	£ 0.00
Total of Reconciled Bank Balances	**£ 14,169.40**

c. Defib Maintenance Contract – Prior to the meeting the Clerk had circulated information about the different contracts offered and it was agreed to another 12-month contract as the Defib may have to be replaced sometime after that.

10. Highways & Environmental Health – The following issues were discussed:

- Junction of A529 and Station Road – The Parish Council discussed the suggestion of applying for a dropped kerb on one side of this junction - there is a driveway on the other side. Prior to the meeting Cllr Swindale had circulated a rationale for this suggestion and it was unanimously agreed that this initiative should be taken forward.
- Moss clearing on pavements – The clearing of moss from the pavement to the church is already in this year's budget but it was suggested, and agreed, that the pavement at the junction of Corbett Drive and Rectory Lane should also be cleared. The Council were happy for this to be undertaken by the same people that had done the work two years ago.
- The lane from Corbett Drive to Greenbank – It was suggested that the hedges that border this lane need to be cut back as they are encroaching on the pathway. The Clerk will write to the residents involved and ask if this work can please be undertaken.

11. **Street Lighting** – The following matters were discussed:
    - Repair of the street light in Greenbank – The Clerk had tried to contact the person responsible but has not yet been able to. Cllr Shepley will take this matter forward and liaise with the Clerk.
    - The Electrical Testing Certificate has been undertaken and the quotation relating to work required will be discussed at the next meeting.
    - Any maintenance and/or repairs – no other issues were reported.

12. **Playground Report** – There was currently nothing to report.

13. **Neighbourhood Watch** – Cllr Evans continues to update the website regarding any issues.

14. **Parish Welcome Packs** – Cllr Coulon handed out the Welcome Packs which were currently given to people moving into the parish. These packs include insert pages giving details relating to the Parish, the Parish Council, Village Hall, Church, School and Bowling Club. There had previously been a contact information insert which gave contact details for these organisations and groups but Cllr Coulon explained that people changed roles and the update information was not always available. It was agreed that the Clerk will review and update the contact information, cutting down some of the information and inserting some emergency contact information, liaising with Cllr C Casewell. Once agreed, a copy of this insert can then be put in the noticeboards in the village as well as the Welcome Pack.

15. **Emergency Contact Initiative** – Prior to the meeting the Clerk had circulated examples of other Parish Councils Emergency Contact Information. This matter was discussed and it was agreed that the above emergency contact information would be enough and a policy for this was not required at this time.

16. **Annual Police and Crime Commissioner's Parish Survey –** Cllr Evans has completed this on behalf of the Parish Council in the past and it was agreed that the Clerk should ask if he would kindly do this again.

17. **NALC Neighbourhood Plan Survey** – Cllr Coulon kindly agreed to complete this on behalf of the Parish Council.

18. **Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings and additionally correspondence has been received regarding land in Rectory Lane. This matter was discussed and it was agreed that the Clerk should advise that the Parish Council agreed in principle subject to more detailed plans. Cllr Crennell offered to be the point of contact in respect of this matter, should one be required, and the Clerk will take this forward.

19. **Parish Matters** – No further items were discussed.

20. **Agenda Items for next meeting to be held on Wednesday 21st October 2026**. No further items were suggested but the Clerk asked that if anyone had any suggestions for the next financial year's budget, they would bring them to this meeting.

There being no other business the Chairman declared the meeting closed at 8.25 pm

Approval of the Minutes held on 9th September 2026

Minutes accepted and approved by Adderley Parish Council at a meeting held on 21st October 2026

Signed by the Chairman .....