

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting held at The Village Hall, Adderley
on Wednesday 15th August 2018 at 7.30pm

Present: Councillors P Nash, C Cornwall, A Swindale, K Mycock, I Wilson and N Evans, Unitary Councillor P Wynn and Mrs J Evans (Clerk)

Apologises: Councillor M Coulon

1. **Welcome / Present / Apologises** – Councillors present as listed above with Cllr Nash chairing the meeting in the absence of Cllr Coulon.
2. **Declarations of Interest** – Cllr Swindale declared an interest in item 10d as he was on Adderley P C C.
3. **Public Session** – There were two members of the public present one of whom was a member of the Speed Concerns Committee and spoke when this item was discussed.
4. **Approval of the Minutes of the Parish Council meeting on 4th July 2018 and Extraordinary Meeting on 20th July 2018** – Councillors considered the minutes, which were proposed as a true and accurate record of proceedings by Cllr Wilson, seconded by Cllr Mycock, all agreed and the Clerk will ensure that Cllr Coulon signs them on his return.
5. **Protocol relating to Minutes** – Cllr Swindale proposed that once the Clerk has drafted the minutes from Parish Council meetings she circulated these around the Councillors allowing them to review these draft minutes ahead of publication. It was further proposed that the Clerk would advise the Councillors of the date amendments are required by and if no response was received then the minutes would be published as required under the Transparency Act. Cllr Cornwall seconded these proposals and all agreed.
6. **Clerk's update regarding on-going matters:**
The following updates were advised to the meeting:
 - a. The Clerk has chased Shropshire Council regarding the missing finger posts but as Shropshire Highways now have a reduced budget and as these would not be seen as a priority then it was unlikely that they would be replaced in the next few years. The Clerk suggested to the Council that she asked Shropshire Highways if the Parish Council could purchase this missing finger posts and if so how much would it cost, all agreed.
 - b. The Clerk asked if the work on Norton Road had been completed and Cllrs reported that the big ditch had been filled with stones but the verges and potholes had not yet been completed, the Clerk will chase again.
 - c. Clerk reported that Shropshire Council had advised her on 18th July that the road sweeping would be done over the next few weeks but as this had not yet happened she will chase.
 - d. The matter of the piece of land alongside the A529 between the church and Rectory Lane has been referred to Victoria Doran of Shropshire Highways who has asked for the Council's ideas for this area, if they were to take responsibility for it, so that she may considered these propositions. Cllr Nash suggested that this be an agenda item for the next meeting so that all the implications could be given full consideration, all agreed.
 - e. The Clerk had tried to get data from the Rivers and Canal Trust relating to usage numbers of visitors along the canal by Adderley but unfortunately this is not data that the Trust collect.
7. **Report from Unitary Councillor** – Cllr Wynn advised the meeting that although Shropshire Highway's budget had been cut they were still undertaking pothole work, as this was urgent and potentially dangerous, with fifteen contractor gangs out at the moment hoping to get the majority of the work completed by the end of August. Cllr Wynn also confirmed that at present Shropshire Council had its five-year land supply.
8. **Report from Committees by Adderley Parish Council Representatives** – No meetings had been attended.
9. **Planning** - The Council considered these planning applications and made the following comments:
18/03317/FUL – Insertion of a circular window of traditional pitching-eye form in the centre of the front elevation – 14 Adderley Hall Barns, Adderley, Market Drayton Shropshire TF9 3TE – **No Objection**

Determination of Planning

None received

Planning Appeals

17/04154/OUT – Erection of a detached self-build house – Woodlands, Adderley Road, Market Drayton, Shropshire TF9 3SW – The Council's comments remain the same, therefore no action required.

10. Finance

a. Expenses

Payee	Details	Chq no	Amount	Authority
Shropshire Council	Elections Recharge	142	£100.00	RPA 1983 s36 (5)
Playsafety Ltd	Annual ROSPA report	143	£88.20	PHAAA 1907 s 76 (1)
M Coulon re N Plan	Leaflets and Banners	144	£387.00	Localism Act 2011 ss 1-5
S A L C	Planning Training for Clerk	145	£36.50	LGA 1972 s 111
Jane Evans	Clerks wages - August 18	S/O	£220.00	LGA 1972 s 112 (2)
Three Parishes Neighbr Plan	Trf to Three Parishes Neighbr Plan Acc	Trf	£300.00	Localism Act 2011 ss 1-5
	Total		£1,131.70	

Cllr Nash proposed that these expenses be paid, seconded by Cllr Mycock and cheques duly signed.

b. Bank Reconciliation

Balance brought forward	£ 2,764.79
Income – as per attached schedule	£ 15,100.50
Expenditure – as per attached schedule	£ 6,086.43
Balance to be carried forward	£ 11,778.86

Bank Balances as at 31st July 2018:

Current Account	£ 1,000.00
Interest Account	£ 13,024.86
Total	£ 14,024.86

Adjustment for unpresented cheques £ 2,246.00

Total of Reconciled Bank Balances £ 11,778.86

c. **Additional Parish Notice Boards** – Prior to the meeting Cllr Swindale had circulated further quotes for notice boards from two companies. After discussion it was agreed that before deciding quotes should be sought for a larger aluminium freestanding notice board from these companies.

d. **Grant Request** – The Council have received a grant request from Adderley Church for £1,500 to help towards the upkeep of the church yard as it had done last year. Cllr Evans proposed that this request be granted, seconded by Cllr Cornwall and, with the exclusion of Cllr Swindale who abstained, all agreed.

