

ADDERLEY PARISH COUNCIL

Dear Councillor

You are hereby summonsed to attend the Meeting of the Parish Council of Adderley to be held on Wednesday, 23rd May 2018 at the Village Hall, Adderley which will commence at 7.30 pm meeting to conduct the following business listed on the agenda below.

Signed: *Jane Evans* (Clerk)

Dated 15th May 2018

Agenda

1. **Apologies** – To receive the apologies of those unable to attend
2. **Declaration of Interest** - To declare a personal or pecuniary interest in any item on the agenda
3. **Public Session** – There will be up to 10 minutes allowed for questions to the Chair from the general public
4. **Minutes** - To approve the Minutes of the Parish Council Meeting held on 11th April 2018.
5. **Clerk’s update regarding on-going matters** - To update the Council regarding on-going matters which are not detailed separately on the agenda
6. **Report from Unitary Councillor** – For the Unitary Councillor to update the Council on current issues
7. **Report from Committees by Adderley Parish Council Representatives** – For Councillors to update everyone and discuss issues from any meetings attended
8. **Planning** – To consider the following planning applications:

18/01895/FUL - Sub-division of existing house to form two dwellings - The Old Laundry, Shavington Home Farm, Shavington Park, Adderley, Market Drayton, Shropshire, TF9 3TB

Determination of Planning

None received

9. Accounts

- a. **Expenditure** – For the Council to accept and approve the below detailed expenditure

Payee	Details	Chq no	Amount	Authority
N Power	Electricity for Street Lighting	D/D	£123.31	PCA 1957 ss 3 (1)
Green Clean (UK) Ltd	Postage relating to Adderley Voice	129	£33.60	Localism Act 2011 ss 1-5
P N re Really Simple Plugins	SSL pro Licence Renewal	130	£8.84	LGA 1972 s 142
JE re Currys PC World	Cust Support Agreement & hard-drive	131	£219.98	LGA 1972 s 111
SDH Accounting	Internal Audit	132	£150.00	LGA 1972 s 111
Came & Company	Annual Insurance	133	£356.53	LGA 1972 s 111
Tony Seabridge	Cutting hedge by Bowling Green	134	£924.00	HA 1980 s 96
Jane Evans	Clerks wages - May 18	S/O	£220.00	LGA 1972 s 112 (2)
	Total		£2,036.26	

- b. **Bank Reconciliation** – For the Council to receive and accept the Bank Reconciliation to the previous month end

Balance brought forward	£ 2,764.79
Income to date	£ 15,098.65
Expenditure to date	£ 725.24
Balance to be carried forward	£ 17,138.20

Bank Balances as at 30th April 2018:

Current Account	£ 1,000.00
Interest Account	£ 16,138.20
Total	£ 17,138.20
Adjustment for unpresented cheques	£ 0.00
Total of Reconciled Bank Balances	£ 17,138.20

- c. **Internal Auditors Report** – For the Council to review this report
- d. **Annual Governance Statement** – For the Council to review and approve this document
- e. **Year End Statement of Accounts** – For the Council to approve these accounts
- f. **Certificate of Exemption** – For the Council to review and approve this document
- g. **Insurance Renewal** – For the Council to approve the renewal
- h. **Annual Grant Requests** – For the Council to consider any requests received
- i. **Silent Solider Campaign** – For the Council to consider this campaign

10. Policy Documents - To enable the Council to adopt the following documents:

- a. Standing Orders
- b. Financial Regulations
- c. Risk Assessment Schedule
- d. Shropshire Council Code of Conduct
- e. Publication Scheme, including ICO Model Publication Scheme
- f. Records Management Policy
- g. Press / Media Policy

11. Report from Speed Concerns Committee – To enable this committee to report to the Council on current progress.

12. Highways and Environmental - To enable the Council to discuss matters causing concern and opportunity to bring forward items requiring attention, not already covered by the Speed Concerns Committee.

13. Street Lighting – Maintenance and/or Repairs – To enable Councillors report any matters.

14. Playground Report – To enable Cllr Cornwall to update the Council regarding any issues.

15. Report from Mobile Signal Committee– To enable this committee to report to the Council on current progress.

16. Neighbourhood Plan – For Cllr Nash to update the Council on this matter.

17. Neighbourhood Watch – To enable Cllr Cornwall to update the Council regarding any issues.

18. G D P R – To enable the Council to receive the Clerk's report on this new legislation and adopt the policies and procedures required.

19. Police Town and Parish Council Survey 2018 – To enable the Council to discuss this matter

20. Correspondence - The Shropshire Council and SALC emails are circulated and no further correspondence has been received.

21. Parish Matters – An opportunity for Councillors to bring to the attention of the Council any matters of interest or concern.

22. Agenda Items – An opportunity for Councillors to bring items forward for the next agenda (no discussion or decision to be made) in respect of the next Parish Council meeting on **4th July 2018**.