

ADDERLEY PARISH COUNCIL

Minutes of the Adderley Parish Council meeting held at The Village Hall, Adderley
on Wednesday 12th December 2018 at 7.30pm

Present: Councillors M Coulon, P Nash, C Cornwall, A Swindale, K Mycock and I Wilson and Mrs J Evans (Clerk)

Apologises: Councillor N Evans and Unitary Councillor P Wynn

1. **Welcome / Present / Apologises** – Councillors present as listed above.
2. **Declarations of Interest** – Cllr Wilson declared an interest in agenda item 9c.
3. **Public Session** – There were no members of the public present.
4. **Approval of the Minutes of the Parish Council meeting on 31st October 2018** – Prior to the meeting the Councillors had received a copy of these minutes and it was resolved by the Council that these were a true and accurate record of proceedings.

5. **Clerk's update regarding on-going matters:**

The following updates were advised to the Council:

- a. The Clerk advised that, following her meeting with Keith Sylvester of Shropshire Highways, a request had now been made to Shropshire Council's contractor Kier to source replacement the finger posts required.
- b. The Clerk showed the Council a template for the replacement Adderley sign, which was agreed.
- c. The tree work both on the village green and at the top of Rectory Lane has been completed.
- d. The Clerk confirmed that, having been attending the wrong sign by the school, Shropshire Highways were now dealing with the sign by the school that needed repairing.

6. **Report from Unitary Councillor** – Unfortunately Cllr Wynn was unable to attend the meeting.

7. **Report from Committees by Adderley Parish Council Representatives** – The following reports were given:

- a. Cllr Mycock – SALC AGM and North SALC meeting
- b. Cllr Nash - Town and Parish Forum
- c. Cllr Swindale - Helicopter Liaison Meeting
- d. Clerk – Society of Local Council Clerk's Training

8. **Planning** –

None received

Determination of Planning

None received

9. **Finance**

a. **Expenses**

Payee	Details	Chq no	Amount	Authority
Marius Coulon re Monkeyprint	Neighbourhood Plan	157	£58.80	Localism Act 2011 ss 1-5
Marius Coulon re 123 Reg	Website fees	158	£23.98	LGA 1972 s 142
Eon Energy Solutions	Street light maintenance	159	£153.70	PCA 1957 ss 3 (1)
Tony Seabridge	Grounds maintenance	160	£480.00	HA 1980 s 96
Jane Evans	Clerks wages - December 18	S/O	£242.00	LGA 1972 s 112 (2)
	Total		£958.48	

The Clerk explained the expenditure and it was resolved by the Council that these items should be paid.

b. **Bank Reconciliation**

Balance brought forward	£ 2,764.79
Income – as per attached schedule	£15,944.77
Expenditure – as per attached schedule	£10,698.58
Balance to be carried forward	£ 8,010.98

Bank Balances as at 30th November 2018:

Current Account	£ 1,000.00
Interest Account	£ 7,010.98
Total	£ 8,010.98
Adjustment for unpresented cheques	£ nil
Total of Reconciled Bank Balances	£ 8,010.98

- c. **Grant request received from Adderley Bowling Club** – The Council considered the request, reviewing the supporting documentation, from the Bowling Club for a grant towards new and improved floodlights. It was resolved by the Council that £1,500 should be allocated in the budget for 2019/20 for this purpose and granted to the Club once the order for the lights had been placed.
 - d. **Budget for Year Ending 31st March 2020** – The Council reviewed this document and resolved, notwithstanding any decision taken relating to agenda items 12 and 23, to a budget of £12,859 for the next financial year, this will be published on the Adderley website.
 - e. **Internal Auditor** – An Expression of Interest had been received from SDH Accounting to carry the internal audit again and the Council resolved that this should be taken forward.
10. **Report from Speed Concerns Committee** – Cllr Cornwall reported on the current progress of the group including proposing that a letter should be sent from this Council to Audlem Parish Council highlighting some of the issues faced by them both, the Council resolved to write to Audlem Parish Council. It was also proposed to invite Steve Brown, Head of Shropshire Highways, along to the next Parish Meeting and the Clerk will take this forward.
 11. **Highways & Environmental Health** – A request had been received for a visibility mirror at the junction of Station Road and A529. The Council considered this request, along with the costs involved, and resolved to apply for the mirror during this financial year, £75, and allocate a further £525 in the budget 2019/20 for this purpose if the application was successful, the budget will be amended.
 12. **Canal Side Signs** – This item is being left and no expenditure allocated in the budget for this purpose.
 13. **Street Lighting** – The Clerk confirmed that the street engineer was due to upgrade the light at the end of Rectory Lane now that the tree has been cut and street lights 9 and 20 are in the budget to upgrade during the next financial year. No further repairs were required at present.
 14. **Playground Report** – Cllr Cornwall advised the Council that both her and the Clerk had spoken to the contractors about repairing the gate and the Clerk will chase.
 15. **Report from Mobile Signal Committee** – Cllr Mycock reported that he was continuing to take this matter forward with the mobile providers quoting the Government's strategy to get all residential properties on smart meters – requiring mobile signal - but unfortunately there were no major improvements yet.
 16. **Three Parishes Neighbourhood Plan** – Cllr Nash advised the Council that the grant had now been received and Shropshire Rural Communities Charity had been appointed to undertake some of the consultation work alongside apT. Meetings with both these group had taken place and dates would shortly be arranged to continue the open forum information gathering.
 17. **Shropshire Local Plan Review Consultation** - The Clerk asked if the Council wanted to send in a response to this consultation. The Council agreed that they did and so the Clerk will forward all the information to Councillors prior to the next meeting and put it on the agenda to be discussed further then.

18. Market Drayton Neighbourhood Plan – The Council discussed the published comments from the Inspector who undertook the review of this Neighbourhood Plan and it was resolved that a letter should be sent to Eddie West, Shropshire Council, to clarify Adderley Council's position and ask for a copy to be sent to the Inspector.

19. Neighbourhood Watch – Cllr Cornwall advised that fortunately there was nothing to report under this item.

20. New Village Hall – Cllr Coulon reported that this matter was progressing slowly.

21. Correspondence – General topic notes and information bulletins from ALC/SALC/NALC/ Shropshire Council are circulated by email to Councillors between meetings.

Exclusion of press and public: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of sensitive/confidential information

22. Clerk's wages – This matter was discussed and an amendment will be made to the budget to reflect the increase resolved upon.

23. Parish Matters – There were no matters brought forward.

24. Agenda Items for Next Meeting to be held on Wednesday 16th January 2019 –No further items were raised at this time.

There being no other business the Chairman declared the meeting closed at 9.15 pm

Approval of the Minutes held on 12th December 2018

Minutes accepted and approved by Adderley Parish Council at a meeting held on 16th January 2019

Signed by the Chairman