11. Report from Speed Concerns Committee – Cllr Cornwall advised the Council that the tripod had arrived she was liaising with residents from Rectory Lane regarding where to site the speed recording devise. Cllr Cornwall also reported that the Speed Concerns Committee had met last week and, under their delegated authority, were drafting a letter to Shropshire Highway: highlighting everything that they had done so far in the parish: detailing proposals of all the things that could be done to improve the road through Adderley; and requesting consultation in the work that Shropshire Highways were going to undertake on the A529. The committee will put together an updating presentation for the Parish Meeting on 20th September to advise the residents of their progress so far. Cllr Swindale wished to record thanks to both Cllr Cornwall and her husband for all their hard work on this committee and also moving and downloading all the data from the speed recording device, all agreed.

12. Highways & Environmental Health – A resident of Rectory Lane has asked the Council to approach Shropshire

Highways about more signage along this lane. After discussion the Council decided to defer this matter until the speed data was available from Rectory Lane. The Council also discussed a couple of hedges in the village which needed cutting, and as drivers could not see, made pulling out of these junctions dangerous. The Clerk will write to one of the residents and Cllr Wilson will speak to the other.

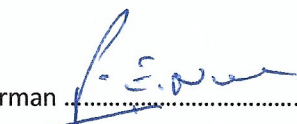
13. **Canal Side Signs** – As this item was initiated by Cllr Coulon and the Clerk did not have any details it was agreed to put this on to the agenda of the next meeting.
14. **Street Lighting** – The Council were advised that the street light on the corner of Rectory Lane and A529 was not working and so the Clerk will report this to the maintenance contractor.
15. **Playground Report** – Prior to the meeting the Clerk had circulated the annual ROSPA report which was undertaken on 12th July 2018. The Council reviewed this report which stated that only the toddler swing needed any remedial work. Cllr Coulon, prior to the meeting, had suggested that the Council might consider applying for a grant from The Community Energy Twemlows Fund to pay for any updating that the playground required, all agreed and the Clerk will complete the grant application. Cllr Wilson advised the meeting that he had found a suitable coating for the fence so that it did not splinter, which all agreed was a very good idea, and he will liaise with the Clerk about getting this.
16. **Report from Mobile Signal Committee** – Cllr Mycock reported that, under their delegated powers, this committee had written to Vodafone and EE about increasing mobile signal in the area. Vodafone have replied to say that they will refer the matter to their network team who will be sure to get in contact directly with the church to open up further discussions if the site is of interest.
17. **Three Parishes Neighbourhood Plan** – Cllr Nash advised the Council that the steering group were continuing to meet every month and now had an independent chair who had experience in the Neighbourhood Plan process. Each parish now had a large banner advertising the Neighbourhood Plan and two pop-up banners which will be shared and used for events in each parish. An updating presentation will be made at the Parish Meeting on 20th September, which will be used as a launch event for this initiative.
18. **Neighbourhood Watch** – Cllr Cornwall advised that fortunately she had nothing new to report for this item.
19. **New Village Hall** – Cllr Wilson advised the Council that committees had been set up the look at grant applications for a new village hall and also how and when to consult the parish about what they wanted, there would also be an updating presentation at the Parish Meeting regarding this matter.
20. **Correspondence** – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings. The Council discussed an email that had been received relating to a matter discussed at a Parish Council meeting at the end of 2016 and, after reviewing the minutes and agreeing that correct Council procedures had been followed, the Council decided that no further action was required. Since the agenda had been published the Clerk had received a request from Shropshire Council relating to Parish Council approved banner locations, the Council advised the Clerk that there were no approved banner location sites in Adderley as this is something that the Parish Council had never been asked to consider before.
21. **Parish Matters** – No matters were raised at this time.
22. **Agenda Items for Next Meeting to be held on Wednesday 19th September 2018** – In addition to those items already mentioned, it was suggested that the hedges along Norton Lane should be discussed at the next meeting along with the cattle crossing the A529 north of Adderley.

There being no other business the Chairman declared the meeting closed at 8.50 pm

Approval of the Minutes held on 15th August 2018

Minutes accepted and approved by Adderley Parish Council at a meeting held on 19th September 2018

Signed by the Chairman


PAUL NASH Vice Chair